



Yearly Status Report - 2018-2019

Part A

Data of the Institution

| | | |
|---|--|----------------------------------|
| 1. Name of the Institution | | JORHAT COLLEGE (AMALGAMATED) |
| Name of the head of the Institution | | Dr. Devabrata Sharma |
| Designation | | Principal |
| Does the Institution function from own campus | | Yes |
| Phone no/Alternate Phone no. | | 919435351255 |
| Mobile no. | | 9194350517 |
| Registered Email | | principaljorhatcollege@gmail.com |
| Alternate Email | | iqacjc@gmail.com |
| Address | | Mahatma Gandhi Road |
| City/Town | | Jorhat |
| State/UT | | Assam |
| Pincode | | 785001 |
| 2. Institutional Status | | |

| | |
|--|----------------------------------|
| Affiliated / Constituent | Affiliated |
| Type of Institution | Co-education |
| Location | Urban |
| Financial Status | state |
| Name of the IQAC co-ordinator/Director | Dr. Soumitra Puzari |
| Phone no/Alternate Phone no. | 919435051795 |
| Mobile no. | 8876186968 |
| Registered Email | iqacjc@gmail.com |
| Alternate Email | principaljorhatcollege@gmail.com |

3. Website Address

| | |
|--|---|
| Web-link of the AQAR: (Previous Academic Year) | http://jorhatcollege.org/AQAR/AQAR-2017-18.docx |
|--|---|

4. Whether Academic Calendar prepared during the year

| | |
|--|--|
| if yes,whether it is uploaded in the institutional website: Weblink : | Yes http://jorhatcollege.org/PDFs/Academic_Calender.pdf |
|--|--|

5. Accreditation Details

| Cycle | Grade | CGPA | Year of Accreditation | Validity | |
|-------|-------|------|-----------------------|-------------|-------------|
| | | | | Period From | Period To |
| 2 | B | 2.69 | 2012 | 10-Mar-2012 | 09-Mar-2017 |

6. Date of Establishment of IQAC

| |
|-------------|
| 28-Oct-2010 |
|-------------|

7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|------------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| Faculty training programme for introducing CBCS system | 08-Oct-2018 1 | 25 |

| | | |
|--|------------------|----|
| Faculty training programme for introducing CBCS system | 20-Dec-2018 1 | 22 |
| One day workshop on Intellectual Property Right | 12-Feb-2019 1 | 31 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|--|----------------|-----------------------------|----------|
| Jorhat College (Amalgamated) | New Construction, Renovation, Equipments | RUSA | 2015 1100 | 20000000 |
| Departments of Economics; Political science; History; Sociology; and Education & Philosophy Jointly | 5 National seminars | UGC | 2016 202 | 750000 |
| Jorhat College (Amalgamated) | Infrastructure Grant | Govt. of Assam | 2017 840 | 5000000 |
| Department of Political Science | National Seminar | ICSSR | 2019 60 | 250000 |
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Under the initiative of IQAC, several faculties of different departments have uploaded their PPT classes on YouTube. A central Pool of ICT -PPT class materials is being built up with more than 400 ppts as all the college faculties contribute towards it. Besides, a number of ICT based classes were conducted by almost all the faculty members. 2. On the eve of the introduction of the CBCS system, two faculty training programmes on 8/10/2018 and 20/12/2018 and for introducing CBCS system in the college through a top CBCS expert. 3. To commemorate the Jallianwalabagh Massacre Centenary Year, a programme was organized on 23/03/2019 to create a sense of patriotism and nationalism among the public of the town in general and the students in particular. It is the first of its kind in entire North East India. Talk show on Jallianwalabagh Visit by representatives of Jorhat College (Amalgamated) on 24th April, 2019. 4. Under the patronage of IQAC, all Constituent bodies of the college like Departmental Forums etc introduced 50 percent posts for women both in principle and practice. The GSCASH committee took initiative in installing two sanitary napkin machines in college hostel and Girls' common room. A sanitary napkin distribution corner has been set up. 5. Under the guidance of IQAC, the Career Counselling Cell of the college has organized an Employment Enhancement Training (A Tata Consultancy Service Affirmative Action Programme) from 25th March to 13th April 2019. Sixtyfive students had participated. Under the guidance of IQAC, Workshop on how to prepare for Bank Recruitment Exams from 7th - 14th December, 2018. (8 days) was organized. Under the guidance of IQAC, Workshop on how to prepare for Bank Recruitment Exams from 7th - 14th December, 2018.(8 days) was organized.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|---|--|
| 1. To complete the building under construction with a RUSA grant. | 1. Successfully completed and utilisation is submitted |
| 2.To introduce MA Course (Distance mode) in English, History, Economics, Philosophy Assamese, Education, Political Science and Sociology. | 2.M.A. course in distance mode has been introduced in five subjects, viz., Assamese. English, Education, Political Science, and Sociology. |
| 3.To advance academic works in collaboration with some departments of Universities like Tezpur University, Dibrugarh University etc. | 3.MOUs are signed with Sankardev University, Assam Women University, Baburaoji Gholap College, Pune |
| 4.To put the best classes of the faculty members in the college website and YouTube. | 4.It is done. |
| 5.To enhance the central pool of ICT -PPP by adding up to 400 class-materials by making ICT-PPP classes mandatory for each teacher. | 5.A central pool of ICT-PPP has been created which has more than 400 PPTs contributed by the faculty members across different departments. |
| 6.To start income generating activities at the college. | 6. The training of vermicomposting is completed and a vermicompost plant has been set up which is expected to |

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|---|---|
| | generate income. It is decided to rent out different amenities in our infrastructure for various socio cultural and academic activities. The decision is being implemented . |
| 7.To submit National and International seminar proposal. | 7.A few proposals have been submitted. |
| 8. To organize class in collaboration with eminent scholars of National institutes . | 8.Interaction with various organisations is going on. A research scholar from Chicago University is engaging classes. Dr. Virginus Xaxa, a renowned scholar delivered lecture . |
| 9.To teach German and Spanish as new foreign languages and at least three tribal /ethnic and Indian languages as part of Language Learning and laboratory work. | 9.Training of some ethnic languages (Sadri, Mising) has been started.Lesson on French has also been started. |
| 10.To collaborate with the district administration to retrieve and fine-tune the district archive. | 10.The process is on. |
| View File | |

| | |
|--|-----|
| 14. Whether AQAR was placed before statutory body ? | Yes |
|--|-----|

| Name of Statutory Body | Meeting Date |
|------------------------|--------------|
| IQAC | 14-Nov-2019 |

| | |
|--|-----|
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | Yes |
|--|-----|

| | |
|---------------|-------------|
| Date of Visit | 18-Dec-2018 |
|---------------|-------------|

| | |
|---|-----|
| 16. Whether institutional data submitted to AISHE: | Yes |
|---|-----|

| | |
|--------------------|------|
| Year of Submission | 2019 |
|--------------------|------|

| | |
|--------------------|-------------|
| Date of Submission | 28-Feb-2019 |
|--------------------|-------------|

| | |
|--|-----|
| 17. Does the Institution have Management Information System ? | Yes |
|--|-----|

| | |
|---|--|
| If yes, give a brief descripton and a list of modules currently operational (maximum 500 words) | The college has a Management Information System (MIS) in vogue. The Management information System encompasses the following areas of institutional activities. The app JCIAN has been developed to augment the |
|---|--|

management information system. This app has been linked and synchronised with the College Website. Information dissemination: The College has developed a userfriendly app which is used to send notifications and information to different stakeholders of the college. • The Students are provided the attendance, timetable, sessional examinations notifications, results, information and notices of various academic and nonacademic activities in the college. Besides, the holiday notifications are also made available on the app. • The Teachers and NonTeaching staff are provided the various notices and urgent information through the app. And the WhatsApp.

Financial aspect: • The JCIAN app is used to manage various activities associated with finance and accounts. Viz. the teachers and the Nonteaching staff receive the salary slip every month via this app. • The JCIAN app provides information to the teaching and nonteaching staff on various deductions from their salary towards the MBF Cooperative society Welfare Society etc . • Public Finance Management System PFMS, is used in making payments to the various beneficiaries and parties. • The payment of salary of the College staff is being carried out through the Government of Assam portal 'www.finassam.in'. • All the university fees are paid online. • The college is cashless to the extent that no cash is collected from the students as fees. Every penny is processed through bank and the swipe machine.

Administration aspect: The app is used to render various administrative functions as follows: • The app is used to inform the parents about the attendance of the students. • All the notices regarding Parents -Teachers association and the PTM schedules are provided via this app. • The admission notifications and the admission forms are available online in the website. • College has developed a customized software for Admission process.

Examination aspect: • Following the University norms, the college has adopted the 'Online Examination Management System'. The activities like registration of students and examination form fill up

are carried online using University website. Planning Aspect: • The facility of electronic tendering is available through the government website. • The Bhuban App is used for GIS mapping mainly w .r. t. to RUSA funded activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As an affiliated college to the Dibrugarh University, it has been trying to implement the curriculum as per provision. An academic calendar is prepared and distributed among the students and teachers so as to make all aware of the yearlong activities, working days of the college, sessional examination schedule, holiday list etc . Basically the departments are encouraged to take initiatives for an effective planning and implementation of the curriculum keeping in view the institutional culture. Thus, the concerned heads of the Departments conduct meeting and discuss the academic calendar with the staff members for smooth conduct of the activities. Allotment of classes, distribution of syllabus, etc all are done in the meeting at the beginning of each semester. Each of the teachers prepare month wise teaching plan and maintains academic work diary to record daily teaching learning activities. Our college is known for the strict discipline mitigated with a student-friendly and liberal atmosphere aiming at imbuing the students with the sense of responsibility, dedication and self-esteem. The co-curricular activities under the supervision of the teachers implement the routine learning with ample scope for the students to develop their potentialities in various fields. Careful planning of various programmes like talks, lecture programmes, seminars, etc., by the departments and IQAC aims at providing the learners with an atmosphere appropriate to their need at present. The Departmental Forums, Students' Union, Teachers' Unit, also take initiatives to attain this goal. A body called the Academic Council monitors and ensures the effective implementation of the curriculum. From time to time different meetings are held in the college at departmental level in association with IQAC and Academic Council in which various issues related to the syllabus upgradation, suggestions are recommended and sent to the university for necessary action. Many a times recommendations are acknowledged and appreciated by the university. Apart from the regular B.A. course under Dibrugarh University, the college curriculum encompasses some other career oriented Self Designed and Self Financed courses like beauty culture course, language learning courses on foreign language like French, local/tribal language like Mising, Sadri, Tiwa, Karbi, spoken English Course etc. For effective implementation of the curriculum the faculties are encouraged with sufficient liberty for initiatives and innovation. Jorhat College gives utmost importance in Orientation of the teachers for student-friendly practices and effective class-room teaching. For better understanding of the topic by the students, use of ICT has been made a mandatory practice for the faculty. Teachers use power point presentations, video clips, etc for better explanation of the topic. To fortify the process of implementation regular monitoring of the class-room proceedings and course-progression has been done both at the departmental level by the Heads of the Departments and centrally by the Principal and IQAC. The Principal often interacts with the H.O.D.s and the Academic Vice-Principal monitors the classes regularly.

Seminars, Group-discussions, etc. have been used as some means to actively engage the students and to make them undergo a full range of learning experience.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|--------------------------------------|-----------------|-----------------------|----------|--|-------------------|
| Certificate course on Beauty culture | Nil | 28/02/2019 | 34 | Employability | Skill |
| One month Yoga course | Nil | 21/05/2019 | 31 | Employability | Skill |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|--|-----------------------|
| MA | Assamese, English, Education, Political Science, Sociology | 30/08/2018 |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|---|---|
| BA | B.A. in Assamese B.A. in English B.A. in Economics B.A. in Education B.A. in History B.A. in Philos | 01/06/2019 |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 39 | Nil |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|--------------------------------------|----------------------|-----------------------------|
| Certificate course on Spoken English | 17/06/2019 | 35 |
| Certificate Course on Gender Studies | 25/04/2019 | 44 |
| Certificate course on Yoga | 21/05/2019 | 25 |
| French language teaching | 07/08/2018 | 6 |
| View File | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---------------------------|--|---|
| BA | Field study on Financial Awareness and Financial Inclusion of the Tea Garden workers of Naginijan Tea by Department of Economics | 10 |
| BA | Field Survey on religious beliefs of the tea tribes of Naginijan Tea-Estate by Department of Philosophy | 10 |
| BA | Field study on political awareness amongst the plantation labourers of the Naginijan Tea Garden in Jorhat district of upper Assam by Department of Political Science | 10 |
| BA | A historical study of three Buddhist villages of Titabar by Department of History | 10 |
| BA | Socio economic issues of the tea garden labourers: A study at Naginijan Tea estate by Department of Sociology | 10 |
| BA | A study about the educational qualification among the people of Namrupia Village, Mariani of Jorhat district by Department of Education | 11 |
| BA | A study on Environmental Degradation in Picnic Spots of Assam: A case study of Silghat by Department of Economics | 14 |
| View File | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | Yes |
| Employers | Yes |
| Alumni | Yes |
| | |

Parents

Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

There is a well organised mechanism to analyze the feedback obtained from various stakeholders the students, teachers, employees, alumni and parents. To maintain transparency and objectivity in the analysis a committee is formed involving the principal, IQAC coordinator, Vice Principal and Academic Vice Principal who monitor the whole mechanism. In a format prescribed by the college administration, the feedback from the students is collected. Special care is taken in providing enough freedom to them to express whatever they want to communicate regarding areas like the classroom facility, teaching quality, library service, response from the office staff etc. Later on the forms are scrutinized by the assigned committee. Issues are also discussed in IQAC meetings, staff meetings etc and necessary measure are taken to upgrade the overall academic atmosphere of the college. Feedback from parents is also collected in parents meet which are held twice a year, normally at the beginning of each semester but sometimes in mid semester. The same way of providing a prescribed format is followed which is collected later on after the meeting. Viable suggestions are sorted out and implemented. The newly introduced student friendly app, JCIAN is a result of such feedback by parents. The college gathers feedback from employees too. It is not easy to access them, since most of them are engaged in different places. If possible, concerned teachers visit their respective working place to collect their feedback and sometimes it is collected when they visit our college for different works. The authority concerned after collecting valuable feedback from them, record them and present the same in different meetings held in the college from time to time. Feedback from the teachers is periodically collected and analysed. Measures given for improving teaching, infrastructure and the entire learning experience are taken in to consideration. Our alumni also provide valuable feedback to us. Feedback from them is collected in alumni meet which are held on frequent basis. Normally we seek their suggestions, comments on some aspects like overall atmosphere of the college, academic ambience, suggestions for future development of the college etc. immediately after the alumni meets, the data are analysed and measures are taken to mitigate with their suggestions at the best possible level.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|---|---------------------------|--------------------------------|-------------------|
| BA | B.A. Distance Mode (under Dibrugarh University, Krishna Kanta Handique State Open University | 230 | 177 | 157 |
| MA | M.A. in Assamese (Distance), M.A in English (Distance), | 100 | 97 | 94 |

| | | | | |
|---------------------------|---|-----|------|-----|
| | M.A. in Education (Distance), M.A. in Political Science (Distance), M.A. in Sociology (Distance) | | | |
| BA | B.A. in Assamese B.A. in English B.A. in Economics B.A. in Education B.A. in History B.A. in Philosophy B.A. in Political Science B.A. in Sociology | 303 | 1226 | 303 |
| View File | | | | |

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2018 | 774 | 94 | 27 | Nil | 12 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 27 | 27 | 3 | 10 | 1 | 4 |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students mentoring system is one of the most vibrant mechanisms of the college. At the very beginning of the academic session, all the faculty members are allocated certain number of students across different semesters and different departments. Each mentor conducts an orientation programme with his/her respective groups of mentee to make them familiar with the institution, its overall rules and regulations, mission and vision, facilities available etc. It is the responsibility of the mentor not only to keep the past academic record of the mentee but also to have an overall estimate of his/ her personal life like educational background of the parents, their financial status etc. The faculty is the mentor for the allotted students who takes care for all the academic and extra-curricular requirements of the allotted students. It is the responsibility of the mentor not only to develop the mentee academically but also holistically so as to sustain a good human relationship within all. To build up

special ability to exercise good judgement when involved in the process of mentoring and also to maintain professional standards regarding these, the faculty members are given special training so that they can provide the necessary counselling and attention to the allotted students. However, both the informal and formal means of mentoring are conducted to make the process more effective that encompasses some other areas like inculcation of inclusiveness, gender sensitivity and social responsibility of the students. . Periodic meetings are held between the mentors and the mentees. Details of such meetings are to be documented in the mentors' record book specially designed for that. The students are required to report their mentors allotted to them and appraise him or her about the different issues, problems faced by them. The faculty keeps a track of the students, discusses with them about the progress of their studies, finds out their difficulties, suggests some corrective actions plans to be implemented and guides them with respect to career building throughout their stay in the institution. It is the duty and responsibility of the mentor to prepare corrective action plans and to follow up them. In a prescribed format, common to all departments the data are collected and preserved to meet the demand of future follow up.

| | | |
|--|-----------------------------|-----------------------|
| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
| 774 | 27 | 1:29 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 31 | 27 | 4 | 1 | 8 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------------------|---|---------------------|--|
| 2019 | 1 | Associate Professor | Glory of India (Gold Medallist), 2019 by Best Citizen Publishing House, New Delhi. |
| View File | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|-----------------|--|---|
| BA | Not Applicable | 6 Semester/2019 | 24/05/2019 | 16/07/2019 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Final examination is conducted as per norms of Dibrugarh university .As far as internal examinations are concerned, it is held twice in a semester. Staff meeting of faculty members summoned and presided by the principal, decides the date and schedule of both the Sessional examinations. The selected dates are included in the academic calendar of the college . The Sessional examinations held for 25 marks and one hour. An examination committee is formed with two or

three teachers as examination AOCs In case of the internal examination, college has adopted certain reforms. Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level • Sessional tests conducted twice in a session. Out of which one has to be an openbook examination. • The departments regularly organize seminar presentation, group discussions, home assignments etc. too. • The departments arrange class tests and sudden tests too to estimate students' preparation and understanding. As far as evaluation is concerned, the following strategies have been formulated. • Answer scripts are shown to the students and enough time is given for clearing any doubts. special guidance is also provided in the classroom by the respective teachers if any student fails to perform in a better way. • Intradepartmental checking of answer sheets is encouraged.. The whole process of internal evaluation is conducted as per the notification and results etc are provided in a very much timely manner. .

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Jorhat College has a very wellplanned academic calendar and adheres to it for the conduct of examination and other related matters. The college prepares an academic calendar after a strenuous effort made by the vice principal, academic vice principal, members of IQAC. Two academic calendars are prepared annually for two semesters. The academic calendar provides the information regarding the working days of the college, the teaching days, the holidays, the schedule of the two sessional examinations, semesterend examination, and the midsemester vacation. Besides, information of all celebrations like freshers social etc. are also provided in the academic calendar. The academic calendar is available in both soft and hard forms. The soft copy is available in the college website. All the examinations are conducted strictly according to the schedule given in the academic calendar. An examination committee is constituted according to the schedule given in the academic calendar and the examination committee ensures the conduct of the examinations as per the schedule. The various events scheduled in the college academic calendar are organised strictly according to the schedule. The freshers social after the admission is organised as per the given schedule. Health Day is another important event which is strictly observed as per the given schedule in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://jorhatcollege.org/PDFs/program_outcome.pdf

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|----------------|----------------|---|---|---|-----------------|
| Not Applicable | BA | B.A. in Assamese, B.A. in Economics, B.A. in History , B.A in English, B.A. in Education, | 222 | 213 | 95.94 |

B.A. in
Philosophy,
B.A. in
Political
Science B.A.
in
Sociology,
B.A. (Pass
Course)

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://jorhatcollege.org/PDFs/Student-Satisfaction-Survey-2019.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|-----------------------|----------|----------------------------|------------------------|---------------------------------|
| Total | 0 | Not Applicable | 0 | 0 |

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|-------------------|------------|
| A one day workshop on intellectual property right | IQAC | 12/02/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL | NA | NA | 01/08/2018 | NA |

[View File](#)

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|------|--------------|----------------------|--------------------|----------------------|
| NIL | NA | NA | NA | NA | 01/08/2018 |

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| | 1 | |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| | |
|------------------------|-------------------------|
| Name of the Department | Number of PhD's Awarded |
| NIL | Nil |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|-------------------------|-----------------------|--------------------------------|
| National | Department of History | 1 | 6.26 |
| National | Department of Sociology | 1 | 3.11 |
| National | Department of Sociology | 1 | 7.24 |
| National | Department of Education | 1 | 5.75 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------------|-----------------------|
| Department of Sociology | 1 |
| Department of Economics | 3 |
| Department of Philosophy | 1 |
| Department of History | 1 |
| Department of Political Science | 2 |
| Department of English | 22 |
| Department of Assamese | 2 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--|----------------|--|---------------------|----------------|---|---|
| Pluralising the narrative : Reconfiguring 'vernacular Modernism' in Assamese Library culture | Abikal Borah | South Asia: Journal of South Asian Studies | 2018 | 0.287 | Department of History The University of Texas at Austin, TX, USA The University of Texas at Austin, TX, USA | 1 |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---------------------------|----------------|------------------|---------------------|---------|---|---|
| NIL | NA | NA | 2018 | Nil | Nil | 0 |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nil | 1 | Nil | 90 |
| Presented papers | 2 | 25 | Nil | Nil |
| Resource persons | Nil | 2 | 1 | 5 |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|---|--|--|
| workshop on English language Teaching at Murmuria T.E. | Department of English in collaboration with the Alumni Association, English | 4 | 25 |
| Centenary of Jalianwalabagh massacre | Jorhat College in association with along with Gurudwara Ramghoria Samaj, Sikh Youth Foundation and the associated schools | 28 | 1000 |
| Celebration of Children's Day | Jorhat College in collaboration with the Jorhat Blind School | 15 | 45 |
| Cultural programmes in the inauguration of the RUSA Building | Jorhat College in Collaboration with the Associated Schools | 50 | 100 |
| Copy Book and Food distribution in Orphanage | Department of Economics | 3 | 30 |
| Food distribution in Orphanage | Department of Philosophy | 4 | 15 |
| Swatchata Abhiyan in college campus | NCC Jorhat College Unit | 1 | 25 |

| | | | |
|---------------------------------------|-------------------------------|---|-----|
| and its near by areas | | | |
| Sanitary napkin Distribution | Jorhat college extension cell | 2 | 43 |
| Gas Mask Distribution | Jorhat college extension cell | 3 | 70 |
| Special Classes of Associated Schools | Jorhat college extension cell | 4 | 105 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---------------------------------------|--------------------------------------|---------------------------------------|------------------------------|
| Flood relief campaign 201819 | Flood relief letter from A. D.C. | District Authority of Jorhat District | 45 |
| Special Classes of Associated Schools | Letters of Appreciation from Schools | Jatiya Siksa Samanway Parishad | 105 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|-----------------------------|--|------------------------------------|--|--|
| 'Swachchata Bharat Abhiyan' | Organized by NCC, Jorhat College with an appeal of the HRD Ministry, India | A programme of Swachchata Abhiyan | 1 | 156 |
| 'Swachachat Mission' | Organized by the NCC Unit, Jorhat College in collaboration with the Jorhat District Administration | A programme of swachachata Mission | 1 | 144 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|--------------------------------------|---|-----------------------------|----------|
| Certificate course on gender studies | Tanzoom Ahmed, a research scholar from Chicago University | Jorhat College | 15 |

| | | | |
|---|--|---------|----|
| Assistance in Research , survey , translating and writing Works | Lopamudra Bharadwaz, Tazmin Ahmed, Akash Kalita, Dhrity Das Hazarika | AJAPAJP | 90 |
|---|--|---------|----|

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|--|---|---|---------------|-------------|--|
| Students /Alumni getting jobs / internship | Jorhat College Internship Project Outsourcing Programme | Assam Jatiya Abhidhan Prakashak (Asom) Jatiya Prakash, Jatiya Bhaban, Malow Ali, Jorhat, 785001 | 20/01/2018 | 24/04/2019 | DayaSagar Kalita , Akash Kalita , Lupamudra Bharadwaj, Ankur Sharma , Jyotirekha Tamuly, Bishnurat Sharma ,Tazmin Ahmed , Dhriti Devi Hazarika |

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|--|--------------------|--|---|
| Baburaoji Gholap College, Sangvi, Pune, 411027 | 20/08/2018 | To collaborate in academic activities. | 4 |
| Jatiya Siksa Samanway Parishad (JSSP) | 27/05/2019 | Academic cultural social activities | 10 |
| Department of History, Dibrugarh University | 06/06/2019 | To collaborate in academic activities. | 4 |
| Sri Sri Natun Kamalabari Satra, Kamalabari, Majuli | 28/06/2019 | To share and exchange cultural and educational values. To translate a huge volume by the Kamalabari Abbot to English | 2 |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| | |
|--|--|
| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
| 118.56 | 68.19 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|--|-------------------------|
| Campus Area | Existing |
| Class rooms | Newly Added |
| Laboratories | Existing |
| Seminar Halls | Newly Added |
| Seminar halls with ICT facilities | Newly Added |
| Video Centre | Newly Added |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| Others | Existing |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Classrooms with Wi-Fi OR LAN | Newly Added |
| No file uploaded. | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---------------------------|--|----------|--------------------|
| SOUL2.0 | Partially | 2.0.0.12 | 2011 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|----------------------|----------|---------|-------------|--------|-------|---------|
| | | | | | | |
| Text Books | 16390 | 3661481 | 3567 | 250000 | 19957 | 3911481 |
| Reference Books | 5720 | 1442538 | 200 | 50000 | 5920 | 1492538 |
| e-Books | Nill | Nill | Nill | Nill | Nill | Nill |
| Journals | 22 | Nill | Nill | Nill | 22 | Nill |
| e-Journals | Nill | Nill | Nill | Nill | Nill | Nill |
| Digital Database | Nill | Nill | Nill | Nill | Nill | Nill |
| CD & Video | 33 | Nill | Nill | Nill | 33 | Nill |

| | | | | | | |
|---------------------------|-----|-----|-----|-----|-----|-----|
| Library Automation | Nil | Nil | Nil | Nil | Nil | Nil |
| Weeding (hard & soft) | Nil | Nil | 45 | Nil | 45 | Nil |
| Others (specify) | Nil | Nil | 53 | Nil | 53 | Nil |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| NIL | NA | NA | 01/08/2018 |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 46 | 21 | 1 | 1 | 0 | 9 | 8 | 6 | 8 |
| Added | 13 | 0 | 0 | 0 | 1 | 0 | 7 | 0 | 6 |
| Total | 59 | 21 | 1 | 1 | 1 | 9 | 15 | 6 | 14 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|--------------|
| 6 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| NIL | NA |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 30.08 | 28.93 | 43.59 | 43.32 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

| |
|---|
| Procedures and policies for maintaining and utilizing physical, academic and support facilities Maintenance of library infrastructure and facilities: For maintenances of library infrastructure and facilities the library committee and administration have taken the responsibility to purchase and procure books, |
|---|

manuscripts and other materials, as per the recommendations received from the departments of the colleges. The departments of the college owned a good stock of texts and references in their departmental libraries. Maintenance of the laboratory: The laboratory equipment, specimens, and other necessary chemicals are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. Maintenance of the sport facilities: Students' union sport secretary and his/her advisor maintain the sport facilities. The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sport secretary and the advisor of the Student Union of the college. Maintenance of the IT facilities: The office of the principal decides about purchasing necessary IT equipments as per recommendations received from the departments of the colleges and the administrative office of the college. IT facilities are maintained by computer skilled personnel of the college. Student support and welfare: In the college campus, there is a good environment for the benefit and welfare of the students. Various sub committees are in the college to support services, student welfare and to meet their needs. The principal is the chairperson of all sub committees. There is a canteen committee to ensure the healthy and hygienic food .The hostel sub committee look after the hostel facilities for the borders in the campus. For the welfare of the students, there is a medical cell in the college and one medical officer is appointed by the college authority as per a memorandum of understanding. A health card is also issued to the students .There is a separate medical room for the medical officer with a bed and other first aids. There is a Yoga centre in the college and they conduct Yoga sessions for students which is a good step for stress management also. The campus has two foot path for the students, the longest one with tin roof. The campus has many dustbins as healthy practices of Sachhata or cleanliness. Herbal garden is also coming up to provide some immediate treatment of the students whenever they needed. The NSS unit maintains the social services within the campus and outside it. There is a central announcement system or public address system in the Principal office for any urgent notification to the students. Academic Support: The college is affiliated to Dibrugarh University, Assam. It has an elaborate academic support mechanism. All the departments follow the syllabi of Dibrugarh university for the U.G. Level. An examination committee is appointed by the principal for smooth conduct of examination In the admission process the college has followed the rule of the State Government regarding free admission to those students , who belong to below poverty line (BPL).

http://jorhatcollege.org/PDFs/Procedures_and_Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|---|--------------------|------------------|
| Financial Support from institution | Memorial Awards for Students and Financial Aid for Students | 4 | 8790 |
| Financial Support from Other Sources | | | |
| a) National | Ishan Uday Scheme | 42 | 2268000 |
| b) International | NIL | Nil | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|-----------------------|-----------------------------|-------------------------------|
| One month Yoga course | 21/05/2019 | 115 | Patanjali Yoga Samiti, Jorhat |
| Student mentoring programme | 13/08/2018 | 527 | Jorhat College |
| Certificate Course in Sopken English | 17/06/2019 | 35 | Department of English |
| Computer Soft Skills Development | 21/06/2019 | 40 | IIT , Bombay |

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|------|--|--|--|--|---------------------------|
| 2018 | Training programme for SSC and Banking Programme | 36 | 36 | Nil | Nil |
| 2018 | Coaching for Banking competitive Exam. (8 days workshop on bank recruitment examination) | 119 | 119 | Nil | Nil |
| 2018 | Career Counselling (workshop on photography as a career) | 82 | 82 | Nil | Nil |
| 2019 | Career counselling cum vocational guidance programme | 61 | 61 | Nil | Nil |
| 2019 | Beautician course | 20 | 20 | Nil | Nil |

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual

harassment and ragging cases during the year

| | | |
|---------------------------|--------------------------------|---|
| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| 3 | 3 | 2 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| Jio Digital India Movement | 48 | 1 | Nil | Nil | Nil |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------|--|--------------------------|---------------------------------|----------------------------|-------------------------------|
| 2018 | 1 | BA | Department of English | Tezpur University | M.A. |
| 2018 | 1 | BA | Department of English | EFL Shillong | M.A. |
| 2018 | 2 | BA | Department of English | Assam University, Silchar | M.A. |
| 2018 | 1 | BA | Department of English | Dibrugarh university | M.A. |
| 2018 | 1 | BA | Department of English | Pune University | M.A. |
| 2018 | 1 | BA | Department of Education | Dibrugarh university | Mass Com |
| 2018 | 6 | BA | Department of Political Science | Dibrugarh university | M.A. |
| 2018 | 9 | BA | Department of Sociology | Dibrugarh university | M.A. |
| 2018 | 2 | BA | Department of Sociology | Gauhati University | M.A. |
| 2018 | 2 | BA | Department of Sociology | Assam University, Silchar | M.A. |
| 2018 | 1 | BA | Department of Sociology | Tezpur University | MSW |
| 2018 | 1 | BA | Department of Sociology | Tezpur University | M.A. |

| | | | | | |
|---------------------------|---|----|-------------------------|--------------------------|------|
| 2018 | 2 | BA | Department of Sociology | Assam Women's University | M.A. |
| 2018 | 1 | BA | Department of Sociology | Calcutta University | M.A. |
| 2018 | 1 | BA | Department of Sociology | Bodoland University | M.A. |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| NET | 4 |
| SLET | 1 |
| Any Other | 2 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|----------------|------------------------|
| Freshmen Social | College level | 478 |
| Inauguration of Language Lab | College level | 60 |
| International Womens Day 2019 | College level | 132 |
| National book fair on 12/ 12/2018 | National level | 120 |
| RUSA building inauguration cultural programme on 18/12/2018 | State level | 827 |
| Commemoration of Jalianwala bagh Massacre on 23/3/2019 | State level | 1200 |
| Rabha Diwas on 20/5/2019 | College level | 550 |
| Quiz Competition 13/2/2019 | District Level | 33 |
| College week (Cultural Competitions) | College Level | 265 |
| Athletics and track field in College week | College Level | 90 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
|------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|

| | | | | | | |
|---------------------------|---|---------------|---|-----|-----------|-----------------|
| 2018 | ? India cup Open international Taekwondo Championship /silver | International | 1 | Nil | JC2017277 | Arupjyoti Deori |
| 2018 | Muaithai Championship | National | 1 | Nil | JC2015176 | Ranjan Sinha |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students in Jorhat College have their Students' Union under the name of 'Jorhat College Students' Union' which is the general body of the students of the college. The union is the formal representation of the students. Every year, the office bearers of the Union Executive are democratically elected by the students of Jorhat College through the process of election. The election is conducted by the Jorhat College Election Commission with strict adherence to the recommendations of Lyngdoh Committee. The union functions in accordance to the 'Constitution of Jorhat College Students' Union' drafted on 29/11/1985. For contesting in any portfolio in the election, the candidate must have minimum 75% attendance in the class. The Union conducts an array of activities throughout its tenure of one year. The Union fund is derived from the contribution of the students. The Union of Jorhat college conducts the freshers' welcome ceremony, the College week, the farewell ceremony, many cultural programmes to commemorate the birth or death anniversary of prominent citizens of India and global personalities. The Students' Union takes active participation in all the activities of the college like conducting seminars, health day, extension activities of the college. The union selects the college representatives for various competitions and performances at inter-college competitions and youth festival etc. The Students' Union annually publishes a magazine to give the students the opportunity to develop their literary talent.

Moreover, the students' union also publishes a Wall-Magazine. The Union executives also take care of the Boys' and Girls' common rooms, and gymnasium.

As representatives of students, the union convey the grievances of student community to the College authority if any. It may be mentioned here that 33% reservation for women has been implemented in the students' union for the last 3 years. The posts are reserved on rotation. Apart from the 3 reserved posts, women/girl students are elected in other non-reserved posts as well. Jorhat college firmly believes in representation of students on academic and administrative bodies and committees of the college. The various departments of the college have their respective forum. All departmental fora implemented 50% reservation for women/girls in all their committees. The different fora of the various departments are as follows. a) Assamese – Asamiya Sahitya Chora b) Economics – Jorhat College Economic Forum c) Education – Jorhat College Education Forum d) English – Forum for English Studies e) History – Jorhat College History Study Circle f) Philosophy – Darshan Chora g) Political Science – Political Science Study Centre h) Sociology – Sociological Study Centre i) Science – Science Study Centre The forum of each department undertakes various academic activities. The members of a forum are also responsible for conducting the academic activities like organising seminars, publishing the departmental journal, field studies etc. GSCASH (Gender Sensitization Committee against Sexual Harassment) committee of Jorhat College has representation of Students. This cell works for sensitizing the students and staff on gender issues and thereby preventing sexual harassment. The IQAC has a representative from the

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

650

5.4.3 – Alumni contribution during the year (in Rupees) :

305643

5.4.4 – Meetings/activities organized by Alumni Association :

• Khoj: An Anthology of research works written by a number of Jorhat College Alumni was compiled by Jorhat College Alumni Association .Comprising of nearly 300 pages , this volume is allotted the ISBN: 9788193851555. • An open quiz competition was successfully organised by the Alumni Forum of the Economics Department of Jorhat College (Amalgamated) on 13/02/2019 • Special Lecture programme on the trends of Archaeological research in North East India by Mr. Ripunjoy Nath, Alumnus of Department of History, Jorhat College (Amalgamated) on 27/06/2018 • Special Lecture programme on the Fundamentals of Mathematical Economics by Mr. Babu Jyoti Ghosh, Alumnus of Department of Economics, Jorhat College (Amalgamated) on 27/06/2018 • Workshop on English learning teaching for the children of tea industry workers by Prasanta Puzari and Prakash Bora, Alumnus of Department of English, Jorhat College (Amalgamated) during the period 7/1/2019-12/1/2019. • Dayasagar Kalita and Bhaskar Jyoti Barua of Sociology Department takes special classes on behalf of Jorhat College Alumni Association. • A general meeting of Jorhat College Alumni Association was organised on 13/02/2019 • Meetings of Alumni forum of different departments were organised on 22/06/2019 Assamese Department, 14/05/2019 Education Department, 14/09/2018 Philosophy Department, 13/02/2019 Economics Department, 22/01/2019 Political Science Department, 15/09/2018 History Department, 20/08/2018 English Department, 06/02/2019 Sociology Department.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Jorhat College believes in the democratic principle of decentralization of power and authority. That is why it has structured administrative authority as follows. Principal Vice Principal, Academic Vice principal. This is the top echelon. But this top echelon adopts and implements all major policy decisions only through an apex body called Academic council which comprises of all the Heads of Departments and has the IQAC Director as special invitee. One practice involves the admission process as conducted by this decentralized machinery. First of all, the Principal convenes a meeting of the Academic Council where details of the admission process is discussed and decided. For example, each HoD would inform the decisions of the departmental meeting about the minimum percentage of marks in the subject the candidate wants to offer major. Besides, the HoDs also informed the minimum requirement of marks in English. Apart from this an issue that came up for discussion was that of reservation in Major Seats. While it was hotly debated in the staff meeting, some teachers had opined that reservation for SCs and STs should be implemented in allotting major seats also. The matter was again discussed in the Academic Council but as

no unanimity could be arrived at, it was decided that there should be reservation in admission into the college but no second round of reservation for Major. The Academic Council also decided that there should be any prior arrangement of admission forms. Rather the incumbents should be called meritwise over public address system. After entering into the admission hall, their papers would be verified and various departments would offer them counselling regarding their best choices of combinations. It may be mentioned that each and every teacher of the College participates in the admission process. It brings both the students and teachers in mutual contact from Day 1.

Another major aspect of this participatory and democratic process is the participation of whole office staff in it. But then, the College has decided to go cashless. So the admission fees is paid directly to staff of Assam Cooperative Apex Bank making the whole admission process (a) Decentralizing , (b) Participatory and (c) Transparent on policy matters and (d) Transparent on financial lines. Jorhat College (Amalgamated) believes in decentralisation of power in a democratic way. As such, the Principal, instead of enforcing any decision unilaterally, tries to build consensus over it. Another practice involving the decision to implement 33 percent reservation for women was a difficult in the sense that both nationally and in the college there were no unanimity about it. However, the Principal chose to raise the matter in staff meetings, HoDs meetings, Student Union meetings . While the students Union was the first to accept and implement 33 percent reservation in its elected posts, the various departmental fora went ahead to implement as much as 50 percent reservation for women. In the end, the whole college family stood up as a rock in support of women's reservation.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|--------------------------------------|--|
| Admission of Students | The college maintains a transparent admission system in the college. People are informed about various admission related news through different local dailies, college website as well as social media. In addition, our alumni and parents act as our best advertisements in this regard. Forms are made available in both online and offline mode. People present on the day of admission are made aware of admission progress through public address system thereby making the system transparent and hassle free |
| Industry Interaction / Collaboration | The career counselling and placement cell of the college takes special initiative in maintaining relationship with different industries. Initiative is taken to associate with the tea industry in the area by providing health care means such as gas mask for workers spraying weedicide, sanitary napkin for female workers etc. Apart from these, special programme for the |

development of English at the tea garden areas in association with the alumni in the department of English are also arranged. The college has made collaboration with different institutions viz. Baburaoji Gholap College, Pune .

Human Resource Management

The management makes every effort to train and retain its human resources. They are provided with several welfare measures. Teachers are informed of various seminars, workshops, faculty development programmes etc conducted by different institutions. Various committees are formed for smoothly functioning of various activities in the college. Good blend of senior and junior staff members are included, with the objective of experience sharing and team building. Special training programmes are organised for the office staff to update them with latest technical development in the field of administrative and office management.

Library, ICT and Physical Infrastructure / Instrumentation

The library is partially automated with Soul 2 . Apart from the central library, each department has rich departmental library where the students can easily access books, journals etc. There are more than 400 ICT materials in the pools of the college and all teachers use ICT tools, effectively. College also has adequate ICT enabled classroom facilities. The completion of the academic building funded by RUSA is an added advantage to the infrastructural atmosphere of the college. Very soon college is going to complete another construction funded by the Government of Assam.

Research and Development

The faculties are encouraged to take part in seminar, conference, workshop etc. at national and international level. Special care is taken to inculcate research aptitude in the minds of students by encouraging them to involve in field studies, survey, poster presentation, preparing questioner etc. Students assisted by the teachers prepare and present survey reports and research findings. Students are encouraged to attend the research lecture programme delivered by the faculty members

Examination and Evaluation

Final examination is conducted as per university norms. In case of the

internal examination, college has adopted the following methods. • Sessional tests conducted twice in a session. Out of which one has to be an openbook examination. • The departments regularly organize seminar presentation, group discussions, home assignments etc. too. • The departments arrange class tests and sudden tests too to estimate students' preparation and understanding. As far as evaluation is concerned, the following strategies have been formulated. • Answer scripts are shown to the students and enough time is given for clearing any doubts. • Intradepartmental checking of answer sheets is encouraged.

Teaching and Learning

Immediately before the commencement of the course, the teachers, students and the guardians are made aware of various teaching learning issues for the whole session like academic calendar, the curriculum, course outcome etc. prepared by the board of studies. Copy of the detailed semester plan is given to the students. Special emphasis has been given on ICT based class, you tube presentation by the teachers, students' involvement in seminar presentation through PPP mode etc. Later on academic auditing is carried out to ensure the implementation of the plan and programme.

Curriculum Development

Even though as an affiliated college little scope in curriculum development. Yet from time to time different meetings are held in the college with IQAC and academic council in which various issues related to the syllabus upgradation, suggestions are recommended and sent to the Dibrugarh University. Many a times recommendations are acknowledged and appreciated by the university. Apart from these, the college has introduced several career oriented self designed and self financed courses like beauty culture course, language learning courses on foreign language like French, local/tribal language like Mising, Sadri, spoken English Course etc.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area

Details

| | |
|--------------------------------------|--|
| <p>Planning and Development</p> | <ul style="list-style-type: none"> • The facility of electronic tendering is available through the government website. • The Bhuban App is used for GIS mapping and planning mainly w .r. t. to RUSA funded activities. |
| <p>Administration</p> | <p>The JCIAN app is used to render various administrative functions as follows in order to implement e-governance.</p> <ul style="list-style-type: none"> • The College has developed a userfriendly app which is used to send notifications and information to different stakeholders of the college. • The app is used to inform the parents about the attendance of the students. • All the notices regarding Parents -Teachers association and the PTM schedules are provided via this app • The Teachers and NonTeaching staff are provided the various notices and urgent information through the app • Marks obtained in the sessional exams are provided through the app from time to time. |
| <p>Finance and Accounts</p> | <p>The JCIAN app is used to manage various activities associated with finance and accounts. The teachers and the Nonteaching staff receive the salary slip every month via this app.</p> <ul style="list-style-type: none"> • The ITSJCIAN app provides information to all staff members on various deductions from their salary towards the MBF Cooperative society Welfare Society etc. • Public Finance Management System PFMS, is used in making payments to the various beneficiaries. • The payment of salary of the College staff is being carried out through the Government of Assam portal 'www.finassam.in'. • All the university fees can be paid online |
| <p>Student Admission and Support</p> | <p>The admission notifications and the admission forms are available online in the website. College has developed dedicated software for admission process. The College has developed a userfriendly app which is used to send notifications and information. The Students are provided the timetable, sessional examinations notifications, results, information and notices of various academic and nonacademic activities in the college. Besides, the holiday notifications are also made available on the app.</p> |
| <p>Examination</p> | <p>Following the University norms, the</p> |

college has adopted the 'Online Examination Management System'. The activities like registration of students and examination form fill up are carried online using University website. • The JCIAN app is used to provide the examination timetable to the students. Further, the timetable is also made available in the website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|-----------------|--|--|-------------------|
| 2018 | NIL | NA | NA | Nil |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|--|---|------------|------------|---|---|
| 2018 | Faculty training programme for introducing CBCS system | Nil | 08/10/2018 | 08/10/2018 | 25 | Nil |
| 2018 | Faculty training programme for introducing CBCS system | Nil | 20/12/2018 | 20/12/2018 | 22 | Nil |
| 2019 | One day workshop on Intellectual Property Right | Nil | 12/02/2019 | 12/02/2019 | 31 | Nil |
| 2018 | Small savings Training Programme | Small savings Training Programme | 31/12/2018 | 31/12/2018 | 2 | 12 |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Faculty development programme | 1 | 22/05/2019 | 27/05/2019 | 7 |
| Faculty development programme | 1 | 22/05/2019 | 27/05/2019 | 7 |
| Faculty development programme | 1 | 23/07/2018 | 29/07/2018 | 7 |
| Refresher course | 1 | 24/09/2018 | 15/10/2018 | 21 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 27 | 1 | 11 | 3 |

6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|--|
| <ul style="list-style-type: none"> • Jorhat College Mutual Benefit Fund cooperative society established in 1980 • Jorhat college Teachers' Welfare Society established in 1981 • Medical Cell facilities • Jorhat College Development Society | <ul style="list-style-type: none"> • Jorhat College Mutual Benefit Fund cooperative society was established in 1980 • Medical cell facilities • Jorhat College Development Society | <ul style="list-style-type: none"> • Free Health Checkup and medical facilities Scheme. • Scholarships Schemes • Sanitary Napkin Distribution Scheme. • Free coaching and training Scheme. |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal financial audit The Internal audit is carried by Roy Atal Atal Chartered Accountants. They audit the attached receipts and payments account of Jorhat college (Amalgamated) till the 31 March of each year in respect of General fund on Cash basis. They express their opinion on these financial statements based on their audit. They have conducted the audit in accordance with auditing standard generally accepted in India. They have opined that the account gives a true and fair view of the receipts and payments for the year ended on that date in conformity with accounting principles generally accepted in India. External financial audit The Jorhat college appoints a Government approved Auditor through its Governing Body for auditing its the accounts. Some accounts like UGC and DBT funds are audited by the Govt. of Assam . The external audit of the college is also done by the Directorate of Audit (Local Fund), Government of Assam. Besides , the college gets the college account audited through a Chartered Accountant. The C.A. Audits are up to date whereas external audit is being done.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the

year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|--|-------------------------------|--|
| Dr. Zakir Ahmed | 100000 | To celebrate the death anniversary of Jehiruddin Ahmed |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|--------|
| 100000 |
|--------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|--------|----------|---|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Nil | Nil | Yes | President, Governing Body, Jorhat College |
| Administrative | Nil | Nil | Yes | Principal, JDSC College, Bokakhat, Assam |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

| |
|---|
| <ul style="list-style-type: none"> • Donation of books by the association to Jorhat College Library. • Providing antique and historically valuable documents and articles to the Jorhat College Museum. • Lending a helping hand in developing a Herbarium and an orchard. |
|---|

6.5.3 – Development programmes for support staff (at least three)

| |
|---|
| <ul style="list-style-type: none"> • Training programme and workshop for development of computer skills of the support staff. • Jorhat college Publication Cell encourages publication of books and journals by support staff. • Financial support from Jorhat College Mutual Benefit Fund Cooperative Society established in 1980. • Free Medical Checkup for the support staff. |
|---|

6.5.4 – Post Accreditation initiative(s) (mention at least three)

| |
|--|
| <ul style="list-style-type: none"> • Setting up of the Language Lab under Language Research Cell and English Department. • Educational Psychological Lab in the Department of Education. • Introduction of M.A. distance programme in five departments. • Applied for permission for introducing Science stream at degree level and Science stream at 10plus 2 level introduced. |
|--|

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF | No |
| c) ISO certification | No |
| d) NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|------------------------------------|-------------------------|---------------|-------------|------------------------|
| 2018 | Faculty | 08/10/2018 | 08/10/2018 | 08/10/2018 | 25 |

| | | | | | |
|---------------------------|--|------------|------------|------------|----|
| | training programme for introducing CBCS system | | | | |
| 2018 | Faculty training programme for introducing CBCS system | 20/12/2018 | 20/12/2018 | 20/12/2018 | 22 |
| 2019 | One day workshop on Intellectual Property Right | 12/02/2019 | 12/02/2019 | 12/02/2019 | 31 |
| View File | | | | | |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|--|-------------|------------|------------------------|------|
| | | | Female | Male |
| Special Talk on Feminism and Gender Studies, by Tanzoom Ahmed, a research scholar from Chicago University, USA | 21/06/2018 | 21/06/2018 | 62 | 20 |
| Celebration of International Women's Day | 08/03/2019 | 08/03/2019 | 90 | 42 |
| Installation of another Sanitary Napkin Incinerator Machine at Girls' Hostel | 08/03/2019 | 08/03/2019 | 132 | 2 |
| Talk on Biological Sex Vs Sociological Gender | 12/03/2019 | 12/03/2019 | 183 | Nil |
| Celebration of the Centenary of Martyrdom of Rosa Luxemburg, | 23/04/2019 | 23/04/2019 | 66 | Nil |

| | | | | |
|--|------------|------------|----|-----|
| an early feminist of the world. | | | | |
| Celebration of World Menstrual Hygiene Day | 28/05/2019 | 28/05/2019 | 11 | Nil |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Jorhat College has also taken the initiative for rain water harvesting in every possible way. Rain water is mainly harvested in storage tanks, the waste from the roof tops are cleared out and then the water is allowed to pass through the tanks which are later on filtered after accumulation. Collecting and using our own water harvested has also significantly reduced the water bill of the college. By capturing rain water, the flow of storm water is also reduced and this increase the likelihood of overloading rain water in the neighbourhood. During overflow depending on the amount of roof runoff generated the storage are emptied into water storage after filtration. Whereas we have asked the architect of the new RUSA buildings to provide for rainwater harvesting from the beginning, the new top floor of the Girls' Hostel which was already built is also so designed. Besides the water from above the 60yearold academic building is also fitted with pipes to tap that water. Efforts have also been taken in the college for rainwater harvesting at the different buildings situated in the campus, comprising of three buildings consisting of the administrative blocks, classroom and the Girls' hostel, and Assam type housing classroom adjacent to the classroom and the college canteen. The rainwater harvested is primarily used for watering the garden, cleaning and washing purpose in and around the college campus. It also reduces soil erosion as the surface runoff is reduced. As rainwater is environmental friendly, it does not create any health hazard issues in the girls' hostel situated in the college campus itself. As rainwater harvesting is a sustainable process it helps in preserving water for different purpose and it is considered useful in times of water shortage in and around the college campus. Jorhat College has taken special initiative on generating solar energy. Solar panels have been installed and the college has been able to save approximately 658 kwh per month. A Special talk on Global Warming by Soumyadeep Dutta of famous Nature's Beacon was organised in order to enhance the level of awareness among the students. The theme of the Jorhat College Wall magazine for the year 201920 is "Global Warming." Out of the total power requirement of the institution 19 percent is met by the LED bulbs and CFL bulbs.

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|---|--------|-------------------------|
| Physical facilities | Yes | 4 |
| Provision for lift | No | Nil |
| Ramp/Rails | Yes | 4 |
| Braille Software/facilities | Yes | 4 |
| Rest Rooms | Yes | 4 |
| Scribes for examination | Yes | 4 |
| Special skill development for differently abled | Yes | 4 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|---|--|--|
| 2018 | Nil | 1 | 04/08/2018 | 1 | Health Check Up | To address the health problems. | 323 |
| 2018 | Nil | 1 | 08/09/2018 | 1 | Photography - as a career | Workshop on Photography | 82 |
| 2018 | Nil | 1 | 07/12/2018 | 8 | Career Guidance | Workshop on how to prepare for Bank Recruitment Exams | 119 |
| 2019 | Nil | 1 | 14/02/2019 | 1 | Career Guidance | Career Counselling cum Vocational Guidance programme | 61 |
| 2019 | Nil | 1 | 26/02/2019 | 1 | Campus interview under Digital India Movement | To provide employment | 45 |
| 2019 | Nil | 1 | 27/02/2019 | 1 | Nursery : as a source of livelihood | Workshop on owning a nursery as a source of livelihood | 45 |
| 2019 | Nil | 1 | 02/03/2019 | 1 | Vermicomposting: as a source of livelihood | To create employment opportunities | 45 |
| 2019 | 1 | Nil | 28/06/2019 | 1 | Gas Mask Dist | To build | 70 |

| | | | | | | | |
|------|------|------|------------|---|---|--|----|
| | | | | | tribution By political Science D Department | awareness regarding health hazards owing to contamina ted air. | |
| 2019 | Nill | 1 | 27/06/2019 | 1 | Orphanage Programme by Economics Departmen t | To encourage and support the needy children | 30 |
| 2019 | Nill | 1 | 08/10/2018 | 1 | Swatchata Abhiyan in college campus and its near by areas | To create awarness among the people regarding cleanline ss and hygiene | 25 |
| 2018 | Nill | 1 | 26/10/2018 | 1 | Orphanage Programme by Philos ophy Depa rtment at Snehalaya (Titabar) | To encourage and support the needy children. | 20 |
| 2018 | 1 | Nill | 10/08/2018 | 1 | Flood Relief | To provide basic relief to victims of flood | 70 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|--|---------------------|--|
| • Hand Book for Code of Conduct for Governing Body | 05/09/2018 | The Jorhat College (Amalgamated) adheres to the Code of Conduct in both spirit and words . The college management is highly committed to follow up all the activities of all the various stake holders in light of the Hand Book for Code of Conduct for Governing Body which is available both in soft and hard copies. The |

| | | |
|---|------------|---|
| | | college has not yet registered any such misconduct on any part of members of the Governing Body. If any such case comes up to the college management, the management would follow the code of conduct as enshrined in the Hand book. |
| • Hand Book for Code of Conduct for Principal | 05/09/2018 | The Jorhat College (Amalgamated) adheres to the Code of Conduct in both spirit and words . The college management is highly committed to follow up all the activities of all the various stake holders in light of the Hand Book for Code of Conduct for the Principal which is available both in soft and hard copies. The college has not yet registered any such misconduct on any part of members of the Principal. If any such case comes up to the college management, the management would follow the code of conduct as enshrined in the Hand book. |
| • Hand Book for Code of Conduct for Teachers | 05/09/2018 | The Jorhat College (Amalgamated) adheres to the Code of Conduct in both spirit and words . The college management is highly committed to follow up all the activities of all the various stake holders in light of the Hand Book for Code of Conduct for Teachers which is available both in soft and hard copies. The college has not yet registered any such misconduct on any part of members of the teachers. If any such case comes up to the college management, the |

| | | |
|---|------------|---|
| | | management would follow the code of conduct as enshrined in the Hand book. |
| <ul style="list-style-type: none"> • Hand Book for Code of Conduct for NonTeaching Staff | 05/09/2019 | <ul style="list-style-type: none"> • The Jorhat College (Amalgamated) adheres to the Code of Conduct in both spirit and words . The college management is highly committed to follow up all the activities of all the various stake holders in light of the Hand Book for Code of Conduct for NonTeaching Staff which is available both in soft and hard copies. The college has not yet registered any such misconduct on any part of members of NonTeaching Staff. If any such case comes up to the college management, the management would follow the code of conduct as enshrined in the Hand book. |
| <ul style="list-style-type: none"> • Hand Book for Code of Conduct for Students | 05/09/2018 | <p>The Jorhat College (Amalgamated) adheres to the Code of Conduct in both spirit and words . The college management is highly committed to follow up all the activities of all the students in light of the Hand Book . There are various committees and cells GSCASH, Disciplinary and Antiragging Committee and Grievances Redressal Cell. The College management is very strict on issues related to GSCASH. All the grievances are redressed on an average of 2 days. The uniform and use of mobile phone and bikes are regulated as per the norms of the college.</p> |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|----------|---------------|-------------|------------------------|
|----------|---------------|-------------|------------------------|

| | | | |
|--|------------|------------|------|
| Jorhat College commemorates Jallianwala Bagh Massacre | 23/03/2019 | 23/03/2019 | 1200 |
| A book edited by the Principal Dr. Devabrata Sharma was released on Republic Day to commemorate the martyrdom of Mangri Orang, an Adivasi woman in Indian freedom struggle on 26/01/2019, | 26/01/2019 | 26/01/2019 | 213 |
| Birth Anniversary of Mahatma Jotiba Phule. | 12/09/2018 | 12/09/2018 | 120 |
| Death anniversary of Martyr Bhagat Singh | 23/03/2019 | 23/03/2019 | 250 |
| Release of Book on a martyr of Assam Kamala Miri. Title of the book is " Swahid Kamala Mirir Sangrami Jiwanar At Dhari" by Tarun Loying (Assistant Prof., Dept of Assamese) and translated to English by Prashanta Puzari an Alumni of Jorhat College. | 01/05/2019 | 01/05/2019 | 50 |
| Release of Book on the freedom fighter of Assam Telenga Kharia. Title of the book is "Telenga Kharia " by Bidyut Bora (Assistant Prof., Dept of Political Science) along with two students Saklin Mustaq and Abhijit Bharali | 23/04/2019 | 23/04/2019 | 75 |
| View File | | | |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Eco friendly Practices: a) Bicycles: As the students of this college belong to several remote areas of Jorhat district so they basically come in public transport like Autorickshaw, tempo, private or public buses. However, college

students and employees, living in the close proximity are encouraged to use either public transport or bicycle. b) Pedestrian friendly roads: The College is well connected with pedestrian friendly roads linked with the 'Teacher's Common Room' and Girls' hostel is well equipped with dustbins and roofs for the benefit of the pedestrians . Again there is another footpath which connects the classroom and office campus with college canteen and parking lot. c) Plasticfree campus: Our college is almost a plastic free campus. The use of plastic is restricted and discouraged in the college campus as much as possible. The plastic waste generated by use of packaged food, packaged drinking water, stationary etc. is collected and disposed off. Besides these installations of Sanitary Napkin Machines at Girl's hostel and girls Common room also decrease the very possibility of plastic waste pollution inside the college campus to a great extent. A demonstration on the reuse of waste materials was given to the students on 6th August 2018 inside the premises. In college canteens, Biodegradable products are used. "Jorhat College Eco club" was re formed in 2018 which actively works on to make the campus green and plastic free Zone. d) Paperless office: It is difficult to make an institution completely paperless as several documents are required to circulate among the students, faculty members, office staffs in some utmost important cases. Again, due to some technical reasons, several documents like Admission form, result sheets, budget records etc need to be kept for a longer duration of time. So the office cannot be made paperless in its literary sense. However our college has implemented several steps to reduce the usage of paper such as: 1) The office staffs have been provided with adequate computers and sizeable part of the official records are maintained through soft copies 2) Circulation of Enotices through Email , Whatsapp group. 3) Sending news and reports to the newspaper through Email without using paper 4) A process has been started to keep the scanned copies of result records of students. 5) Using Smartboard and Chalk free classes are given priority. e)Green landscaping with trees and plants: Jorhat College is well aware of ecological balance and always tries to make the college campus a Pollution free green campus. The college is nursing a flower and botanical garden accommodating various herbal plants. Several orchids are preserved in the campus and a programme of tree plantation was taken on World Environment Day. Besides these chewing Gutkha, betel nuts are not allowed inside the college as it is recognized as 'Tobacco Free Zone'. Besides these, the existence of fisheries has created an eco friendly atmosph

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Gender Equality: A Mission of Jorhat College: The Jorhat College has taken a pioneering role in advocating and implementing gender equality with social justice. For the college Gender Equality is an issue of social justice and it does not denote equality of the two sexes, viz of male and female only. On the contrary, its idea of gender equality is all inclusive, thus accommodating third gender. The third gender means those who are neither male nor female. They are looked down upon by the society. But at Jorhat College we do believe that we should treat them as fellow human beings. So the objective of this mission is to ensure all round equality and dignity of the 'Second Sex' (to use Simon de Beauveur's words), as well as the third sex. Our ultimate objective is to contribute, as much as we can, towards a gender neutral, gender equal just society. The college set out in its objective by implementing the following programs in 20182019: a) organising a talk on "Feminism and gender studies in USA" by Tanzoom Ahmed, a research scholar from Chicago University, U.S.A., on 21.09.2018. b) Jorhat College non teaching employees unit, all departmental fora (there are as many as eight departmental fora) implemented 50 reservation for women/girls in all their committees. c) Organizing a talk on "Biological sex vs. Sociological Gender" on 12/03/2019 d) Organizing Death Centenary of

Roxa Luxemburg, a great feminist, on 20/04/2019 e) Organizing World Menstrual Hygiene Day on 28/05/2019. f) Inaugurating Sanitary Napkin Disposable Corner in the Girls Common Room on 28/05/2019. g) Imparting martial art training to the girl students so as to enable and strengthen them not only mentally, but also physically. Extension Activities as a tool of extended services to an Expanded Community: Jorhat College believes that it has some social responsibilities. So objective of this best practice is to connect the Jorhat College family with the society at large. The college aims to serve the students directly with the purpose of grooming better students for the college. It may be mentioned that the college has adopted five schools as associate schools, those being Jorhat Jatiya Vidyalaya, Shankardev Shishu Niketan, Jorhat Blind School, Jorhat Deaf and Dumb School and Titaram Bordoloi High School. The college is encouraging its teachers to visit those schools whenever possible and to render necessary quality education in different subjects. Conversely, the students of those schools are also invited to the college in regular intervals.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

www.jorhatcollege.org

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The contemporary age has been aptly and fittingly designated as the cyber age the age of informatics. The Jorhat College, in its endeavour to capture the spirit of the age, gave a clarion call to its each and every faculty to engage ICT classes with Power Point Presentation (PPP). It is noteworthy that 100 of the college faculty has meanwhile engaged ICT classes with PPP. What moved the teachers to go the whole hog for PPP classes are delineated below: 1. It is being increasingly felt that the students should be reached out in the most modern way possible. Living in the twenty first century, it is both morally obligatory and socially imperative that we teach even the poorest of our students, hailing from the remotest area, in the most ultramodern method. 2. Using PPP also helps preserving the knowledge and saves time. For example if one teacher makes the slides for a PPP class one year, it can be re - used next year. Also it can be handed over to other teachers and preserved in a pool, as is done in Jorhat College. 3. The dull, monotonous class room is suddenly turned into a vivid, vibrant, dynamic living room of shared experiences and memories. 4. The PPP material is paperless. So it is easier to be preserved, copied and looked into again and again at zero cost. The PPP pool built up by Jorhat College is a rich and colourful one, comprising of hundreds of such class materials. But it is growing each day as teachers are preparing materials continuously, thus making it an endless process. The Jorhat College PPPP (Power Point Presentation Pool) has thus emerged as a virtual power - keg, empowering the teachers and students alike. Like a powered solar battery, it is both enlightening and refreshing the otherwise dull and lifeless ambience of the college. After ensuring that 100 percent of the faculty engaged ICT - PPP classes, the college next proceeded to put such classes in YouTube. The goal is to reach out to the international academic community with two specific purposes. One, to make our teachers improve their capacity, build their selfconfidence, so as to enable them to feel as a teacher of global level. Two, while doing so we are aware of the risks involved. Any fault or lacunae on our part is liable to be criticized or at least pointed at. But we do believe that they would yet be beneficial for us because instead of being selfcomplacent, it would enable us to be selfcritical, thus rectifying our mistakes and improving ourselves as a continuous process. It is felt that reaching out to the international academic community would immensely increase the quality of our

teaching by making it IT - savvy. Therefore the putting up of ICT PPP classes in YouTube by each and every member of the college faculty is most definitely a solid part of our Best Practices.

Provide the weblink of the institution

www.jorhatcollege.org

8.Future Plans of Actions for Next Academic Year

As an Institution marching towards the remarkable diamond jubilee celebration in 2022, Jorhat College has been rendering tremendous service to the society. However at different levels it has the desire to provide something more which can be categorically stated as future plan of the college. Those are as follows: ? To provide adequate number of spacious and ventilated class rooms, separate examination block, Examination Halls etc. ? To introduce M.A. in three other subjects i.e. History, Economics and Philosophy. ? To develop a full review of the whole syllabus mainly the newly introduced syllabus under C.B.C.S. system and to sent recommendation/ suggestions to the concerned authority of Dibrugarh University if and when required. ? To increase the pass percentage beyond the current 95 and also to make 100 first class holders in a few departments. ? To strengthen the Language Research Cell by introducing more language learning courses in some other languages like Spanish, Punjabi, Tiwa, etc. ? To complete the ongoing construction of the building under infrastructure grant funded by the Government of Assam provided the fund released on time. ? To rebuild the boundary walls of the college damaged because of the ongoing construction of the fly over at M. G. Road provided the compensation is released on time ? To uplift the condition of the college museum and to give it a final shape. ? To publish under the Jorhat College Publication Cell at least 10 more books by the faculty. ? Parent Teachers meeting to be organized regularly and to create awareness among the parents regarding the management app. ? Ensure open book examination in all the departments. ? Management app to be introduced with proper demonstration. ? Some departmental exchange programme should be planned. ? To equip the boys' and girls' common room with some sports goods. ? To sign an MOU with Jorhat District Sports Association. ? To apply for organising international and national level seminars so as to profess and propagate an atmosphere of research in the locality. • To take special initiative in creating awareness regarding protection of our environment. • To extend the Central Library building of the college and to make it fully computerized with ever increasing stock of books. • Being already associated with schools for blind and differently abled students, the college visualises to render similar social responsibility programmes and develop the college as a Centre for reliance. • To extend the breadth and depth of its extension activities by continuing to serve the society in general and impoverished tea garden labourers in particular. • To continue to arouse the gennext with patriotic fervour so as to infuse them with the sense of self sacrifice and dedication. • The college has decided to dedicate the year "201920" as the year of rising and arousing against climate change and global warming to save man and nature from extinction.