



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	JORHAT COLLEGE (AMALGAMATED)
Name of the head of the Institution	Dr. Devabrata Sharma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09435351255
Mobile no.	9435051795
Registered Email	principaljorhatcollege@gmail.com
Alternate Email	iqacjc@gmail.com
Address	Jorhat College (Amalgamated) Mahatma Gandhi Road
City/Town	JORHAT
State/UT	Assam
Pincode	785001

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Soumitra Puzari
Phone no/Alternate Phone no.	919435051795
Mobile no.	8876186968
Registered Email	iqacjc@gmail.com
Alternate Email	principaljorhatcollege@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://jorhatcollege.org/AOAR/AOAR%202018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://jorhatcollege.org/PDFs/Academic_Calendar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B	2.69	2012	10-Mar-2012	09-Mar-2017

6. Date of Establishment of IQAC	28-Oct-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Webinar by Alumni	24-Jun-2020	200

	3	
Covid-19 Awareness programme	10-Mar-2020 1	1000
Workshop on NAAC Accreditation	04-Mar-2020 1	100
Extinction Rebellion against global warming	25-Feb-2020 1	1000
Awareness programme on Climate Change	20-Sep-2019 1	80
Parent Teachers Meet	14-Sep-2019 1	150
Academic outreach programme.	10-Sep-2019 4	145
Three months programme on Gender Studies	20-Aug-2019 90	30
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

- Sending AQAR in time. Completing SSR, completing student satisfaction survey and make the system ready for reaccrreditation.
- Academic and Administrative audits are completed.
- Planning and organizing national and International

webinars. • Extraordinary programmes of social responsibility. • Various programmes of gender sensitization.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To organize alumni, meet for departments as well as the college.	Organized successfully.
To organize parent teachers meeting to synchronize the relation between the stake holders.	Organized successfully.
Engage few classes with guest faculties in different departments.	Organized.
To start few activities to promote entrepreneurship among the students	Started.
To start few courses on spoken skill of some local, ethnic languages.	All the courses are started.
To complete Academic and Administrative Audit	Completed
Holding national level symposium to commemorate the Golden Jubilee of Sociology.	Organized successfully.
A huge mass programme on environmental awareness.	Organized successfully.
Plan to initiate reaccreditation process	Initiated. Delayed by Covid-19. Will be completed by next year.
Timely submission of AQAR	Submitted in time

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
GOVERNING BODY, JORHAT COLLEGE (AMAL.)	15-Nov-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission	31-Jul-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The college has a Management Information System (MIS) in vogue. The Management information System encompasses the following areas of institutional activities. The app 'ITSJCIAN' has been developed to augment the management information system. This app has been linked and synchronised with the College Website. Information dissemination: The College has developed a userfriendly app which is used to send notifications and information to different stakeholders of the college. • The Students are provided the attendance, timetable, sessional examinations notifications, results, information and notices of various academic and nonacademic activities in the college. Besides, the holiday notifications are also made available on the app. • The Teachers and NonTeaching staff are provided the various notices and urgent information through the app. And the WhatsApp. Financial aspect: • The JCIAN app is used to manage various activities associated with finance and accounts. Viz. the teachers and the Nonteaching staff receive the salary slip every month via this app. • The ITSJCIAN app provides information to the teaching and nonteaching staff on various deductions from their salary towards the MBF Cooperative society Welfare Society etc . • Public Finance Management System PFMS, is used in making payments to the various beneficiaries and parties. • The payment of salary of the College staff is being carried out through the Government of Assam portal 'www.finassam.in'. • All the university fees are paid online. • The college is cashless to the extent that no cash is collected from the students as fees. Every penny is processed through bank and the swipe machine. Administration aspect: The app is used to render various administrative functions as follows: • The app is used to inform the parents about the attendance of the</p>

students. • All the notices regarding Parents -Teachers association and the PTM schedules are provided via this app. • The admission notifications and the admission forms are available online in the website. • College has developed a customized software for Admission process. Examination aspect: • Following the University norms, the college has adopted the 'Online Examination Management System'. The activities like registration of students and examination form fill up are carried online using University website. Planning Aspect: • The facility of electronic tendering is available through the government website. • The Bhuban App is used for GIS mapping mainly w .r. t. to RUSA funded activities.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Jorhat College(Amalgamated) is a single stream college and is sincerely committed to the pursuit of excellence and overall development of the students. Being an affiliated college to Dibrugarh University, it has been trying to complement the curriculum. We believe in adopting a holistic approach towards the effective delivery of the curriculum through a structured and transparent process. All the departments follow the curriculum designed and prescribed by the Dibrugarh University. As per the norms and instruction of the D.U. the college prepares the Academic Calendar for the session and circulates it among the students and teachers. A committee comprising of the Vice Principal, Academic Vice Principal and one/two senior teachers, prepares the time-table for the session. The allotment of classes to the teachers has been done at the departmental level. All such proceedings are well documented centrally by the Vice-Principal and by the H.O.Ds at departmental level. All the teachers maintain records of class activities as per the curriculum in the 'Teachers' Academic Diary'. ITC classes, students' seminars, assignments, fieldworks, etc. are conducted to enrich the learning process. The co-curricular activities under the supervision of the teachers complement the routine learning with ample scope for the students to develop their potentialities in various fields. The 'JECIAN', the students' annual magazine, and departmental wall-magazines give a good platform to the students for literary activities. To fortify the process of implementation, regular monitoring of the class room proceedings and course progression has been done both at the departmental level by the H.O.D.s and centrally by the Academic Council comprising the HODs, Vice principal, Academic Vice Principal, Principal and the Co-ordinator of IQAC. (NB: During the current session due to the volatile situation of Assam for the CAA/CAB agitation and then the crisis of Covid-19 there is an inevitable negative impact in the process of implementation of the curriculum as per the planning.)

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Assamese, Economics, Education, English, History, Philosophy, Political Science, Sociology	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	139	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Socio-Economic Survey at Chotai Naginijan T.E. (15-07-2019)	10
BA	English Learning Experiences of Students of Selected Schools of Jorhat	15
BA	Financial Awareness and Financial inclusion of the Tea Garden workers of Naginijan Tea- Estate, Jorhat.	10
BA	Religious Issues of the Tea-Garden Labourers of Naginijan Tea-Estate.	10
BA	Historical Aspects of	10

	The Tea-Garden Labourers of Naginijan Tea-Estate.	
BA	Family, Marriage and Culture of the Tiwa Tribe of North-East India	2
BA	A Sociological study on the traditional and Cottage industries in Jorhat District	2
BA	The Traditional Customs and Social Behaviour: A Sociological Study	2
BA	Participation of the Karbi Women in Economic Activities : A Field Study	2
BA	A Sociological Study on the Economic System of Tribal Society	2
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Jorhat College (Amalgamated) has been trying to improve the overall service to the students with a proper space given to the needs, hopes and aspirations of the stakeholders. The feedback forms are given to the stakeholders in each session and collected by the departments. Analysis of the responses have been done by the Head Of Department and then discussed with the other members of the respective department. After that the reports are submitted to a committee constituted of the Principal, Vice-Principal, IQAC Coordinator and all the Head of the Departments. The committee goes through the reports and then discusses with all the faculties and also gives suggestions . The reports are made available in the website and also forwarded to the affiliating University for consideration.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	B.A. in Assamese, B.A.	300	1145	300

	in Economics, B.A. in History , B.A in English, B.A. in Education, B.A. in Philosophy, B.A. in Political Science B.A. in Sociology, B.A. (Pass Course)			
BA	B.A. Distance Mode (under Dibrugarh University, Krishna Kanta Handique State Open University	230	245	225
MA	M.A. in Assamese (Distance), M.A in English (Distance), M.A. in Educati on(Distance), M.A. in Political Science (Distance), M.A. in Sociology (Distance)	100	81	81
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	727	140	27	Nil	12

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
27	27	4	11	1	4

[View File of ICT Tools and resources](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students mentoring system in Jorhat College aims to focus on the other areas of attention needed by the students, apart from conventional teaching. Earlier, the students of each semester were uniformly distributed among the teachers and they acted as the mentors. The teacher strove to provide academic and personal counselling to the students whenever the need arose. However, from 2019 onwards, the mentoring system of the college has seen reform and is adapted to suit the students more effectively. It is seen that students having major in a particular subject feel more comfortable in discussing their issues with their concerned departmental teachers. Informal and formal meetings of the faculty members propose a change in the mentoring system. Hence, from 2019 onwards the students have been placed under the guidance of the respective departments that they have major in. The departmental teachers discuss among themselves and distribute the task of mentoring in such a way that the result is always positive. The female students feel more comfortable with the lady teachers and hence seen to be seeking their advice. This new method of student mentoring system has brought into focus new issues of the students. Issues like ego problem, relationship issues, career choice, communication problem, etc. are taken into consideration. Social media has made our lives public today. Slandering someone's reputation in social media platforms has gained momentum. The mentor has to advise students regarding ego problems and to choose the path of give and take. Family problems hampering the students have been addressed too. Parental suggestions and advice are sought too in some cases. The mentors have to guide the students in preparation of their resume or C V. The mentors have concentrated on their accessibility to the students throughout the period. The students can contact their mentors any time. Both in the college and afterwards. The students without a major subject have the liberty to approach the vice principal or any of the teachers they are close to. These students are not forced under the mentorship of one particular mentor but are allowed to choose according to their comfort level. Positive results are achieved in their cases too. This advanced method of students mentoring system has definitely brought in more visible results. Jorhat college has been striving to give a wholesome education to its students. It takes pride in the newly adopted students mentoring system and has attained success in it. This new mentoring system has bridged the gap between the teachers and the students in a very satisfying manner. Jorhat college intends to continue with this proactive system of students mentoring in the coming years. The desired goal of this mentorship system is to become the second family of the students so that they can become balanced individuals along with good academic progress.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
727	27	1:27

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
31	27	4	Nil	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	MRS ANIMA NEOG	Associate Professor	BIBHUTIBHUSHAN SAHITYA PURASKAR
2019	MRS ANIMA NEOG	Associate Professor	RASHTRIYA GAURAV AWARD
2019	Dr. Devabrata Sharma	Principal	MARHUM TAZUDDIN AHMED MEMORIAL AWARD

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NOT APPLICABLE	FINAL/2019-20	20/10/2020	18/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous evaluation of the students has become the norm in the present education scenario at the college level. Two sessional examinations in a semester are mandatory in the college. The dates of the tentative examination are discussed before the commencement of the semester, in the meeting of the academic council and thus included in the academic calendar of the college. Respective departments take the responsibility of getting the question papers ready and it is submitted to the exam committee before the due date of the examination. The examination is conducted centrally involving all teachers where two or three work as the examination in-charge and the others perform the duty as invigilator. The evaluation works start immediately and students are notified of their marks and they can also view their answer sheets. Besides the two sessional examinations, the departments regularly conduct class test, open book examination, group discussion, field study etc to carry on the continuous internal evaluation process. Class test helps the students to prepare for the final examination open book examination tests their command over the text on the spot examination comprehends the retention capacity seminars help them to write a research paper and present it group discussion enables the students to place their arguments effectively and field study exposes them with practical learning. This prepares them to be mentally equipped to write their end semester examination and these measures have reflected positivity in the final results.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar of Jorhat College helps the students and the teachers to prepare for the coming semester in a planned and systematic manner. The academic calendar is prepared by the committee headed by the principal, vice principal, academic vice principal, IQAC Coordinator and senior faculty members. It provides information about the working days, college events, holidays, sessional examination dates, semester breaks, and vacations. Both soft and hard form of the academic calendar are available. The college website reflects the soft copy and hard copies are provided to both teachers and students after the admission process is over. The teachers plan their course progression according to the academic calendar. Sessional examinations are conducted strictly according to the schedule given in the academic calendar. The co-curricular activities, like the college week schedule etc are also mentioned in it. The college issues a prospectus too for aspiring students of B.A. First Semester where all the relevant information is stated clearly. Marking pattern of CIE is also highlighted. Details of seminar presentations, group discussion, relevance of attendance, uniform, permission to be taken for the use of bikes, mobile phones within stipulated areas in the college, anti-raging message, need for discipline etc. A user-friendly app ITSJCIAN is also used to disseminate information to all stakeholders. Academic and non-academic activities of the college find mention in this app. The well planned academic

calendar and prospectus thus acts as a lifeline for the teachers and students to plan ahead and proceed accordingly.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://jorhatcollege.org/PDFs/program_outcome.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NOT APPLICABLE	BA	B.A. in Assamese, B.A. in Economics, B.A. in History , B.A in English, B.A. in Education, B.A. in Philosophy, B.A. in Political Science B.A. in Sociology, B.A. (Pass Course)	210	202	96.20

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://jorhatcollege.org/PDFs/Student-Satisfaction-Survey-Report.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	ICSSR	400000	280000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Nil	Not Applicable	01/12/2020
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3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Not Applicable	Not Applicable	01/12/2020	Not Applicable

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Not Applicable	Not Applicable	Not applicable	Not Applicable	01/01/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
02	1	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	0.79
National	sociology	1	0.54

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	4
Political Science	3
Philosophy	2
History	6
English	7
Education	Nil
Economics	2
Assamese	6

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
Nil	NA	NA	2019	Nil	NA	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nil	Nil	Nil	NA
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	26	Nil	Nil
Presented papers	2	18	Nil	Nil
Resource persons	Nil	Nil	Nil	5
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
'EXTINCTION REBELLION: AGAINST GLOBAL WARMING, FOR PRO-LIFE ENVIRONMENT	Jorhat College Family	26	700
4 DAY SPECIAL ACADEMIC WORKSHOP OF FIVE ASSOCIATED SCHOOLS OF JORHAT COLLEGE	Jorhat College Extension Cell in collaboration with 5 Associated School	15	100
A TWO DAY ENGLISH LAN	Jorhat College in collaboration with the Regional Institute of English, North-East	5	20
Distribution of study materials to the students of flood affected Area	The Jorhat College Teachers' Unit	6	15
STUDY MATERIAL DISTRIBUTION' at the Naginjan Tea	Department of Sociology, Jorhat College	2	20

Estate			
Academic Material Distribution' at the Prajnalaya,	Department of Philosophy, Jorhat College	2	10
The 550th Prakash Purab of Shri Shri Guru Nanak Dev Ji	Jorhat College in collaboration with the five associate school and Namgharia Gurudwara Samaj Jorhat	35	65
Children's Day Observation	The Women Cell and the Extension Cell of Jorhat College in collaboration with Jorhat Blind School in collaboration with Jorhat Jatiya Vidyalaya and Jorhat Blind School	12	12
The Blood donation Camp' at POWET Institute, Jorhat	The NCC wing, Jorhat College	1	8
Celebration of The International Women's Day	The Women Cell, and the Teachers' Unit of Jorhat College in collaboration with Sahpuria Gaon, Jorhat	7	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Distribution of study materials to the students of flood affected Area	LETTER OF APPRECIATION	Malow Pather Jatiya Vidyalaya	75
Children's Day Observation	LETTER OF APPRECIATION	Jorhat Blind School Authority	20
Celebration of The International Women's Day	LETTER OF APPRECIATION	Sahppuria Gaon	12
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities

Awareness against COVID-19	Jorhat College with an appeal of the Assam Govt.	'Awareness against COVID-19'	25	35
Environmental Awareness Programme	Jorhat College along with the students of Jorhat Jatiya Vidyalaya and Jorhat Blind School	'Extinction Rebellion'	28	850
An Integration Programme	Jorhat college in collaboration with the five associate school and Namgharia Gurudwara Samaj Jorhat	Celebration of The 550th Prakash Purab of Shri Shri Guru Nanak Dev Ji	26	200
ENGLISH LANGUAGE TEACHING PROGRAMME	Jorhat College in collaboration with the Regional Institute of English, North-East	A TWO DAY ENGLISH LANGUAGE TEACHING PROGRAMME'	5	20
Blood Donation	NCC UNIT, JORHAT COLLEGE	'Blood Donation Camp' at the POWIET	1	8
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
'A TWO DAY WORKSHOP ON ENGLISH LANGUAGE TEACHING' in collaboration with Regional Institute of English	20	JORHAT COLLEGE	2
'Translation of Satriya Sanskritir Swarnarekha' (from Assamese to English) in collaboration with Sri Sri Natun Komalabari Satra	2	JORHAT COLLEGE	Nil
'Missing Language Certificate Course'	35	JORHAT COLLEGE	7

in collaboration with Mising Agom Kebang			
'Academic Exchange Programme' held at the Mohapurush Srimanta Sankardeva Viswavidyalaya, Assam initiated by the Department of Sociology, Jorhat College in collaboration with the Dept. of Sociology, Mohapurush Srimanta Sankardeva Viswavidyalaya(MSSV)	30	DEPARTMENT OF SOCIOLOGY ,JORHAT COLLEGE	1
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Department of Sociology, Mahapurush Srimanta Sankardeva Viswavidyalaya, Assam	27/08/2019	Department of Sociology, Jorhat College has signed MoU with the Department of Sociology, Mahapurush Srimanta Sankardeva Viswavidyalaya, Assam for Academic Exchange, to execute the Academic Programmes in collaboration both the departments.	4
Department of	28/09/2019	Department of	4

Sociology, Jorhat Kendriya Mahavidyalaya, Jorhat	Sociology, Jorhat College has signed MoU with Department of Sociology, Jorhat Kendriya Mahavidyalaya, Jorhat, Assam for Academic Exchange, to execute the Academic Programmes in collaboration both the departments.
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	1837098

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL 2.0	Partially	2.0.0.12	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	25896	3936831	380	136384	26276	4073215
Reference Books	5720	1442538	200	50000	5920	1492538
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	7	16360	Nill	Nill	7	16360

e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	33	Nil	Nil	Nil	33	Nil
Library Automation	Nil	Nil	Nil	Nil	Nil	Nil
Weeding (hard & soft)	45	Nil	15	243	60	243
Others (specify)	53	Nil	115	1151	168	1151

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	59	21	1	1	0	9	15	6	14
Added	0	0	0	0	0	0	0	0	0
Total	59	21	1	1	0	9	15	6	14

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

6 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
644600	474620	3000000	2945000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies for maintaining and utilizing physical, academic and support facilities Maintenance of library infrastructure and facilities: For maintenance of library infrastructure and facilities the library committee and administration have taken the responsibility to purchase and procure books, manuscripts and other materials, as per the recommendations received from the departments of the colleges. The departments of the college owned a good stock of texts and references in their departmental libraries. Maintenance of the laboratory: The laboratory equipment, specimens, and other necessary chemicals are purchased by the office of the principal and purchase committee as per the requirements of the teaching departments of the college. Maintenance of the sport facilities: Students' union sport secretary and his/her advisor maintain the sport facilities. The necessary goods and sports articles are purchased by the office of the principal as per the recommendations of the sport secretary and the advisor of the Student Union of the college. Maintenance of the IT facilities: The office of the principal decides about purchasing necessary IT equipments as per recommendations received from the departments of the colleges and the administrative office of the college. IT facilities are maintained by computer skilled personnel of the college. Student support and welfare: In the college campus, there is a good environment for the benefit and welfare of the students. Various sub committees are in the college to support services, student welfare and to meet their needs. The principal is the chairperson of all sub committees. There is a canteen committee to ensure the healthy and hygienic food .The hostel sub committee look after the hostel facilities for the borders in the campus. For the welfare of the students, there is a medical cell in the college and one medical officer is appointed by the college authority as per a memorandum of understanding. A health card is also issued to the students .There is a separate medical room for the medical officer with a bed and other first aids. There is a Yoga centre in the college and they conduct Yoga sessions for students which is a good step for stress management also. The campus has two foot path for the students, the longest one with tin roof. The campus has many dustbins as healthy practices of Sachhata or cleanliness. Herbal garden is also coming up to provide some immediate treatment of the students whenever they needed. The NSS unit maintains the social services within the campus and outside it. There is a central announcement system or public address system in the Principal office for any urgent notification to the students. Academic Support: The college is affiliated to Dibrugarh University, Assam. It has an elaborate academic support mechanism. All the departments follow the syllabi of Dibrugarh university for the U.G. Level. An examination committee is appointed by the principal for smooth conduct of examination In the admission process the college has followed the rule of the State Government regarding free admission to those students , who belong to below poverty line (BPL)

https://jorhatcollege.org/PDFs/Procedures_and_Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Tarun Mohan Goswami Award 2. Prabhash Kumar Bora Memorial Award 3.	4	8680

	Bhaben Bora Memorial Award		
Financial Support from Other Sources			
a) National	Ishan Uday Scholarship, Freeship provided by the Govt of Assam, Post Matric Scholarship to OBC students	501	5664600
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Training Programme on Beauty Culture	22/07/2019	20	Mous Beauty Parlour
Spoken English Course	09/08/2019	39	Jorhat College
Personal counselling and Mentoring	03/08/2019	50	Teaching Staff of Jorhat College
Workshop on Art of Living	08/11/2019	18	Jorhat branch of Vivekananda Kendra Kanyakumari
Online Career counselling Workshop on Skill Development Landscape in India: Avenues opportunities	23/06/2020	40	National Career Service
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Training Programme on Beauty Culture	Nil	20	Nil	Nil
2020	Online Career counselling	Nil	40	Nil	Nil

	Workshop on Skill Development Landscape in India: Avenues & opportunities				
2019	Spoken English Course	Nil	39	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	2

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
00	Nil	Nil	05	6	6
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	M.A.	DEPARTMENT OF ASSAMESE	Guwahati University	Ph.D.
2019	1	M. PHIL	DEPARTMENT OF ASSAMESE	Guwahati University	Ph.D.
2019	6	B.A.	DEPARTMENT OF ASSAMESE	J.B. College	M.A.
2019	1	M.A	DEPARTMENT OF Education	Guwahati University	M. PHIL
2019	1	B.A	DEPARTMENT OF Education	DIBRUGARH UNIVERSITY	MASS.COM
2019	1	B.A	DEPARTMENT OF Education	JORHAT COLLEGE	M.A
2019	1	B.A.	DEPARTMENT OF ECONOMICS	DKD COLLEGE	M.A
2019	2	B.A.	DEPARTMENT OF ENGLISH	JORHAT COLLEGE	M.A
2019	1	B.A.	DEPARTMENT OF ENGLISH	BG COLLEGE	M.A

2019	1	B.A.	DEPARTMENT OF ENGLISH	IGNOU	M.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
COLLEGE WEEK	Institution Level	430
International Yuga Day	Institution Level	12
International Women's Day	Institution Level	80
Extinction Rebellion	Institution Level	541
Republic Day	Institution Level	56
Birth anniversary of August Comte	Institution Level	78
Homage to Guru Nanak Dev	Institution Level	91
Awareness Programme on Climate Change	Institution Level	126
Teachers' Day	Institution Level	425
Independence Day	Institution Level	51
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	9h National Vovinam Championship (Gold above 62kg.)	National	1	Nil	U2003601 193856	Debangana Bhuyan Borah
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Jorhat College Students' Union is a representative body of the students' community. The Jorhat College Students Council consists of the following 12 office bearers, namely: President, Vice president, General Secretary, Assistant

general Secretary, Girls common room secretary, Boys common room secretary, Social service Secretary, Debating secretary, Cultural Secretary, S.L. Club Secretary, Games Secretary, College Magazine Secretary All the office bearers are elected by students who are engaged in full time studies in this college. The major activities of the Students Union is to provide programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of students at the College. The Students Union seeks to contribute to the development of the students by organising all those activities which explore the hidden qualities of students. More over it seeks to provide a comfortable atmosphere to the students by discouraging ragging and any other malpractices within the college campus. The mission of the union is to encourage and promote the values that represent good character in all students and build responsible leaders within student's community. Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee. The Student Union plays key roles in conducting College Week, Fresher's Social, preventing ragging in the campus, suggesting the administration to improve the student amenities, helping the administration in smooth conduct of student activities on the campus, organizing programs in the campus to improve the cleanliness and greenery in the college campus, organizing any activity to improve the knowledge and skills of the students as well as maintenance of the peace and harmony among campus community in General and student community in particular.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

787

5.4.3 – Alumni contribution during the year (in Rupees) :

10000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Association of sociology organized lecture series on 1) Interpreting Sociology : Max Weber and Simmel on 24th June 2020. The resource person was Miss Snehasmita Bora, Research Scholar, JNU, Delhi (an alumnus of sociology) 2) The peasants movement in Assam during the colonial Period delivered by Mr. Dayasagar Kalita, M.Phil. Scholar (an alumnus of sociology) 3) Scope for jobs in the tea sector with special reference to Assam on 28th June 2020. resource person was Mr Tridip Saikia, (an Alumnus of Sociology) Meetings: Meeting of Alumni Forum, Jorhat College held on 10/08/2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Normally the college follows a time-table and academic calendar prepared centrally by a committee comprising the Principal, Vice Principal, Academic Vice-Principal and IQAC Director. However, in the last year owing to the COVID-19 pandemic the college had to resort to a decentralised process for preparing and adhering to the time-table. As the situation demanded all the classes were held online. So, all the Head of the departments (HoD) of the respective departments were empowered to prepare their own time table according

to their convenience. The eight departments of the college prepared their own time-tables and successfully implemented the time-tables. The departments had their own flexibility and they prepared the time-table in consultation with stakeholders viz. the students and parents. As the internet data of students was limited so the classes had to be arranged according to their data usage and power backup. A few classes were held in the morning session while a few were engaged in the afternoon. The eight departments of Jorhat College exhibited an exemplary execution of participative management in organizing the event of "Extinction Rebellion". While the whole world is engulfed by pollution resulting in a threat to the world, Jorhat College organized a day long programme on environmental awareness under the global slogan "Extinction Rebellion" on 25th February, 2020. By this it has emerged as the first college in Assam to contribute their might to the movement. Students and faculty members of Jorhat College and the students of associated schools - Jorhat Jatiya Vidyalaya, Jorhat Blind schools, Jorhat Deaf and Dumb School, Titaram Bordoloi High School - took out a vibrant rally, enacted street plays, sang chorus, displayed paintings, engaged in body art with the one-point agenda of raising environmental awareness among the masses.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated college of Dibrugarh University, there is little scope for curriculum development. However, the college organises meetings with IQAC and academic council in which various issues related to the syllabus upgradation, suggestions are recommended and sent to the University. Apart from these, the college has introduced several career-oriented, self-designed and self-financed courses like beauty culture course, language learning courses on foreign language like French local/tribal language like Mising Sadri, spoken English Course etc.
Teaching and Learning	At the time of commencement of a session, students and the guardians are made aware of various teaching learning issues for the whole session through academic calendar, the curriculum outline, course outcome etc., prepared by the board of studies. Copy of the detailed semester plan is given to the students. Special emphasis has been given on ICT based classes, You Tube presentation by the teachers, students' involvement in seminar presentation through PPT mode etc. Later on, academic audit is carried out to ensure the implementation of the plan and

	programme.
Examination and Evaluation	<p>Dibrugarh University finalizes the final examination or end-semester examination which is conducted as per university norms. So far as the internal examination are concerned, college has adopted the following methods.</p> <ul style="list-style-type: none"> • Sessional tests conducted are twice in a session - out of which one has to be an open book examination. • The departments regularly organize seminar presentation, group discussions, home assignments etc. too. • The departments arrange class tests and sudden tests too to estimate students' preparation and understanding. As far as evaluation is concerned, the following strategies have been formulated. • Answer scripts are shown to the students and enough time is given for clarifications of doubts. • Intradepartmental checking of answer sheets is encouraged.
Research and Development	<p>The College promotes research activities. The faculties are encouraged to take part in seminar, conference, workshop etc. at national and international level. Special attention is taken to generate research aptitude in the minds of students by encouraging them to involve in field studies, survey, poster presentation, preparing questionnaire etc. Students assisted by the teachers prepare and present survey reports and research findings. Students are encouraged to attend the research lecture programme delivered by the faculty members.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The library is partially automated with SOUL 2 software. There is a central library. Besides, each department has rich departmental libraries where the students can easily access books, journals etc. The college has more than 400 ICT materials in the pools of the college and all teachers use ICT tools effectively. There are adequate ICT enabled classroom facilities. The completion of the academic building funded by RUSA is an added advantage to the infrastructural atmosphere of the college.</p>
Human Resource Management	<p>The management of the college endeavours to materialise the best of the available human resources by imparting necessary training and</p>

guidance. Teachers are informed of various seminars, workshops, faculty development programmes etc conducted by different institutions. Various committees are formed for smoothly functioning of various activities in the college. Good blend of senior and junior staff members is made, with the objective of experience sharing and team building. Special training programmes are organised for the office staff to update them with latest technical development in the field of administrative and office management. Above all, both the teaching and non-teaching staff are provided with several welfare measures.

Industry Interaction / Collaboration

The career counselling and placement cell of the college takes initiative to build and maintain relationship with different industries. The college has taken Initiative by associating with the tea industry in the area by providing health care facilities like gas masks for tea garden labourers spraying weedicide, sanitary napkins for female tea -garden workers etc. Apart from these, special programme for the development of English language skills among the tea garden labourers at the tea garden areas in association with the alumni in the Department of English has also arranged. The Sociology department of Jorhat college has collaborated with different institutions viz. Jorhat Kendriya Mahavidyalaya and Mahapurush Srimanta Shankardev Vishwavidyalaya.

Admission of Students

In the period of COVID-19 pandemic the entire admission of students was conducted in online mode. The Jorhat college maintains a transparent system of admission. The information on various admission related news is made public through different local dailies, as well as social media. Moreover, all the information regarding admission is made available on the website of the college. In addition, our alumni and parents act as our best advertisements in this regard. In normal times, forms are made available in both online and offline mode. People present on the day of admission are made aware of admission progress through public address system thereby making the system transparent and hassle free.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The college avails the facility of electronic tendering through the government of Assam website. • The Bhuban App is used for GIS mapping and planning mainly w.r. t. to RUSA funded activities.</p>
<p>Administration</p>	<p>In order to implement e-governance, a mobile app named 'JCIAN' is used to inform the parents about the attendance of the students. • All the notices regarding Parents -Teachers association and the PTM schedules are provided via this app • The Teachers and Non-Teaching staff are provided the various notices and urgent information through the app • Marks obtained in the sessional exams are provided through the app from time to time.</p>
<p>Finance and Accounts</p>	<p>. • Public Finance Management System PFMS, is used in making payments to the various beneficiaries. • The payment of salary of the College staff is being carried out through the Government of Assam portal 'www.finassam.in'. • All the university fees can be paid online. Various activities associated with finance and accounts of the college is managed by the JCIAN app. The teachers and the Non-teaching staff receive the salary slip every month via this app. • The JCIAN app provides information to all staff members on various deductions from their salary towards the MBF Cooperative society Welfare Society etc.</p>
<p>Student Admission and Support</p>	<p>The admission notifications and the admission forms are available online in the website. College has developed dedicated software for admission process. The College has developed a user-friendly app which is used to send notifications and information the Students are provided with the timetable, sessional examinations notifications, results, information, and notices of various academic and non-academic activities in the college. Besides, the holiday notifications are also made available on the app.</p>
<p>Examination</p>	<p>The college following the Dibrugarh University norms, has adopted the 'Online Examination Management System'. The activities like registration of</p>

students and filling up of examination forms are carried out in the online mode using University website. • The JCIAN app is used to provide the examination timetable to the students. Further, the timetable is also made available on the website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Workshop on Quality maintenance of academic parameters for NAAC	Nil	04/03/2020	Nil	25	Nil
2020	Workshop on Office maintenance	Nil	06/03/2020	Nil	11	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
27	1	11	5

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Scheme of Mutual Benefit Fund cooperative society • Jorhat college Teachers' Welfare Society • Medical Cell facilities and check-ups • Jorhat College Development Society</p>	<p>• Jorhat College Mutual Benefit Fund cooperative society • Medical Facilities and Periodic Check-up of Medical cell • Jorhat College Development Society</p>	<p>Free Health Check-up and medical facilities Scheme. • Scholarships Schemes • Sanitary Napkin Distribution Scheme.</p>

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal audit is carried by Roy Atal Atal Chartered Accountants. They audit the attached receipts and payments account of Jorhat college (Amalgamated) till the 31 March of each year in respect of General fund. They conduct the audit in accordance with auditing standard generally accepted in India. The internal audit has been conducted and updated till the present financial year. The external audit is conducted by Government approved Auditor. The external audit of the college is also done by the Directorate of Audit (Local Fund), Government of Assam. The external audit is being done up to financial year 2019.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Dr. Zakir Ahmed	30000	Zahirudddin Ahmed Memorial lecture programme
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6.4.3 – Total corpus fund generated

30000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Yes	President, Governing Body, Jorhat College
Administrative	Nill	Nill	Yes	Dr. Binoybrat Rajkhowa, Coordinator IQAC, C.K.B. College, Teok

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

• Members of Parent - Teacher Association and the parents donate books to Jorhat College Library. • They Provide antique and historically valuable articles and documents to the Jorhat College Museum. • The parents have

contributed herbs and plants for the College Herbarium.

6.5.3 – Development programmes for support staff (at least three)

Training programme and workshop for development of computer skills of the support staff. • Jorhat college Publication Cell encourages publication of books and journals by support staff. • Financial support from Jorhat College Mutual Benefit Fund Cooperative Society established in 1980. • Free Medical Check-up for the support staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Setting up of the Language Lab under Language Research Cell and English Department. • Educational Psychological Lab in the Department of Education. • Introduction of M.A. distance programme in five departments. • Applied for permission for introducing Science stream at degree level and Science stream at 10plus 2 level introduced.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Nil
c) ISO certification	Nil
d) NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Three months programme on Gender Studies	Nil	20/08/2019	19/11/2019	30
2019	Academic outreach programme.	Nil	10/09/2019	10/09/2019	145
2019	Parent Teachers Meet	Nil	14/09/2019	14/09/2019	150
2019	Awareness programme on Climate Change	Nil	20/09/2019	20/12/2020	80
2020	Extinction Rebellion against global warming	Nil	25/02/2020	25/02/2020	1000
2020	Workshop on Quality maintenance of academic parameters for NAAC Accreditation by Dr.	Nil	04/03/2020	04/03/2020	100

	Basanta Kalita				
2020	Workshop on Office maintenance	Nill	06/03/2020	06/12/2020	11
2020	Covid-19 Awareness programme	Nill	10/03/2020	10/03/2020	1000
2020	Webinar by Alumni	Nill	24/06/2020	26/06/2020	200
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Self defence training program for girls	04/07/2019	30/07/2019	17	7
Course on Gender Studies initiated by the Department of Political Science in collaboration with GSCASH, Jorhat	19/08/2019	19/11/2019	27	18
Health awareness program for women and children on the occasion of International Women's Day	08/03/2020	08/03/2020	68	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Jorhat College has also taken the initiative for the usage of sustainable energy resources in every possible way. . Efforts have also been taken in the college for rainwater harvesting at the different buildings situated in the campus, comprising of three buildings consisting of the administrative blocks, classroom and the Girls' hostel, and Assam type housing classroom adjacent to the classroom and the college canteen. The rainwater harvested is primarily used for watering the garden, cleaning and washing purpose in and around the college campus. It also reduces soil erosion as the surface runoff is reduced. Besides these the institution tries its level best to promote awareness among the students and the masses as a whole for the issues like global warming and

changing ecological balance of the world. Jorhat College has taken special initiative on generating solar energy. Solar panels have been installed and the college has been able to save approximately 658 kwh per month. ." Out of the total power requirement of the institution 21.37 percent is met by the LED bulbs and CFL bulbs. In order to create awareness and also to avail precautionary measures, the Jorhat college Eco Club organized a lecture programme on Global Warming on 20/09/2019 . Dr. Bhupendra Narayan Goswami , an associate professor in geography was invited as the resource person who delivered lecture on global warming : Itys causes and consequences . on that day a poster competition was held on the that day on 'sustainable energy resources and global warming' where more than 30 students took part in it. The selected posters are preserved in the RUSA building. While the whole world is engulfed by pollution resulting in a threat to the world, Jorhat college organized a day long programme on environmental awareness under the slogan ' Extinction Rebellion' on 25/ 02/ 2020. By this it has emerged as the first college in Assam to contribute their mite to the movement. A 3 K.M. long procession was held where more than 1200 participants participated in the awareness campaign [programme. Students of the college along with the students of Jorhat Jatiya Vidyalaya and Jorhat Blind School (associate schools of Jorhat College) took part in this vibrant rally where they enacted street plays, sang chorus , displayed paintings related to global warming and pollution , engaged in body art with the one point agenda of raising environmental awareness among the masses. The best three teams in the procession and in the Chorus competition were awarded cash prize and certificate. After procession, an open meeting was organized where Principal Dr. Devabrata Sharma , Noni Gopal Goswami { President of the college G.B.) raised their concern on the serious issue and urge the crowd to involve in creating awareness among the masses in every possible ways.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	15/07/2019	1	Study material	To encourage	80

					distribut ion to the students of Naginijan	and support the needy students of the Tea Estate, Jorhat	
2019	1	Nill	22/07/2 019	3	Career Guidance	Training programme on Beauty culture	20
2019	1	Nill	26/07/2 019	1	Establi shment of Vermicomp osting unit	To create em ployment opportuni ties.	22
2019	1	Nill	17/08/2 019	1	Health Check Up	To address the health problem	302
2019	Nill	1	28/07/2 019	1	Orphanage program by Depart ment of P hilosophy	To encourage and support the needy children	10
2019	Nill	1	09/10/2 019	4	Academic activity with five associate d schools	To promote and acade mically help the students of the as sociated schools	100
2019	1	Nill	11/08/2 019	1	Art of living	Workshop on Art of Living	18
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Hand Book for Code of Conduct for Non Teaching staff	05/09/2019	<ul style="list-style-type: none"> The Jorhat College (Amalgamated) adheres to the Code of Conduct in both spirit and words. The college management is highly committed to follow up all the activities of all the

various stake holders in light of the Hand Book for Code of Conduct for Non Teaching Staff which is available both in soft and hard copies. The college has not yet registered any such misconduct on any part of members of Non Teaching Staff. If any such case comes up to the college management, the management would follow the code of conduct as enshrined in the Hand book.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Jorhat College paid homage to Guru Nanak Dev Ji on his 550th Prakash Purab	09/11/2019	09/11/2019	845
A book named as Bhimbal Bhimbor which is based on the life struggle and contribution of the great tribal leader Bhimbor Deori, composed by the Principal Dr.Devabrata Sharma was released on 30/11/2019.	30/11/2019	30/11/2019	55
A spoken Missing Language Learning Course was introduced by the Language Research Centre in collaboration with Missing Agom Kebang for promoting the theme Equal Respect for all Languages	17/09/2019	23/09/2019	35
Release of Book on the issues of Adivashi community. Title of the book is "Nijogor Ajogoror Jogor Adivashi Bidekhi jehaador Jobab " by Bidyut Bora	13/03/2020	13/03/2020	37

(Assistant Prof.,
Dept of Political
Science)

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Eco friendly Practices: a) Plastic free campus: Our college is almost a plastic free campus. The use of plastic is restricted and discouraged in the college campus as much as possible. The plastic waste generated by use of packaged food, packaged drinking water, stationary etc. is collected and disposed off. Besides these installations of Sanitary Napkin Machines at Girl's hostel and girls Common room also decrease the very possibility of plastic waste pollution inside the college campus to a great extent. In college canteens, Biodegradable products are used. "Jorhat College Eco club" actively works on to make the campus green and plastic free Zone. b) Pedestrian friendly roads: The College is well connected with pedestrian friendly roads linked with the 'Teacher's Common Room' and Girls' hostel is well equipped with dustbins and roofs for the benefit of the pedestrians . Again there is another footpath which connects the classroom and office campus with college canteen and parking lot. c) Promotion of usage of Bicycles: As the students of this college belong to several remote areas of Jorhat district so they basically come in public transport like Autorickshaw, tempo, private or public buses. However, college students and employees, living in the close proximity are encouraged to use either public transport or bicycle. d) Paperless office: It is difficult to make an institution completely paperless as several documents are required to circulate among the students, faculty members, office staffs in some utmost important cases. Again, due to some technical reasons, several documents like Admission form, result sheets, budget records etc need to be kept for a longer duration of time. So the office cannot be made paperless in its literary sense. However our college has implemented several steps to reduce the usage of paper such as: 1) The office staffs have been provided with adequate computers and sizeable part of the official records are maintained through soft copies 2) Circulation of E Notices through Email , Whatsapp group. 3) Sending news and reports to the newspaper through Email without using paper 4) A process has been started to keep the scanned copies of result records of students. 5) Using Smartboard and Chalk free classes are given priority. e) Green landscaping with trees and plants: Jorhat College is well aware of ecological balance and always tries to make the college campus a Pollution free green campus. The college is nursing a flower and botanical garden accommodating various herbal plants. Besides these chewing Gutkha, betel nuts are not allowed inside the college as it is recognized as 'Tobacco Free Zone'.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1. Equality of all gender sexuality 2. Objectives of the practice
It is a biological and sociological fact that people have their biological gender, which is, in most cases by birth and hence unavoidable. As it is not in the hands of the new born to decide its gender, there should not have been any discrimination / differentiation on that basis. But unfortunately, our society differentiates among genders and sexualities. 3. The Context Indian society has very strong patriarchal, paternalistic moorings. Male dominance in all spheres of life have led to the growth of male chauvinism as the dominant ideology. Rape, molestation, killing of women in physical level, their commodification in the economic level, humiliation and discrimination against them have led to heinous acts of inhumanity and barbarity. The imbalanced sex- ratio shows a growing and fearful trend of eliminating female fetuses even before their birth. The repeated occurrences of Nirbhayas, Monisha's, Asifas, Sumi Ronghanpi

rapes and murders have raised serious questions about a deep-rooted gender bias. The Jorhat College intends to address it seriously. 4. The Practice The Jorhat College opened its gates for admission of third gender (rather transgender) students. It created a stir not only in the academic areas but also in social spheres. Male dominance was shaken to the core. The decision to open the gates for transgender was collectively taken in a staff meeting where few teachers asked about the objective. Someone expressed apprehension that if the transgender is allowed into the college. However consensus was soon arrived at . Next there was discussion with Students' Union which supported the concept most enthusiastically. Admission Form was soon printed where in the sex category along with male and female third transgender was also given equal place. One more change in the admission form was that as opposed to 'Mr' Miss/ Mrs were now replaced by Ms. It meant an end to differentiation between married and unmarried women students. One more significant addition on the gender side was the provision to write the name of the mother of the candidate first and the father next. There was more to follow. The college implemented 33 reservation for women students in Students' Union posts. This time, the matter was discussed in details first in the students union and than in a general meeting of students. A huge consensus arose in support of 33 reservation for women. So this reservation has been implemented for the third consecutive term now. Not just minor posts, even the posts of President, Vice president, General secretary and Assistant General Secretary are open to rotational reservation.

5. Evidence of Success We are satisfied at the success of our practice. The success could be gauged through several fora. firstly, the students at whom the practice was targeted, took it very well. They have enthusiastically cooperated in implementation of both opening the door for transgenders and 33 reservation for women in student union. They have themselves become brand ambassadors of the mission. Secondly, the public in general and the LGBTIQ community in particular have expressed solidarity with the practice congratulating it as innovative, radical and path-breaking. Sensible persons, activists. doctors from different parts of the state and the country congratulated and appreciated the move. 6. Problems Encountered and Resources Required: Not that the whole practice was without hindrance or obstructions. As already mentioned, there were some murmurings within the staff which was soon resolved through amicable discussion and consensus was arrived at. Next was social taboo to talk about the gender, sex, sexuality at a public fora, that too in an educational institution. However that taboo was soon broken as we could create the atmosphere of frank, open discussions within the college family and also outside. However, social taboo in itself in place in disallowing the transgender people to assert their identity openly. That is why, it is difficult to exactly count the number of transgender students that have taken admission. The all pervasive patriarchal, paternalistic, male chauvinistic atmosphere and ideology is averse to gender equality. Tourism or symbolism is not enough. True that our symbolic gestures have paid dividends. But to do away with age old gender bias, discrimination, violence, rape and murders, we would have to go deeper and wider. Self contentment, another hindrance to success, is to be shaken off. 7. Notes (optional) That the gender initiative was not a casual or sporadic approach is ascertained by certain latest developments.

Apart from pursuing gender initiative uninterruptedly and consistently for the last several years—mention may be made of reservation and transgender admission. We are in constant touch with the LGBTQ community, who are the real victims of a gender biased society. Title : Extension Services: Yeoman's Service Rendered to Community at Large 1. Objective of the Practice 2. The Jorhat College (Amal) decided several years back that it is the bounden duty of all higher education institution in general, and Jorhat College in particular, to serve the society at large. However, serving the society only symbolically and sporadically does not serve any permanent purpose. Visits to the rural or neighbouring communities should not be like one-day picnic trips. That is why

the Jorhat College decided to form a collaborative relationship. 3. The Context The Context of the initiative was that it has been widely felt that there has been a general decay in the educational scenario of the state. 4. The Practice The implementation of this practice over last several years is full of colourful experience and lessons. Jorhat College teachers used to visit the collaborating schools and engage classes there, mostly of the difficult subjects like English, Mathematics, Advanced Mathematics, Social Studies etc. Problems which could not be solved in their school classes are discussed here. Audio visual appliances are used regularly. The students are provided with a mid- day tiffin. The week-long classes start with an inaugural function and end with a valedictory function, where a certificate is offered to each participant, which further encouraged them to join the program. It also inspires them to think of joining Jorhat College as a future student. The practice has another important aspect. The Jorhat college teachers and even few students, come forwarded to prepare audio C.Ds for the blind students of blind schools. These C.Ds based on lessons of English, Social studies, Mathematics, science etc were handed over to the blind school authorities of not only Jorhat but also Morigaon, Moran, Bihpuria, Guwahati etc. Same about Deaf Dumb School where educational videos were thrown to them. Service to the differently abled added a human angle to the mission. 5. Evidence of success The success of this practice is very evident and palpable. While the success rate of the collaborating schools are very high (for example the Jorhat Jatiya Vidyalaya is achieving a 100 success in all consecutive High school Leaving Examination) their later advent at Jorhat college is also noteworthy. To recall Jorhat College achieving 96 success in the end semester examinations in last few years. This is partly reciprocal. As we are contributing to the improvement of the students of the collaborating schools , their best students are also coming to our college , thus enhancing the college result and strengthening its students strength, beautifying its ambience culturally literarily etc. Success is evident also from the fact that the Blind School of the state to which we sent our audio C.Ds appreciated our gesture and expressed gratitude .The students of all these schools are participating in our cultural functions on regular basis. The teachers and students of Jorhat Jatiya Vidyalaya have been participating in our other activities like commemoration of centenary of Jalliwana Bagh masses and many events taking place at Jorhat Gurudwara. A strong community sense is thus taking place even beyond the campus. 6. Problems encountered and resources required These successes were however not without hindrances. As is already mentioned, the time energy and money needed for serving the students of five schools situated of a quite a distance was taking it tolls. Irregular and random service also failed to achieve the desired result. However the problem of convergence of the students to our college still persists. As most of the students hail from economically weaker section, it is difficult for most of them to arrange convergence to the college on a daily basis for a week. One of the schools that had originally collaborated, namely the Titaram Bordoloi H.S School, later backed out as they could not encourage students to come to the college by covering a distance of 25 km daily. The school was replaced by the Malow Ali High school later on. 7. Notes The Jorhat College is happy to render service to the society in general and t the students in particular. Its persistent efforts to extend service to those sectors have met with distinctive success. However we have nothing to be self content. Untiring and relentless efforts to serve the needy would continue, come what may.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://jorhatcollege.org/Documents/Best-Practices.docx>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Jorhat College (Amalgamated) is an institution with its uniqueness and distinctiveness. There are many facets of this distinctiveness. However we are used to focus at any single aspect of this distinctiveness, our Power Point Presentation Pool would certainly make a point. Our Power Point Presentation Pool, PPPP in abbreviation, is unique in its vision as well as quantum. To recall our PPPP was envisioned much before the current Corona-Covid crisis set in. The Jorhat College had visualised that being netizens of twenty first century, our students should be imparted education in latest state of the art technology. Apart from setting up digital classroom, language laboratory and other technological arrangement, we called upon the teaching fraternity to go all out for power point presentation in their classes. The teachers complied most voluntarily, spontaneously and creatively. They not only made slides with bullets points, but also added the most appropriate video and audio clippings to it. Sometimes the PPPPs were presented before students who would ask questions, note down, even audio record and video record them. All of a sudden, the classroom turned into a creative, happy hub from the dull monotonous closed room it earlier was. Both the students and the teachers' realise at once the usefulness and efficacy of the PPP mode. Not that it was unknown to them, but that they have now become adept in handling it. For example the students liked the music, the video clippings from famous movies, which were put into the PPPPs. It converted the scenario from that of a pedagogical sermon-ising from a high pulpit into an edutainment one. It made clear one thing, Education need not necessarily be a dull, monotonous, lifeless affairs. It need not also be a one-way traffic, 'supplying knowledge from the 'all knowing teacher' to the 'ignorant' students. It was amazing to find that as far as information technology was concerned, the students were far ahead of the teachers. More often than not, the students not only solved technical problems for teachers, but the former improved upon the PPPP quite a lot. Both the sides are thus actively involved in an endless process of giving and taking and vice versa. The PPPP has served many purposes. First of all it has served the students. They now enjoy the classes to the hilt. They no more doze in the classroom or bunk the classes. The audio-visual experience is remembered for a long time even when they miss out the written notes. The PPPP is useful because unlike the ordinary classes they can be reproduced at will again and again. Most interestingly they can be reproduced even at the teacher's absence. Not just that, the PPPP can be borrowed by the students through a pen drive. It can be mailed to each other. Supposing the teacher is ill, or deceased or superannuated, her/his wisdom and knowledge are preserved in the PPPP.

Provide the weblink of the institution

<https://jorhatcollege.org/Documents/Institutional-Distinctiveness.pdf>

8.Future Plans of Actions for Next Academic Year

Future academic plan for 2020-21 The Jorhat College (Amalgamated) believes in proper academic planning well ahead. Though the college does not enjoy autonomy to frame its own curriculum or syllabus or to compile its own text-books, it can plan the conduct of the academic session, engagement of classes, choose the subjects within a limitation, even apply for some courses of the affiliating and other universities. At the very outset the college set up for itself a target of crossing 95 percent pass percentage in end semester examination. It may be mentioned that Jorhat College is one of the leading colleges under Dibrugarh University. For last several years it has been on the top slot of colleges achieving the best results. But to attain a height once in a blue moon is one thing and to remain on top continually is another thing. The Jorhat College seeks to remain on the top continually because it believes that it is capable of doing

so. Apart from targeting above 95percent general success rate, it also set up the target of 100 percent first classes in the departments of Sociology and Education. Another academic planning of the college was regarding the prevailing Corona situation. The global pandemic took the toll od regular academic situation. Schools and colleges were closed down, classes stopped midway, students sent home from hostels, colleges turned into quarantine centres. In this situation, Jorhat College finds it impossible to conduct regular classes. So, for the next academic year it plans as follows: (1) If engaging of regular offline classes becomes impossible due to the prevailing Corona Scenario, the teachers of the College would revert to the online mode (2) While doing so, the teachers would apply the best available online techniques available and update themselves with the latest developments. (3) The online classes would be on zoom or google meet platforms (4) While continuing to guide the students in the on-line mode, the teachers should also be joining academic webinars of their relevant subjects and topics. They should attend international webinars as well. More importantly if they act as resource persons on some such webinars, that would be added to the credentials of the college. (5) While opting for the online mode, the teachers should think of utilising the resources of our pool of ICT presentation. (6) The teachers should not only teach the students but also take note of the absentees and the reason behind. If it because of the economic inability to purchase a smart phone , they should be encouraged to help each other. During the next academic year, the following steps are also planed---- 1) To apply to Krishna Kanta Handique State open University for introduction of Masters programme at our college. 2) To apply to Dibrugarh University Open and Distance Learning centre for M.A. in Economics and Philosophy 3) To apply to DUODL for setting Up an examination centre at our college for both B. A and M.A examination