



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	JORHAT COLLEGE(AMALGAMATED)
• Name of the Head of the institution	Dr. SOUMITRA PUZARI
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9435051795
• Mobile No:	9101456029
• Registered e-mail	principaljorhatcollege@gmail.com
• Alternate e-mail	iqacjc@gmail.com
• Address	Jorhat College (Amalgamated) Mahatma Gandhi Road
• City/Town	JORHAT
• State/UT	Assam
• Pin Code	785001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Dibrugarh University				
• Name of the IQAC Coordinator	DR. GITARTHA GOSWAMI				
• Phone No.	9435901281				
• Alternate phone No.	9435093951				
• Mobile	9101456029				
• IQAC e-mail address	iqacjc@gmail.com				
• Alternate e-mail address	principaljorhatcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://jorhatcollege.org/AQAR/AQAR%202022_23.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://jorhatcollege.org/PDFs/AcademicCalendar23-24.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	NA	2004	16/09/2004	15/09/2009
Cycle 2	B	2.69	2012	10/03/2012	09/03/2017
Cycle 3	B++	2.77	2021	26/10/2021	25/10/2026
6.Date of Establishment of IQAC			28/10/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
ENGLISH	MRP	ICHR	2023	47500	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	5	
<ul style="list-style-type: none">• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
<ul style="list-style-type: none">• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none">• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. The IQAC had taken special initiative to organize four national level symposia during the celebration of Kohinoor Jayanti during the month of February ,2024.		
2. The IQAC had taken special initiative for organizing career counselling programme and skill development programme for the benefit of the students through the Career Counselling and Entrepreneurship Development Cell .		
3. The IQAC rolled out a few new courses through the Self Financing Course that are certified by Dibrugarh University.		
4. "No Tobacco Day" was organized through the NCC Unit of the college.		
5. At the back drop of the conflicting situation in Manipur, IQAC organized a talk programme by bringing community representatives from both Kuki and Meitei communities on a single platform in Jorhat college to promote mutual trust, respect and harmony. Dr. Ginlianlal Buhril and Dr. N.Govinda Singh represented the Kuki and Meitei communities respectively.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Admission process will be completed through SAMARTH-e Government portal.	Admission successfully conducted through SAMARTH
To apply in the Pradhan Mantri Uchchatar Shiksha Abhiyan (PMUSHA)	Applied successfully in PMUSHA
To conduct a series of faculty development programme.	MoU with ICT Academy, Chennai for conducting FDPs and One FDP conducted successfully on 14 December to 20 December, 2023
Kohinoor Jubilee concluding function to be organized in a grand manner.	Kohinoor Jubilee function organized successfully.
MOUs to be signed with a few bodies for skill development and placement.	MoU with ICT Academy Chennai
Customized ERP will be finalized and installed.	Negotiations and talk with the party is in progress
NIRF participation to be completed in time.	Successfully participated in NIRF
To complete the updation of data in the Employee Management Module in Samarth Portal	Initial updating of data in SAMARTH completed
To inspire the faculty members to publish research based books	In the Kohinoor Jayanti celebration more than 40 books were published
To invite faculty members to attend training programme on NEP organized by UGC and other authorised agencies	Most of the faculty members have attended and completed FDP on NEP
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
GOVERNING BODY	24/12/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	17/02/2024

15. Multidisciplinary / interdisciplinary

Keeping in view the objectives and goals of the National Education Policy, 2020 the college has introduced the Four Year under Graduate Programmes (FYUGP) affiliated to Dibrugarh University. The syllabus itself has inbuilt essence of multidisciplinary. A student enrolled has to opt different subjects as major, minor and generic subjects. The student opts a subject as a generic which she or he has not studied in Higher Secondary level. The syllabus of the Dibrugarh University aims to "provide a multidisciplinary set-up to build vibrant communities of scholars and peers, enable students to become well rounded across disciplines including artistic, creative, and analytical subjects as well as sports, develop active research communities across disciplines, increase resource efficiency across higher education." The Jorhat College as an affiliated college provides the facility of multiple entry and exit in the undergraduate level from colleges within Dibrugarh University following the same programme and curriculum. Despite being a single faculty institution offering only degree in Arts stream, the college has introduced number of self financing courses for developing the skill of the students. This kindles the spirit of multidisciplinary as envisioned in the NEP, 2020.

16. Academic bank of credits (ABC):

The College is affiliated to Dibrugarh University. The students enrolled in the college have to create their ABC id through the Digilocker under the Dibrugarh University. The Samarth portal has the facility for registration in Academic Bank of Credit. The students are admitted through the Samarth portal and the students can create their ABC ids which are subsequently linked in the Samarth portal. The college has organized various counselling sessions to make students aware of the importance and usefulness of the ABC. The new students as well as the old students are guided to create their own ABC ids. In the induction programme of the students just after admission the students and their parents are informed about importance of ABC. A helpdesk is created to instruct

and guide the students to create their ABC.

17.Skill development:

Dibrugarh University has granted the permission to run twenty seven self financing courses . Add on courses approved by Dibrugarh University namely Beautician, Bridal Makeup, Yoga and Meditation, Spoken English, Fine Arts, Drama, D.T.P, Fabric painting and Glass painting are being provided to the students. The college has signed MOU with AMTRON (Assam Electronics Development Corporation Ltd.) and ElectroKings Pvt. Ltd. for the skill development of the students. The college regularly organizes various interactive sessions with various renowned personalities to infuse the zeal for skill development among the students. The Vermicomposting plant is also in operation and regularly selling it's product commercially. The products of skill development courses and the self financing courses are also made available for sale in exhibition . The students trained under the skill development courses have made worthy contribution in beautification of the flyover and other places of the Jorhat city

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has been trying its best to integrate Indian Knowledge System as a part of the holistic development of the students. The college organises talks related to topics on Indian knowledge system. The IQAC and Library proposes to organize a talk on " Ramayana in Assamese literature : Past, Present and Future" by Dr. Malini as a part of the Gitartha Barua Memorial Lecture Programme . The Department of English in collaboration with Assam Women's' University has initiated the project on Peoples' Linguistic Survey of Assam which will also contribute to traditional knowledge system. International Yoga day is celebrated in the college . Jorhat College has continued its endeavour to preserve and promote the tribal and endangered languages like Sadri and Missing language. Teaching in Jorhat College is bilingual . Students across the departments participate in various cultural programs and rallies during college week function wherein various cultural, traditional and knowledge based system are showcased.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education is an educational model where a student shall have to achieve a goal by the end of the educational experiences. The college being affiliated to Dibrugarh University follows the syllabi as designed by the university. The syllabi of the various courses designed by the university are focused on

outcome based education. The syllabi of the FYUGP of Dibrugarh University prepared for the under-graduates visualise the students to be able to demonstrate the capabilities of complex problem solving, develop the ability of critical thinking, enhancing creativity, develop communication skills, analytical reasoning, research related skills, enable them to coordinate and collaborate with others, develop the qualities of leadership, teaching them how to learn digital and technological skills, multicultural competence and inclusive spirit, inculcate in the students the values of autonomy, responsibility and accountability, environmental awareness and action, community engagement and service . These would enable the students to garner 21st century skills.

20.Distance education/online education:

Distance education and online education is expected to provide yeoman service to the education sector. Jorhat College has understood the importance of this form of education under the National Education Policy (2020) and had taken certain significant initiatives in this direction. Jorhat College provides graduate and post-graduate courses in distance mode affiliated to Dibrugarh University and Krishna Kanta Handiqui State Open University (KKHSOU). The distance education affiliated to the Centre for Distance and Online Education (CDOE), Dibrugarh University includes B.A. Programmes in Assamese, English, Education, Political Science and Sociology and M.A. programmes in English, Education, Sociology, Assamese and Political Science. Under KKHSOU, B.A. Programmes are offered in Assamese, English, Education, Political Science, Philosophy, Economics, History and Sociology. Besides, M.A. programmes in English, Education, Sociology, Assamese Political Science and Economics are conducted under the distance mode. Under In this academic session M.A. programmes in Sociology, English and Assamese have been initiated under the KKHSOU. Besides, online classes in the post lock-down period has become a regular practice. The different departments provide online classes to the students .

Extended Profile

1.Programme

1.1 206

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **788**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **193**Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **239**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **29**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **31**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1	206
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	788
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	193
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	239
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	29
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	31
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	30
Total number of Classrooms and Seminar halls	
4.2	27.42817
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	40
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

After introduction of CBCS in our college as well as DU from the session 2019-20, from 2022 the Dibrugarh university has introduced the FYUGP. Accordingly, we have been following the FYUGP since 2022. We have been trying to complement the curriculum as per provision. The academic council of the college has been monitoring the planning and implementation of the curriculum. Careful planning of talks, lectures, group discussions, seminars, field-trips and celebrations, etc. aims at the overall development of the learners. The faculties are encouraged to take initiatives and innovations for student-friendly and effective classroom teaching. Departmental meetings, meetings of the HODs with the Principal, Vice Principal and IQAC are held for distribution of syllabus, to monitor the overall course progress and for result analysis. The cells and departments have been actively involving the students in some value-based programs to make the students sensitive to the needs and aspirations of underprivileged sections. Keeping balance with the local needs and scopes we will certainly add some more

courses and programs for the enrichment of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1nBrd7P0TNcREUo80ZNDZjm5fPsLoTxah/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Utmost care has been taken to adhere to the academic calendar. The sessional examinations, declaration of results, different annual functions, Students' Union Election, Freshers, College week, etc. are held/done in pursuance with the academic calendar. Academic Council monitors the process of internal examinations and ensures timely evaluation and declaration of results. The Academic Vice-Principal remain in-charge of the sessional examinations. The Sessional examinations have been centrally conducted under the supervision of Vice Principal and academic Vice Principal. The departments make a schedule for the class-tests, unit-test and Seminar presentation by the students. A systematic record keeping of the performance of the students in the class-tests, unit-tests, sessional examinations and in the finals along with their personal details may be considered as a good practice of the departments. These records are found helpful for the mentoring of the students and interactions with the parents.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://jorhatcollege.org/PDFs/AcademicCalendar23-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG programs

Design and Development

B. Any 3 of the above

**of Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

08

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

411

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Jorhat College gives importance to engage the students in activities and programs that can supplement to the curriculum and to enlighten the students with crosscutting issues relevant to gender, environment and sustainability, talks, lectures, departmental functions, observations, etc. are aimed at providing some impetus to the fixed schedule of curriculum. Being an arts college and because of the situational/ local restraints we do have some limitations. But we have been trying to offer the students the possible scopes by some self-sustaining skill development courses. At present we have the approval of the Dibrugarh University for 27 Skill based Courses. The Syllabus and Course-modules have been prepared by the faculties of Jorhat College. For effective Gender sensitization the College has set an example by a reserving of 50 per cent of the seats for girl students in the union body. Special care is taken to ensure sufficient presence of lady teachers in the important bodies of the College.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers **Employers** **Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/13Im17jsrLzqp_R3Ji0STx5ylDeEFX5vD/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

345

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

157

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Jorhat college has strategically adopted and implemented measures to identify students who are slow learners needing special attention. Identifying slow learners in the class need serious and strategic observation on the part of the teacher in the classroom. The teachers are specially advised to conduct diagnostic tests in the first/second week at the start of each session to find out the level of the learners. Strategies adopted for slow learners: a) mentoring facility for the slow learners, b) personal and academic counselling sessions are conducted by faculty members to boost the confidence of such learners, c) remedial classes and free tutorials are offered for slow learners, d) bilingual explanations are offered for their benefit. The learners are given shorter assignments with more variation, systematic practice, and hands-on work. Further, previous year's question papers are discussed as well as methods for solving them are provided. The college also employs strategies for advanced learners: a) additional learning and reference materials are provided b) they are encouraged to participate and present papers in seminars. The college tries its best to develop competences like critical thinking and problem solving among the advanced learners. Parent-Teacher Meetings (PTMs) are held regularly to keep the parents/guardians informed.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1qvpfbiyIfmXGiQk9KW-u-ARZ8m2U1Dzb/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
788	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college systematically implements student centric learning programmes such as experiential learning, participative learning, and problem-solving methodologies for enhancing learning experiences. Students are given the opportunities to participate in various activities to enhance participative learning such as - seminars, quizzes, group discussions, NCC/NSS events, preparing departmental magazines/wall magazines, field study etc. Holding of students' elections where students are groomed to be responsible citizens of a democratic country such as India which celebrates unity in diversity. The mentoring method has been successful in enhancing students' overall performances. Under the guidance of the teachers, the students responsibly organize College Week, cultural festivals, etc thereby getting the opportunity to learn event management. Students are encouraged to take up Research Projects by identifying research gaps; teachers oversee students' use of problem solving techniques taught in the classroom.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1nPGj1SoiH0gTuLWZhk_pqtzoaAJI8nKp/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Knowledge of ICT is a crucial 21st Century Skill. Along with the traditional face-to-face method of teaching, blended mode of teaching is also practised in the college. The institution has made use of ICT facilities in a large-scale manner and has encouraged the faculty members and students to engage with ICT enabled tools for effective teaching and learning. All the teachers have contributed towards the PPT Pool coordinated by IQAC. All faculty members and students have access to platform like 'Google classroom' through which all classes are arranged. Online platforms like Google meet are regularly used to host

events and webinars. To ease the process of information dissemination and sharing of resources, all the departments of the College use messaging platform such as WhatsApp/Telegram. Teachers make optimum use of popular online meeting platforms like 'Google meet', 'Zoom' etc to complement regular classroom engagements. As a specific case, it may be mentioned that the English Department has experimented with teaching a classic text of literature in the blended mode with positive outcome in the 2023-2024 session. Teachers make use of LCD projectors and audio-visual aids to facilitate the teaching-learning process in an effective manner.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/1LUnbLNisdZ2XVFIDyLEGzkEF0lxBpudg/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

435

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Jorhat College (Amalgamated) implemented all directives of the affiliating university regarding continuous internal assessments. The continuous internal assessments involve the students and parents about its way of functioning from the time of admission itself, thereby ensuring transparency and confidence in the system. The details of the mechanism are provided through the prospectus as well as the academic calendar of the college. An examination committee is formed with two or three teachers as in charges which is headed by the vice principal. The Departmental heads are responsible for the smooth conducting of the sessional examinations, allotment of duties and setting of question papers. The evaluation works start immediately, results are notified on the notice board and are also shared with the students in the class. Records of sessional marks are maintained by the departments; the IA marks are calculated and shared by the HoDs with the college office. The two sessional examinations carry 20 marks each. The entire internal assessment process is well monitored under the guidance of the vice principal. Apart from the sessional examinations, the teachers regularly conduct diagnostic tests, sudden tests, unit tests etc in the classroom.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1dTzcztW7dktneLKwYIGNrs7ooVUBhLaj/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with internal examination related grievances, Jorhat College (Amalgamated) has a special transparent, time bound and efficient Grievance Redressal Cell under the supervision of Principal, Vice Principal, Academic Coordinator, and the Academic Council of HoDs. Sessional marks are given on the departmental notice boards which the students can access and discuss with the respective teachers if there are any issues. The students can also report their grievances. At first the departments handle Sessional examination related grievances independently. Moreover, if the issue is not solved at departmental level, then the issue is forwarded to Grievance Redressal Cell. Grievances are addressed promptly to the satisfaction of the complainants. Students are shown their internal examination answers scripts and guardians are also called, if any need arises. Students can raise any queries regarding allotment of marks. There is also provision of re-

evaluation of answer scripts if the students/ guardians are not satisfied with the evaluation. Again, if any student for a legitimate reason fails to turn up in the sessional examination, he/she is given another opportunity to appear in a newly scheduled examination with the concerned student being informed beforehand.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1psl_05Ra1XwNwiib-ytrLG0rnl5qvzCo/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Jorhat College (Amalgamated) has been offering eight undergraduate programs approved by the affiliating Dibrugarh University. The students are thoroughly detailed about the programme objectives and about the possible outcomes. The programmes offered by the college have definite outcomes of enhancing cognitive skills, meta-cognitive skills, communication skills, and employability of students etc. Students having Assamese choose literature, linguistics, cultural studies etc. in post-graduation. Economics students can pursue masters in Economics, Business Economics and MBA; they can also opt for the Banking sector. History prepares the students for higher studies in History, Archaeology, Mass Communication etc. Students with Education opt for jobs in DIET, B.Ed Colleges etc. English Literature students acquire a broad comprehension of the cultural, social, and historical background of British, American, Indian literature and Linguistics; English students also have the choice of pursuing post-graduation in literature/ linguistics. Social Science students can opt for PG in Sociology, Folklore, tribal and women's studies. Students of political science have an edge in competitive exams. Students doing BA (Hons.) in Philosophy develop the ability to introspect deeply and address existential/philosophical/moral questions for the benefit of the society; they can also pursue PG in Philosophy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jorhatcollege.org/PDFs/Course%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes (POs) are statements about the knowledge, skills and attitudes the graduate of a formal program should possess. The course outcomes (COs) attainment level can be measured based on results of the internal assessment and external examination conducted by the college and by the affiliating university. A Monitoring Process scrutinizes whether the attainment of the POs and COs for the allotted period have been satisfactory or not. The Career Counselling Cell keeps a placement record of the students. This also helps in assessing the level of course outcomes. Data on student satisfaction regarding the teaching - learning process provides information about the quality/regularity of classes etc. After collecting the reports of feedback, meetings are held with the person/ department concerned and necessary steps are planned to address the lacunae, if any. POs and COs are assessed by the institution and the same are communicated to the students formally through classroom talks/ notification in the Departmental notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.jorhatcollege.org/PDFs/program_outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

239

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/file/d/1HUZ28jOi0cp8D3Fh_BjwP5qce5lryMSN/view?usp=sharing

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.jorhatcollege.org/SS_SurveyReport.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2 lakhs

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://ichr.ac.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

03

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

40

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Members of the Eco Club, alongside NCC cadets and NSS volunteers, actively participated in a cleanliness initiative near the college campus as part of the Swachh Bharat Abhiyan in 2023. This effort included a Cleanliness Programme conducted at Atila Gaon and Mahatma Gandhi Road near the Overbridge. Additionally, on July 24th, NCC cadets took part in a plantation drive under the 'One Cadet One Tree' initiative, organized by the 9Assam BattalionNCC, Jorhat Unit, which focused on enhancing the college campus and its surrounding areas. The girls' NCC Unit of our college also engaged in the Puneet Sagar Programme, which aims to raise community awareness regarding waste management and its implications for health, hygiene, and the environment. As part of an extension activity, the employees of Jorhat College, under the Extension Cell, provided a full day of voluntary service at no cost to assist flood-affected individuals in the Nimati area, located 8 km from Jorhat town, on the 21st December, 2023. The Women's Cell of our college distributed educational materials to underprivileged students and celebrated Children's Day. Furthermore, to foster national integrity and brotherhood, Jorhat College has been selected to participate in the important initiative "Mera Mati Mera Desh." The Jorhat College NCC unit had the privilege of representing the Assam Team in the Amrit Kalash Yatra programme held in New Delhi in October 2023.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/exact.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

128

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz.classrooms, laboratories, computing equipment etc.

- The total area of the college campus is 3.46 acre (in old campus) and the new campus of the college covers 1 acre.
- There are 8 digital class rooms in various departments that provide adequate modern facilities of teaching-learning process.
- There are 4 seminar halls in the college wherein the programs of academic importance are organized for the benefit of the students and faculties.
- There is a laboratory for the Department of Education and language Laboratory in the college.
- There is a computer lab of the college to provide computer practical for the students.
- There are total 26 classrooms in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatcollege.org/facility.php#infra

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a well built auditorium cum stage for cultural performances and other activities. College has a good stock of traditional and modern musical instruments to inspire them about to learn our culture and traditions. The seat capacity of the auditorium is 200. The size of auditorium is 71 ft X 30.5 ft, and the stage area is 43.1 ft length X 34 ft breadth. For the benefit of the students' good infrastructural development has been done by the authority. Annual sports week is also organized for all round development of the students. There is a temporary pavilion on the western part of the field which is used as a better opportunity for the students to enjoy various activities held in sports week and other periodical events in the field. The size of the field is 106 ft X 70 ft. The college has a basketball court. The area of the court is 98ft x 55ft. There is a volley ball court in the

college. There is a well-equipped gymnasium in the college. There is a yoga center in the college which offers yoga courses and celebrates the international yoga day regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatcollege.org/facility.php#games

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatcollege.org/facility.php#ict
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.82148

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of Jorhat College (Amal) was established in 1962. There are more than 32 thousand collections of reading materials including texts, references, journals, manuscripts, special collection of women studies etc. in the library. One effective part of the college library is the departmental libraries, which are related to the central library. There are 8 departmental libraries in the college which provide a good source of study resources for both teachers and students. Each departmental library has a good collection of text books, references, journals, field reports etc. A good number of rare books and manuscripts are also another effective part of the library. There is the facility of question bank.. The library uses SOUL 2.0 for library management system. Issue and receipt of books are maintained by SOUL Software. The library has the N-list subscription and the library has the membership of NDLI. This membership enables the library to organise the user awareness programme and slogan and essay competition among the students of the Jorhat district of Assam.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.jorhatcollege.org/facility.php#library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.49497

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

92

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has one central computer centre with 14 computers and a printer for providing academic computing facilities to the faculty and students. All the Departments have been provided with computers and multimedia projectors. The library also extends computer and internet facility for students. Our library uses SOUL

2.0 for library management system. Issue and receipt of books are maintained by SOUL Software. College office is equipped with updated computers and software. Every computer has separate printers and one photocopy machine is used specially for office. A separate Photocopy centre is available in the college for students and outsiders. Computer facility with printer is provided in the Exam centre also. A separate language laboratory with 11 computers is available for learning different languages scientifically. There is computer laboratory in the college with Wi-Fi facility. It is used by the students of computer subject as well as for the self-financing courses. We have overall 68 computers in our college. The College office, library and Departments are connected with internet facility through Wi-Fi. The college has a website with all required information of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatcollege.org/facility.php#ict

4.3.2 - Number of Computers

68

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1.82148

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The administration has taken the responsibility for maintaining and utilizing physical, academic, infra-structure and support facilities. The college is affiliated to Dibrugarh University and follows the norms set by the university. Administration through the infrastructure development committee monitors the development and the requirements. It has an elaborate academic support mechanism with the Academic Council as the apex body to regulate and monitor the academic activities. The college provides FYUGP as per the norms of NEP, 2020. Besides, the college provides twenty four Self-financing courses recognised by Dibrugarh University. The college has centres for DU. Open Distance Learning and Krishna Kanta Handique State Open University. There are two laboratories in the college. The laboratory equipment, specimens, and other necessary particles are purchased by the office of the principal.

The college authority purchases sports goods by inviting quotations from the reputed sport outlets. Periodically necessary steps have taken by the authority to develop the sport activities of the students. IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up gradations of the IT resources. The IT facilities are looked into and stocked by the administration and they are modified or changed whenever necessary.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1wgdqwDpJPgQiwScb_GNBjixTtZmxJ-wF/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

589

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://jorhatcollege.org/PDFs/5.1.3%20cbs ep.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

133

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

133

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

69

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

16

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Jorhat College Students' Union, a representative body of the students' community has 12 office bearers. All of them are elected by students engaged in full time studies in this college. The Union body conducts programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of the students. Students of the college voluntarily engage in different activities held under the auspices of the Student's Union; students have engaged themselves in activities like flood relief work, anti tobacco mission, providing food and other necessary articles to orphans in the local orphanages etc. Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee etc. The union plays key roles in conducting College Week, Fresher's Social, ragging prevention in the campus. It also organizes programs to improve cleanliness and greenery in the college campus, organizes activities to improve knowledge and skills of the students as well as maintain peace and harmony among students in the campus. The NCC and the NSS cadets of the college work towards maintaining an aura of discipline and patriotism in the campus. They also help the administration in maintaining discipline during ceremonies and functions in the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/166MN17Jt9s3LM-iAFWP4P_-jDbwNGkOj/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Jorhat College are honoured with the title Chiro JCIAN (member of Jorhat College family for ever). Each department of the college has its own alumni association and all of them are constituent parts of the general Alumni Association of the college. Alumni meetings are held once a year to discuss their future plans. They organise different events like, quiz competition, career counselling workshop, etc, regularly for the present students. They share their knowledge and experiences with them by giving classroom lectures whenever approached. The association takes up different positive and quality oriented measures from time to time and renders active cooperation to the college management towards implementing various programmes. A large number of members of the association have generously provided financial aid to the college as and when situation demanded. They also contribute towards the college family in kind. The Diamond Jubilee celebrated on 23rd, 24th and 25th February, 2024 was a good example of it. They donate books, computers, almirahs and also musical instruments for use by students. The Seminar Hall of Jorhat College, the drinking water facility for students are some of the few gifts of Alumni Association to the college.

File Description	Documents
Paste link for additional information	https://www.jorhatcollege.org/PDFs/5.4.1.%20alumni%20contribution%202023-24.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As envisioned the governance of the Jorhat College serves the students mostly hailing from economically, socially and specially deprived sections and provides them the best education with state-of-the-art technology. The mission of the college is to improve quality to the level of excellence, while not sacrificing quantity.

In tune with mission and vision, the College has decentralized governance where the academic council and IQAC look after the academic aspects. Besides there are many committees to take care of the normal administrative activities. E-governance has become a regular practice through Samarth portal. The governance tries to involve students, staffs, guardians and communities whenever possible. Perspective plans include introducing new undergraduate, post graduate and professional programmes, construction and development of the infrastructure of both the campuses.

Teachers participate in decision making process. All the heads of departments take major decisions through academic councils. The teachers are coordinators and members of the various committees like Internal Complaint Committee, Building and Construction committee, Discipline committee, Hostel Committee, Career Counseling Committee, Campus Beautification Committee, Medical Cell Committee, and Library Committee. The teachers are the

advisors of the student's union.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/aboutus.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The case of distance education imparted through both Dibrugarh university Distance and Online education (CDOE) and Krishna Kanta Handiqui State Open University (KKHSOU) reflect vividly the practice of decentralization and participative management in the college. Jorhat college has the study centers for both KKHSOU and (CDOE). The entire administration is decentralized. Two faculty members have been appointed as coordinator and assistant-coordinator respectively for both the centers. The entire administration of each center is looked after by these coordinators. They prepare the time-table, engage faculty members and look after the day-to-day official matters. These coordinators also look after financial affairs and administration. There is a need of faculty members for the various classes specially on Sundays and Saturdays. The faculty members volunteer their services for which they are paid. The end-term examinations are conducted by the coordinators. For conducting the examinations participation of faculty members are essential as because the examinations and classes are usually held on Sundays and non-working days. This is an excellent case of participative management.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/courses.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In continuation with the celebration of sixty years (Kohinoor Jubilee) a strategic plan was formulated to organize four national level symposia in the college. An inter-departmental meeting was

convened by IQAC wherein the formal plan was prepared to execute the plan. Accordingly, all the departments informed the students. Each department developed its own strategy and entrusted the student coordinators to make the preparations. It was strategically decided to select the dates of the symposia in tune with the dates selected for the final function of the celebration of sixty years so that there would be huge audience to attend. Two departments viz., Sociology and Economics, English and Assamese, Philosophy and Political Science, History and Education jointly organized four national level symposia successfully on the scheduled dates. The faculty members of the departments contributed financially to organise the symposia without any external financial aid. Reputed scholars and distinguished professors and experienced professionals very invited for the academic deliberation and a huge audience got the benefit of the fruitful discussions.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.jorhatcollege.org/kahinoor.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There is a very well-defined organizational structure to perform the manifold aspects of administration. The Governing Body along with the Principal is the apex decision making body. IQAC sets and implements norms and standards for quality and excellence .The non-teaching staff of the office help in all the administrative activities. The Vice-Principal and Academic Vice-Principal assist in taking the internal academic and administrative decisions and smooth functioning of the college. The Academic Council has considerable presence of the teachers as all the heads of the departments are its members. They provide the administrative backbone of the college. The grievances, problems and issues of students are dealt by various bodies with great sensitivity and understanding. There is a discipline committee to enforce discipline in the college campus, Internal Complaints Committee addresses the issues regarding gender sensitization and sexual harassment. Anti-ragging committee focuses on preventing ragging The college follows the rules and regulations implemented by

government of Assam for recruitment and appointment. The service rules followed in Jorhat College are enforced, controlled and monitored by Directorate of Higher Education Assam. Further, the college follows the rules mandatory for all colleges of India under the guidance of UGC.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/organogram.php
Link to Organogram of the Institution webpage	https://jorhatcollege.org/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are various welfare measures for both teaching and non-teaching staff. These include

(i) Jorhat College MBF (Mutual Benefit Fund) Cooperative Society, established in 1980 is a society where all the employees of the college have their shares. Presently, the society has 38 members with a corpus fund of 1 crore. It provides loan to its stakeholders at the time of need at reasonable rate of interest. The society is governed by the rules of cooperative society Government of Assam.

(ii)Jorhat College Teachers' Welfare society was formed in 1981. The main objective behind the formation of this society is to aid the teachers or their families at the time of some serious illness, sudden death of teacher, or any such situations of distress.

(iii)Jorhat College Development Fund to contribute towards developmental works of the college campus. This fund is also utilized to felicitate and encourage the children and wards of the teaching and non-teaching for their academic excellence.

(iv)The Canteen inside the premises provides clean and delicious food to students, faculty and staff members.

(v) The college has a dedicated Medical Cell. A doctor visits the college in a regular schedule.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/facility.php#canteen
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IQAC of Jorhat College has devised its own mechanism for performance appraisal of teaching and non-teaching staff. The IQAC

serves a format of questionnaire annually to each of the fulltime and part-time teaching and non-teaching staff before the end of the academic year requiring them to report their annual activities and submit the same within a stipulated timeframe. The teachers and employees have to provide the details to IQAC about their academic and research works, publications and contributions to corporate life, co-curricular, extension, professional development, etc. The IQAC monitors promotion of the faculty members and verifies the API of the concerned teachers in which they are required to appraise of their performances. The teachers and employees who avail duty leave to participate in any training programme need to report their completion of the programme to the Principal and that is recorded in their service books. The IQAC also promotes research projects, FDP, etc. to the teachers and keeps a track of the performance of the faculty members.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1MXIVwnwDL0JN67mfvK_JTmQY6QuZuizs/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external audit of the college has been carried regularly with complete adherence to the norms and mechanism laid by the rules of audit in India. Financial Accounts are audited regularly. The Jorhat College has appointed a Government approved Auditor through its Governing Body for auditing the accounts. Some accounts like UGC and DBT funds have been audited by registered Chartered Firm. The government of Assam also regularly audits the college accounts. The college sends the financial documents for audit to the Directorate of Audit (Local Fund), Government of Assam. The objections raised by the auditors are duly addressed. All the suggestions provided by the audit committee are complied with while dealing with the issues in future transactions. The college has completed the internal financial audit till 2023-2024. The college has settled the external audit by Government of Assam till the financial year of 2019.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1KuPXBER-gg58yLvvgkDJZME1m81ZHmzrn/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

550000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Jorhat college generates funds both externally and internally. The college utilizes the existing resources most optimally.

Funds generated externally: The College has received a donation of Rupees Five lakh fifty thousand (Rs.5,50,000.00) from Mrs. Malobika Sarmah wife of Late Pulak Jyoti Sarmah ex-faculty member of Jorhat College which was used for constructing the Late Pulak Jyoti Sarmah Memorial Video Conferencing Room.

The family members of Late Bidya Kanta Barooah has donated the equipment of a smart class room in his memory.

Funds generated internally: 1. The auditorium is rented out for conducting functions and meetings keeping in view that the functions do not obstruct the academic environment of the college. 2. The premises is rented out to various government departments and agencies, private companies etc. to conduct various recruitment examinations on holidays. 3. Self-financing courses

are a major source of internal fund generation . 4. Rent from the Canteen. 5. The collection from Photostat Shop. 6. The college raises revenue from the girls' hostel in the campus. 7. As a deterrent and punishment fine in form of books to be donated to the college library is imposed on students if found to have broken any rule of the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1iCFpM8N5NJozaDBD4NxY1RJZy2wXtj2L/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As an outcome of the IQAC initiatives two major practices have been institutionalized in Jorhat College in the last academic year.

(i) The Academic council consisting of the Head of the departments, IQAC coordinator, Principal and Vice-Principal to meet before 20th of every month to discuss, assess and take resolution of all the matters related to academics. The Academic council would prepare a report of all the academic activities and send the report to DHE, Govt. of Assam.

(ii) Keeping in view the need for holistic growth of the students under NEP,2020, IQAC has institutionalized the practice of compulsory enrollment of the students to one of the Self-financing course based on skill-development .Presently Add on courses approved by Dibrugarh University namely Beautician, Bakery, Bridal Makeup, Yoga and Meditation, Spoken English, Fine Arts, Drama, D.T.P, Fabric painting and Glass painting and etc are being taught.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1tn90OGIB4vGuTSuL9iWAt2_bKq6WPiJh/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has facilitated the following two institutional reviews and implementation of teaching learning reforms :

(i) IQAC decided the Academic council consisting of the Head of the departments along with IQAC coordinator, Principal and Vice-Principal to meet before 20th of every month to discuss, assess and take resolution of all the matters related to academics. The course progression of the various departments should be monitored in these meetings. The Academic council would prepare a report of all the academic activities and send the report to DHE, Govt. of Assam. The departments have been advised to prepare their course progression reports monthly instead of the earlier practice of preparing the report every two months.

(ii) After analyzing the students' performance, remedial classes are planned and executed for the students after 15 days of starting the session instead of the earlier practice of reviewing the performance of the students every three months. The remedial classes would be focusing on the students who have not been able to perform in the previous end-semester examination and the internal sessional examinations held within the semester period. The remedial register of the classes like the earlier practice needs to be maintained by the department.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19HVibNtpB3PmZvulgyHQp6PqSC0XF2-Z/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.jorhatcollege.org/IOAC/IOAC%20Annual%20Report%202023-24.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following are the measures initiated by the Institution for the promotion of gender equity during the year

a) Formation of GSCASH Cell (Gender Sensitization Committee on Sexual Harassment.)

b) Active Women Cell

c) Existence of Girl's Common Room with attached bathroom

d) Baby Care Unit.

e) Availability of Sanitary napkin vending machine.

f) CCTV Cameras have been installed in the campus for safety and security of the females.

g) A talk on "Liberal, Socialist, Black, Third World, Radical and Marxist Feminist Movement" was delivered by Dr. Devabrata Sharma, a Social Researcher on 13-09-2023. The program was organized by Department of Political Science, Women Cell and GSCASH.

File Description	Documents
Annual gender sensitization action plan	https://jorhatcollege.org/PDFs/new_GSCASH_policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jorhatcollege.org/facility.php#safety

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste is segregated as bio degradable and non degradable wastes. Biodegradable wastes are dumped into pits as a part of Swachh Bharat initiative. Degradable solid wastes collected from campus are dumped in the Vermi Compost Unit to make some Organic fertilizer which is used for Gardening. Plastic wastes are kept in a designated location.

2. JorhatCollege has very efficient mechanism to dispose E wastes generated from various sources. Old PCs are refurbished, repaired, and latest updates are reinstalled. College has made MoU with Jorhat Municipality for disposal of the unused electronic equipments.

3. Water conservation can go a long way to help alleviate these impending shortages in the campus. Students are made aware that conserving water is equivalent to conserving their future.

4. Campus is free from any kind of hazardous medical waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.jorhatcollege.org/PDFs/Waste_Management.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

1. Symposium on Peace Building in Manipur was held on 28th June, 2024, in which both the conflicting groups led by Dr. Ginlianlal Buhril (a Kuki Professor) and Dr. N. Gobinda Singha (a Meitei Professor) participated. Dr Buhril in his extempore presentation highlighted the failure of the political dispensations at both the centre and the state in gauging the real cause behind the conflict. Dr N. Govinda Singh in his speech assessed the whole issue from a historical perspective and expressed hope that peace would return soon in Manipur..The other distinguished intellectuals present on the dais were Dr Pradip Sarkar, retired Professor of Mathematics from Kolasib, Mizoram, Dr. Paron Baruah, the Hoble President of the Governing Body of the College, students from Eastern Theological College etc. Sending a message of hope at the end, all those present on the occasion rose to their feet and sang the famous song "We shall overcome someday..."

2. Talk on "Social Problems Caused by Caste System in India" was organised on 6th October, 2023. Dr. Devabrata Sharma, Principal Jorhat College inaugurated the talk and Dr. Bidyut Bora, Assistant professor, Department of Political Science spoke on the central theme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Constituion Day was celebrated on 26th November, 2023 in which a talk was organised on the values and ideals of the Consttuitution of India like secularism, socialism, justice, liberty of thought, expression, belief, faith and worship were discussed. The fundamental rights and the duties of the citizens of India were also discussed among the students. Constitution Day, also known as Samvidhan Diwas, is celebrated on November 26 each year in India. This day marks the adoption of the Indian Constitution in 1949 by the Constituent Assembly. It came into effect on January 26, 1950, establishing India as a sovereign, socialist, secular, and democratic republic. The Constitution is the supreme law of the

land, outlining the framework for governance, fundamental rights, duties, and directive principles. Constitution Day honored Dr. B.R. Ambedkar, the architect of the Indian Constitution, for his pivotal role in its drafting. It raises awareness about the importance of the Constitution and the rights and responsibilities of citizens. It reminds citizens of their role in upholding democratic principles and contributing to nation-building. The day was celebrated through educational programs, discussions, debates, and public events to spread the values enshrined in the Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Celebration of the Constitution Day on 26th November, 2023. The Constitution Day was celebrated on 26th November, 2023 in which a talk was organised on the values and ideals of the Constitution of India like secularism, socialism, justice, liberty of thought, expression, belief, faith and worship were discussed. The fundamental rights and the duties of the citizens of India were also discussed among the students.

2. Celebration of the National Voter's Day on 25th January, 2024. The day is dedicated to encouraging citizens, particularly the youth, to participate in the democratic process and exercise their right to vote.

3. Celebration of the Republic Day on 26th January, 2024. Republic Day marks the adoption of India's Constitution on January 26, 1950, which came into effect after India gained independence from British colonial rule on August 15, 1947. The Constitution established India as a sovereign, democratic republic, replacing the British monarch as the head of state. Republic Day serves as a reminder of the sacrifices made by India's freedom fighters and inspires future generations to work towards national progress and development. The day fosters a sense of nationalism and patriotism, encouraging citizens to take pride in their nation and work towards its betterment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A.

1. Title: Confidence Building Measures between Meitei and Kuki Communities

2. Objective: To initiate a civilian peace building measure.

3. The Context: Recent violent conflict in Manipur, which started on 3rd May 2023 is the context behind this initiative.

4. The Practice : Both the Meitei and Kuki groups were invited to discuss about their hitherto mutually contestable issues.

5. Evidence of Success: Both the groups led by Dr. Ginlianlal Buhril (a Kuki Professor) and Dr. N. Gobinda Singha (a Meitei Professor) participated in the symposium.

6. Problems Faced: Lack of trust between the two communities hampered the discussion.

B.

1. Title: Book Stall by Jorhat College at Jorhat Book Fair

2. Objective: To encourage the teachers, non-teaching staffs and students to publish their works.

3. The Context: To commemorate the 60 years of establishment of the college, 60 books were proposed to be published.

4. The Practice : All the publications of the teachers, non-teaching staffs and students of Jorhat College were old and displayed in the Book Stall.

5. Evidence of Success: The book stall became so popular that the Hon'ble Minister of Education, Government of Assam visited and encouraged the process.

6. Problems Faced: Limited Resources.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust

within 200 words

To commemorate the closing ceremony of the Kohinoor Jubille (Diamond Jubilee) of the college, 4 national symposia were organised on 23rd, 24th and 25th February 2024. A symposium on "Assam in India's Struggle for Independence" was organised jointly by Department of Political Science and Department of Philosophy. Prof. Mrinal Miri, Former Vice Chancellor, North Eastern Hill University, Shillong, and former Director, Indian Institute of Advanced Studies, Shimlaspoke on the central theme of the symposium. Another symposium on "200 Years of Assam Tea Industry" was organised jointly by the Department of History and Department of Education. Similarly, another symposium on "The Peoples' Linguistic Survey of Assam" was organised by Department of English and Department of Assamese. Last, but not the least, Eminent Social Scientist, Chirojcion Prof. Birendra Nath Borthakur and Educationist Sonali Devi memorial National Symposium on "Socio Economic Impacts of Mega Riverdams of Assam" was organised jointly by the Department of Sociology and the Department of Economics. Usually, in such jubilleelike this Diomond Jubilee, cultural programs and celebrations take place. However, such seminars on diverse fields facilitate learning across disciplines, fostering a deeper understanding of complex issues. We believe this practice as something quite distinct to our institution.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

After introduction of CBCS in our college as well as DU from the session 2019-20, from 2022 the Dibrugarh university has introduced the FYUGP. Accordingly, we have been following the FYUGP since 2022. We have been trying to complement the curriculum as per provision. The academic council of the college has been monitoring the planning and implementation of the curriculum. Careful planning of talks, lectures, group discussions, seminars, field- trips and celebrations, etc. aims at the overall development of the learners. The faculties are encouraged to take initiatives and innovations for student-friendly and effective classroom teaching. Departmental meetings, meetings of the HODs with the Principal, Vice Principal and IQAC are held for distribution of syllabus, to monitor the overall course progress and for result analysis. The cells and departments have been actively involving the students in some value-based programs to make the students sensitive to the needs and aspirations of underprivileged sections. Keeping balance with the local needs and scopes we will certainly add some more courses and programs for the enrichment of curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://drive.google.com/file/d/1nBrd7P0TNcREUo80ZNDZjm5fPsLoTxah/view?usp=sharing

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Utmost care has been taken to adhere to the academic calendar. The sessional examinations, declaration of results, different annual functions, Students' Union Election, Freshers, College week, etc. are held/done in pursuance with the academic calendar. Academic Council monitors the process of internal examinations and ensures timely evaluation and declaration of

results. The Academic Vice-Principal remain in-charge of the sessional examinations. The Sessional examinations have been centrally conducted under the supervision of Vice Principal and academic Vice Principal. The departments make a schedule for the class-tests, unit-test and Seminar presentation by the students. A systematic record keeping of the performance of the students in the class-tests, unit-tests, sessional examinations and in the finals along with their personal details may be considered as a good practice of the departments. These records are found helpful for the mentoring of the students and interactions with the parents.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://jorhatcollege.org/PDFs/AcademicCalendar23-24.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

08

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

411

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Jorhat College gives importance to engage the students in activities and programs that can supplement to the curriculum and to enlighten the students with crosscutting issues relevant to gender, environment and sustainability, talks, lectures, departmental functions, observations, etc. are aimed at providing some impetus to the fixed schedule of curriculum. Being an arts college and because of the situational/ local restraints we do have some limitations. But we have been trying to offer the students the possible scopes by some self-sustaining skill development courses. At present we have the approval of the Dibrugarh University for 27 Skill based Courses. The Syllabus and Course-modules have been prepared by the faculties of Jorhat College. For effective Gender sensitization the College has set an example by a reserving of 50 per cent of the seats for girl students in the union body. Special care is taken to ensure sufficient presence of lady teachers in the important bodies of the College.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

00

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/file/d/13Iml7jsrLzqp_R3Ji0STx5ylDeEFX5vD/view?usp=sharing

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

345

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

157

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Jorhat college has strategically adopted and implemented measures to identify students who are slow learners needing special attention. Identifying slow learners in the class need serious and strategic observation on the part of the teacher in the classroom. The teachers are specially advised to conduct diagnostic tests in the first/second week at the start of each session to find out the level of the learners. Strategies adopted for slow learners: a) mentoring facility for the slow learners, b) personal and academic counselling sessions are conducted by faculty members to boost the confidence of such learners, c) remedial classes and free tutorials are offered for slow learners, d) bilingual explanations are offered for their benefit. The learners are given shorter assignments with more variation, systematic practice, and hands-on work. Further, previous year's question papers are discussed as well as methods for solving them are provided. The college also employs strategies for advanced learners: a) additional learning and reference materials are provided b) they are encouraged to participate and present papers in seminars. The college tries its best to develop competences like critical thinking and problem solving among the advanced learners. Parent-Teacher Meetings (PTMs) are held regularly to keep the parents/guardians informed.

File Description	Documents
Link for additional Information	https://drive.google.com/file/d/1qvpfbiiYI_fmXGiQk9KW-u-ARZ8m2U1Dzb/view?usp=sharing
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
788	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college systematically implements student centric learning programmes such as experiential learning, participative learning, and problem-solving methodologies for enhancing learning experiences. Students are given the opportunities to participate in various activities to enhance participative learning such as - seminars, quizzes, group discussions, NCC/NSS events, preparing departmental magazines/wall magazines, field study etc. Holding of students' elections where students are groomed to be responsible citizens of a democratic country such as India which celebrates unity in diversity. The mentoring method has been successful in enhancing students' overall performances. Under the guidance of the teachers, the students responsibly organize College Week, cultural festivals, etc thereby getting the opportunity to learn event management. Students are encouraged to take up Research Projects by identifying research gaps; teachers oversee students' use of problem solving techniques taught in the classroom.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://drive.google.com/file/d/1nPGj1SoiH0gTuLWZhk_pqtzoaAJI8nKp/view?usp=sharing

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Knowledge of ICT is a crucial 21st Century Skill. Along with the traditional face-to-face method of teaching, blended mode of teaching is also practised in the college. The institution has made use of ICT facilities in a large-scale manner and has

encouraged the faculty members and students to engage with ICT enabled tools for effective teaching and learning. All the teachers have contributed towards the PPT Pool coordinated by IQAC. All faculty members and students have access to platform like 'Google classroom' through which all classes are arranged. Online platforms like Google meet are regularly used to host events and webinars. To ease the process of information dissemination and sharing of resources, all the departments of the College use messaging platform such as WhatsApp/Telegram. Teachers make optimum use of popular online meeting platforms like 'Google meet', 'Zoom' etc to complement regular classroom engagements. As a specific case, it may be mentioned that the English Department has experimented with teaching a classic text of literature in the blended mode with positive outcome in the 2023-2024 session. Teachers make use of LCD projectors and audio-visual aids to facilitate the teaching-learning process in an effective manner.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://drive.google.com/file/d/1LUnbLNisdZ2XVFIDyLEGzkEF0lxBpudg/view?usp=sharing

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

12

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

435

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

Jorhat College (Amalgamated) implemented all directives of the affiliating university regarding continuous internal assessments. The continuous internal assessments involve the students and parents about its way of functioning from the time of admission itself, thereby ensuring transparency and confidence in the system. The details of the mechanism are provided through the prospectus as well as the academic calendar of the college. An examination committee is formed with two or three teachers as in charges which is headed by the vice principal. The Departmental heads are responsible for the smooth conducting of the sessional examinations, allotment of duties and setting of question papers. The evaluation works start immediately, results are notified on the notice board and are also shared with the students in the class. Records of sessional marks are maintained by the departments; the IA marks are calculated and shared by the HoDs with the college office. The two sessional examinations carry 20 marks each. The entire internal assessment process is well monitored under the guidance of the vice principal. Apart from the sessional examinations, the teachers regularly conduct diagnostic tests, sudden tests, unit tests etc in the classroom.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1dTzcztW7dktneLKwYIGNrs7ooVUBhLaj/view?usp=sharing

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

To deal with internal examination related grievances, Jorhat College (Amalgamated) has a special transparent, time bound and efficient Grievance Redressal Cell under the supervision of Principal, Vice Principal, Academic Coordinator, and the Academic Council of HoDs. Sessional marks are given on the departmental notice boards which the students can access and discuss with the respective teachers if there are any issues. The students can also report their grievances. At first the departments handle Sessional examination related grievances independently. Moreover, if the issue is not solved at departmental level, then the issue is forwarded to Grievance Redressal Cell. Grievances are addressed promptly to the

satisfaction of the complainants. Students are shown their internal examination answers scripts and guardians are also called, if any need arises. Students can raise any queries regarding allotment of marks. There is also provision of re-evaluation of answer scripts if the students/ guardians are not satisfied with the evaluation. Again, if any student for a legitimate reason fails to turn up in the sessional examination, he/she is given another opportunity to appear in a newly scheduled examination with the concerned student being informed beforehand.

File Description	Documents
Any additional information	View File
Link for additional information	https://drive.google.com/file/d/1psl_05Ra1XwNwiib-ytrLG0rn15qvzCo/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Jorhat College (Amalgamated) has been offering eight undergraduate programs approved by the affiliating Dibrugarh University. The students are thoroughly detailed about the programme objectives and about the possible outcomes. The programmes offered by the college have definite outcomes of enhancing cognitive skills, meta-cognitive skills, communication skills, and employability of students etc. Students having Assamese choose literature, linguistics, cultural studies etc. in post-graduation. Economics students can pursue masters in Economics, Business Economics and MBA; they can also opt for the Banking sector. History prepares the students for higher studies in History, Archaeology, Mass Communication etc. Students with Education opt for jobs in DIET, B.Ed Colleges etc. English Literature students acquire a broad comprehension of the cultural, social, and historical background of British, American, Indian literature and Linguistics; English students also have the choice of pursuing post-graduation in literature/ linguistics. Social Science students can opt for PG in Sociology, Folklore, tribal and women's studies. Students of political science have an edge in competitive exams. Students doing BA (Hons.) in Philosophy develop the ability to introspect deeply and address existential/philosophical/moral questions for the benefit of

the society; they can also pursue PG in Philosophy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jorhatcollege.org/PDFs/Course%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme outcomes (POs) are statements about the knowledge, skills and attitudes the graduate of a formal program should possess. The course outcomes (COs) attainment level can be measured based on results of the internal assessment and external examination conducted by the college and by the affiliating university. A Monitoring Process scrutinizes whether the attainment of the POs and COs for the allotted period have been satisfactory or not. The Career Counselling Cell keeps a placement record of the students. This also helps in assessing the level of course outcomes. Data on student satisfaction regarding the teaching - learning process provides information about the quality/regularity of classes etc. After collecting the reports of feedback, meetings are held with the person/ department concerned and necessary steps are planned to address the lacunae, if any. POs and COs are assessed by the institution and the same are communicated to the students formally through classroom talks/ notification in the Departmental notice boards.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.jorhatcollege.org/PDFs/program_outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year**239**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://drive.google.com/file/d/1HUZ28jOi0cp8D3Fh_BjwP5qce5lryMSN/view?usp=sharing

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**
https://www.jorhatcollege.org/SS_SurveyReport.php
RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****2 lakhs**

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	http://ichr.ac.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

05

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

03

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

40

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Members of the Eco Club, alongside NCC cadets and NSS volunteers, actively participated in a cleanliness initiative near the college campus as part of the Swachh Bharat Abhiyan in 2023. This effort included a Cleanliness Programme conducted at Atila Gaon and Mahatma Gandhi Road near the Overbridge. Additionally, on July 24th, NCC cadets took part in a plantation drive under the 'One Cadet One Tree' initiative, organized by the 9Assam BattalionNCC, Jorhat Unit, which focused on enhancing the college campus and its surrounding areas. The girls' NCC Unit of our college also engaged in the Puneet Sagar Programme, which aims to raise community awareness regarding waste management and its implications for health, hygiene, and the environment. As part of an extension activity, the employees of Jorhat College, under the Extension Cell, provided a full day of voluntary service at no cost to assist flood-affected individuals in the Nimati area, located 8 km from Jorhat town, on the 21st December, 2023. The Women's Cell of our college distributed educational materials to underprivileged students and celebrated Children's Day.

Furthermore, to foster national integrity and brotherhood, Jorhat College has been selected to participate in the important initiative "Mera Mati Mera Desh." The Jorhat College NCC unit had the privilege of representing the Assam Team in the Amrit Kalash Yatra programme held in New Delhi in October 2023.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/exact.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

02

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

05

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

128

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

06

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz.classrooms, laboratories, computing equipment etc.

- The total area of the college campus is 3.46 acre (in old campus) and the new campus of the college covers 1 acre.
- There are 8 digital class rooms in various departments that provide adequate modern facilities of teaching-learning process.
- There are 4 seminar halls in the college wherein the programs of academic importance are organized for the benefit of the students and faculties.
- There is a laboratory for the Department of Education and language Laboratory in the college.
- There is a computer lab of the college to provide computer practical for the students.
- There are total 26 classrooms in the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatcollege.org/facility.php#infra

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

College has a well built auditorium cum stage for cultural performances and other activities. College has a good stock of traditional and modern musical instruments to inspire them about to learn our culture and traditions. The seat capacity of the auditorium is 200. The size of auditorium is 71 ft X 30.5 ft, and the stage area is 43.1 ft length X 34 ft breadth. For the benefit of the students' good infrastructural development has been done by the authority. Annual sports week is also organized for all round development of the students. There is a temporary pavilion on the western part of the field which is used as a better opportunity for the students to enjoy various activities held in sports week and other periodical events in the field. The size of the field is 106 ft X 70 ft. The college has a basketball court. The area of the court is 98ft x 55ft. There is a volley ball court in the college. There is a well-equipped gymnasium in the college. There is a yoga center in the college which offers yoga courses and celebrates the international yoga day regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatcollege.org/facility.php#games

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatcollege.org/facility.php#ict
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.82148

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of Jorhat College (Amal) was established in 1962. There are more than 32 thousand collections of reading materials including texts, references, journals, manuscripts, special collection of women studies etc. in the library. One effective part of the college library is the departmental libraries, which are related to the central library. There are 8 departmental libraries in the college which provide a goodsourse of study resources forboth teachers and students. Each departmental libraray has good collectionof text books, references, journals field reports etc. A good number of rare books and manuscripts are also another effective part of the

library. There is the facility of question bank.. The library uses SOUL 2.0 for library management system. Issue and receipt of books are maintained by SOUL Software. The library has the N-list subscription and the library has the membership of NDLI. This membership enables the library to organise the user awareness programme and slogan and essay competition among the students of the Jorhat district of Assam.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.jorhatcollege.org/facility.php#library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.49497

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year****92**

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The college has one central computer centre with 14 computers and a printer for providing academic computing facilities to the faculty and students. All the Departments have been provided with computers and multimedia projectors. The library also extends computer and internet facility for students. Our library uses SOUL 2.0 for library management system. Issue and receipt of books are maintained by SOUL Software. College office is equipped with updated computers and software. Every computer has separate printers and one photocopy machine is used specially for office. A separate Photocopy centre is available in the college for students and outsiders. Computer facility with printer is provided in the Exam centre also. A separate language laboratory with 11 computers is available for learning different languages scientifically. There is computer laboratory in the college with Wi-Fi facility. It is used by the students of computer subject as well as for the self-financing courses. We have overall 68 computers in our college. The College office, library and Departments are connected with internet facility through Wi-Fi. The college has a website with all required information of the college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.jorhatcollege.org/facility.php#ict

4.3.2 - Number of Computers

68

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****1.82148**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The administration has taken the responsibility for maintaining and utilizing physical, academic, infra-structure and support facilities. The college is affiliated to Dibrugarh University

and follows the norms set by the university. Administration through the infrastructure development committee monitors the development and the requirements. It has an elaborate academic support mechanism with the Academic Council as the apex body to regulate and monitor the academic activities. The college provides FYUGP as per the norms of NEP, 2020. Besides, the college provides twenty four Self-financing courses recognised by Dibrugarh University. The college has centres for DU. Open Distance Learning and Krishna Kanta Handique State Open University. There are two laboratories in the college. The laboratory equipment, specimens, and other necessary particles are purchased by the office of the principal.

The college authority purchases sports goods by inviting quotations from the reputed sport outlets. Periodically necessary steps have taken by the authority to develop the sport activities of the students. IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up gradations of the IT resources. The IT facilities are looked into and stocked by the administration and they are modified or changed whenever necessary.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1wgdqwDpJPgQiwScb_GNBJixTtZmxJ-wF/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

589

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

05

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	https://jorhatcollege.org/PDFs/5.1.3%20cb_sep.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

133

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

133

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

05

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

69

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

9

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

16

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Jorhat College Students' Union, a representative body of the students' community has 12 office bearers. All of them are elected by students engaged in full time studies in this college. The Union body conducts programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of the students. Students of the college voluntarily engage in different activities held under the auspices of the Student's Union; students have engaged themselves in activities like flood relief work, anti tobacco mission, providing food and other necessary articles to orphans in the local orphanages etc. Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee etc. The union plays key roles in conducting College Week, Fresher's Social, ragging prevention in the campus. It also organizes programs to improve cleanliness and greenery in the college campus, organizes activities to improve knowledge and skills of the students as well as maintain peace and harmony among students in the campus. The NCC and the NSS cadets of the college work towards maintaining an aura of discipline and patriotism in the campus. They also help the administration in maintaining discipline during ceremonies and functions in the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/166MN17Jt9s3LM-iAFWP4P_-jDbwNGkOj/view?usp=sharing
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

17

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Jorhat College are honoured with the title Chiro JCIAN (member of Jorhat College family for ever). Each department of the college has its own alumni association and all of them are constituent parts of the general Alumni Association of the college. Alumni meetings are held once a year to discuss their future plans. They organise different events like, quiz competition, career counselling workshop, etc, regularly for the present students. They share their knowledge and experiences with them by giving classroom lectures whenever approached. The association takes up different positive and quality oriented measures from time to time and renders active cooperation to the college management towards implementing various programmes. A large number of

members of the association have generously provided financial aid to the college as and when situation demanded. They also contribute towards the college family in kind. The Diamond Jubilee celebrated on 23rd, 24th and 25th February, 2024 was a good example of it. They donate books, computers, almirahs and also musical instruments for use by students. The Seminar Hall of Jorhat College, the drinking water facility for students are some of the few gifts of Alumni Association to the college.

File Description	Documents
Paste link for additional information	https://www.jorhatcollege.org/PDFs/5.4.1.%20alumni%20contribution%202023-24.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

As envisioned the governance of the Jorhat College serves the students mostly hailing from economically, socially and specially deprived sections and provides them the best education with state-of-the-art technology. The mission of the college is to improve quality to the level of excellence, while not sacrificing quantity.

In tune with mission and vision, the College has decentralized governance where the academic council and IQAC look after the academic aspects. Besides there are many committees to take care of the normal administrative activities. E-governance has become a regular practice through Samarth portal. The governance tries to involve students, staffs, guardians and communities whenever possible. Perspective plans include introducing new undergraduate, post graduate and professional programmes, construction and development of the infrastructure

of both the campuses.

Teachers participate in decision making process. All the heads of departments take major decisions through academic councils. The teachers are coordinators and members of the various committees like Internal Complaint Committee, Building and Construction committee, Discipline committee, Hostel Committee, Career Counseling Committee, Campus Beautification Committee, Medical Cell Committee, and Library Committee. The teachers are the advisors of the student's union.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/aboutus.php
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The case of distance education imparted through both Dibrugarh university Distance and Online education (CDOE) and Krishna Kanta Handiqui State Open University (KKHSOU) reflect vividly the practice of decentralization and participative management in the college. Jorhat college has the study centers for both KKHSOU and (CDOE). The entire administration is decentralized. Two faculty members have been appointed as coordinator and assistant-coordinator respectively for both the centers. The entire administration of each center is looked after by these coordinators. They prepare the time-table, engage faculty members and look after the day-to-day official matters. These coordinators also look after financial affairs and administration. There is a need of faculty members for the various classes specially on Sundays and Saturdays. The faculty members volunteer their services for which they are paid. The end-term examinations are conducted by the coordinators. For conducting the examinations participation of faculty members are essential as because the examinations and classes are usually held on Sundays and non-working days. This is an excellent case of participative management.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/courses.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

In continuation with the celebration of sixty years (Kohinoor Jubilee) a strategic plan was formulated to organize four national level symposia in the college. An inter-departmental meeting was convened by IQAC wherein the formal plan was prepared to execute the plan. Accordingly, all the departments informed the students. Each department developed its own strategy and entrusted the student coordinators to make the preparations. It was strategically decided to select the dates of the symposia in tune with the dates selected for the final function of the celebration of sixty years so that there would be huge audience to attend. Two departments viz., Sociology and Economics, English and Assamese, Philosophy and Political Science, History and Education jointly organized four national level symposia successfully on the scheduled dates. The faculty members of the departments contributed financially to organise the symposia without any external financial aid. Reputed scholars and distinguished professors and experienced professionals very invited for the academic deliberation and a huge audience got the benefit of the fruitful discussions.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.jorhatcollege.org/kahinoor.php
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

There is a very well-defined organizational structure to perform the manifold aspects of administration. The Governing

Body along with the Principal is the apex decision making body. IQAC sets and implements norms and standards for quality and excellence. The non-teaching staff of the office help in all the administrative activities. The Vice-Principal and Academic Vice-Principal assist in taking the internal academic and administrative decisions and smooth functioning of the college. The Academic Council has considerable presence of the teachers as all the heads of the departments are its members. They provide the administrative backbone of the college. The grievances, problems and issues of students are dealt by various bodies with great sensitivity and understanding. There is a discipline committee to enforce discipline in the college campus, Internal Complaints Committee addresses the issues regarding gender sensitization and sexual harassment. Anti-ragging committee focuses on preventing ragging. The college follows the rules and regulations implemented by government of Assam for recruitment and appointment. The service rules followed in Jorhat College are enforced, controlled and monitored by Directorate of Higher Education Assam. Further, the college follows the rules mandatory for all colleges of India under the guidance of UGC.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/organogram.php
Link to Organogram of the Institution webpage	https://jorhatcollege.org/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

There are various welfare measures for both teaching and non-teaching staff. These include

(i) Jorhat College MBF (Mutual Benefit Fund) Cooperative Society, established in 1980 is a society where all the employees of the college have their shares. Presently, the society has 38 members with a corpus fund of 1 crore. It provides loan to its stakeholders at the time of need at reasonable rate of interest. The society is governed by the rules of cooperative society Government of Assam.

(ii)Jorhat College Teachers' Welfare society was formed in 1981. The main objective behind the formation of this society is to aid the teachers or their families at the time of some serious illness, sudden death of teacher, or any such situations of distress.

(iii)Jorhat College Development Fund to contribute towards developmental works of the college campus. This fund is also utilized to felicitate and encourage the children and wards of the teaching and non-teaching for their academic excellence.

(iv)The Canteen inside the premises provides clean and delicious food to students, faculty and staff members.

(v) The college has a dedicated Medical Cell. A doctor visits the college in a regular schedule.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/facility.php#canteen
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

27

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

IQAC of Jorhat College has devised its own mechanism for performance appraisal of teaching and non-teaching staff. The IQAC serves a format of questionnaire annually to each of the

fulltime and part-time teaching and non-teaching staff before the end of the academic year requiring them to report their annual activities and submit the same within a stipulated timeframe. The teachers and employees have to provide the details to IQAC about their academic and research works, publications and contributions to corporate life, co-curricular, extension, professional development, etc. The IQAC monitors promotion of the faculty members and verifies the API of the concerned teachers in which they are required to appraise of their performances. The teachers and employees who avail duty leave to participate in any training programme need to report their completion of the programme to the Principal and that is recorded in their service books. The IQAC also promotes research projects, FDP, etc. to the teachers and keeps a track of the performance of the faculty members.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1MXIVwnwDL0JN67mfvK_JTmQY6QuZuizs/view?usp=sharing
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external audit of the college has been carried regularly with complete adherence to the norms and mechanism laid by the rules of audit in India. Financial Accounts are audited regularly. The Jorhat College has appointed a Government approved Auditor through its Governing Body for auditing the accounts. Some accounts like UGC and DBT funds have been audited by registered Chartered Firm. The government of Assam also regularly audits the college accounts. The college sends the financial documents for audit to the Directorate of Audit (Local Fund), Government of Assam. The objections raised by the auditors are duly addressed. All the suggestions provided by the audit committee are complied with while dealing with the issues in future transactions. The college has completed the internal financial audit till 2023-2024. The college has settled the external audit by Government of Assam till the financial year of 2019.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1KuPXBEG-gg58yLvqkDJZME1m81ZHmzrn/view?usp=sharing
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

550000

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Jorhat college generates funds both externally and internally. The college utilizes the existing resources most optimally.

Funds generated externally: The College has received a donation of Rupees Five lakh fifty thousand (Rs.5,50,000.00) from Mrs. Malobika Sarmah wife of Late Pulak Jyoti Sarmah ex-faculty member of Jorhat College which was used for constructing the Late Pulak Jyoti Sarmah Memorial Video Conferencing Room.

The family members of Late Bidya Kanta Barooah has donated the equipment of a smart class room in his memory.

Funds generated internally: 1. The auditorium is rented out for conducting functions and meetings keeping in view that the functions do not obstruct the academic environment of the college. 2. The premises is rented out to various government departments and agencies, private companies etc. to conduct

various recruitment examinations on holidays. 3. Self-financing courses are a major source of internal fund generation . 4. Rent from the Canteen. 5. The collection from Photostat Shop. 6. The college raises revenue from the girls' hostel in the campus. 7. As a deterrent and punishment fine in form of books to be donated to the college library is imposed on students if found to have broken any rule of the college.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1iCFpM8N5NJozaDBD4NxYlRJZy2wXtj2L/view?usp=sharing
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As an outcome of the IQAC initiatives two major practices have been institutionalized in Jorhat College in the last academic year.

(i) The Academic council consisting of the Head of the departments, IQAC coordinator, Principal and Vice-Principal to meet before 20th of every month to discuss, assess and take resolution of all the matters related to academics. The Academic council would prepare a report of all the academic activities and send the report to DHE, Govt. of Assam.

(ii) Keeping in view the need for holistic growth of the students under NEP,2020, IQAC has institutionalized the practice of compulsory enrollment of the students to one of the Self -financing course based on skill-development .Presently Add on courses approved by Dibrugarh University namely Beautician, Bakery, Bridal Makeup, Yoga and Meditation, Spoken English, Fine Arts, Drama, D.T.P, Fabric painting and Glass painting and etc are being taught.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/1tn90OGIB4vGuTSuL9iWAt2_bKq6WPiJh/view?usp=sharing
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has facilitated the following two institutional reviews and implementation of teaching learning reforms :

(i) IQAC decided the Academic council consisting of the Head of the departments along with IQAC coordinator, Principal and Vice-Principal to meet before 20th of every month to discuss, assess and take resolution of all the matters related to academics. The course progression of the various departments should be monitored in these meetings. The Academic council would prepare a report of all the academic activities and send the report to DHE, Govt. of Assam. The departments have been advised to prepare their course progression reports monthly instead of the earlier practice of preparing the report every two months.

(ii) After analyzing the students' performance, remedial classes are planned and executed for the students after 15 days of starting the session instead of the earlier practice of reviewing the performance of the students every three months. The remedial classes would be focusing on the students who have not been able to perform in the previous end-semester examination and the internal sessional examinations held within the semester period. The remedial register of the classes like the earlier practice needs to be maintained by the department.

File Description	Documents
Paste link for additional information	https://drive.google.com/file/d/19HVIbNtpB3PmZvulgyHQp6PqSC0XF2-Z/view?usp=sharing
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

B. Any 3 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality
audit recognized by state, national or
international agencies (ISO Certification,
NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.jorhatcollege.org/IQAC/IQAC%20Annual%20Report%202023-24.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The following are the measures initiated by the Institution for the promotion of gender equity during the year

a) Formation of GSCASH Cell (Gender Sensitization Committee on Sexual Harassment.)

b) Active Women Cell

c) Existence of Girl's Common Room with attached bathroom

d) Baby Care Unit.

e) Availability of Sanitary napkin vending machine.

f) CCTV Cameras have been installed in the campus for safety and security of the females.

g) A talk on "Liberal, Socialist, Black, Third World, Radical and Marxist Feminist Movement" was delivered by Dr. Devabrata Sharma, a Social Researcher on 13-09-2023. The program was organized by Department of Political Science, Women Cell and GSCASH.

File Description	Documents
Annual gender sensitization action plan	https://jorhatcollege.org/PDFs/new_GSCASH_policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.jorhatcollege.org/facility.php#safety

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste is segregated as bio degradable and non degradable wastes. Biodegradable wastes are dumped into pits as a part of Swachh Bharat initiative. Degradable solid wastes collected from campus are dumped in the Vermi Compost Unit to make some Organic fertilizer which is used for Gardening. Plastic wastes are kept in a designated location.

2. JorhatCollege has very efficient mechanism to dispose E wastes generated from various sources. Old PCs are refurbished, repaired, and latest updates are reinstalled. College has made

MoU with Jorhat Municipality for disposal of the unused electronic equipments.

3. Water conservation can go a long way to help alleviate these impending shortages in the campus. Students are made aware that conserving water is equivalent to conserving their future.

4. Campus is free from any kind of hazardous medical waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.jorhatcollege.org/PDFs/WasteManagement.pdf
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

1. Symposium on Peace Building in Manipur was held on 28th June, 2024, in which both the conflicting groups led by Dr. Ginlianlal Buhril (a Kuki Professor) and Dr. N. Gobinda Singha (a Meitei Professor) participated. Dr Buhril in his extempore presentation highlighted the failure of the political dispensations at both the centre and the state in gauging the real cause behind the conflict. Dr N. Govinda Singh in his speech assessed the whole issue from a historical perspective and expressed hope that peace would return soon in Manipur..The other distinguished intellectuals present on the dais were Dr Pradip Sarkar, retired Professor of Mathematics from Kolasib, Mizoram, Dr. Paron Baruah, the Hoble President of the Governing Body of the College, students from Eastern Theological College etc. Sending a message of hope at the end, all those present on the occasion rose to their feet and sang the famous song "We shall overcome someday..."

2. Talk on "Social Problems Caused by Caste System in India" was organised on 6th October, 2023. Dr. Devabrata Sharma, Principal Jorhat College inaugurated the talk and Dr. Bidyut Bora, Assistant professor, Department of Political Science spoke on the central theme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Constituion Day was celebrated on 26th November, 2023 in which a talk was organised onthe values and ideals of the Constuitution of India like secularism, socialism, justice, liberty of thought, expression, belief, faith and worship were discussed. The fundamental rights and the duties of the citizens of India were also discussed among the students.Constitution Day, also known as Samvidhan Diwas, is celebrated on November 26 each year in India. This day marks the adoption of the Indian Constitution in 1949 by the Constituent Assembly. It came into effect on January 26, 1950, establishing India as a sovereign, socialist, secular, and democratic republic.The Constitution is the supreme law of the land, outlining the framework for governance, fundamental rights, duties, and directive principles.Constitution Day honored Dr. B.R. Ambedkar, the architect of the Indian Constitution, for his pivotal role in its drafting.It raises awareness about the importance of the Constitution and the rights and responsibilities of citizens.It reminds citizens of their role in upholding democratic principles and contributing to nation-building.The day wascelebrated through educational programs, discussions, debates, and public events to spread the values enshrined in the Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this

B. Any 3 of the above

regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

1. Celebration of the Constitution Day on 26th November, 2023. The Constitution Day was celebrated on 26th November, 2023 in which a talk was organised on the values and ideals of the Constitution of India like secularism, socialism, justice, liberty of thought, expression, belief, faith and worship were discussed. The fundamental rights and the duties of the citizens of India were also discussed among the students.
2. Celebration of the National Voter's Day on 25th January, 2024. The day is dedicated to encouraging citizens, particularly the youth, to participate in the democratic process and exercise their right to vote.
3. Celebration of the Republic Day on 26th January, 2024. Republic Day marks the adoption of India's Constitution on January 26, 1950, which came into effect after India gained independence from British colonial rule on August 15, 1947. The Constitution established India as a sovereign, democratic republic, replacing the British monarch as the head of state. Republic Day serves as a reminder of the sacrifices made by India's freedom fighters and inspires future generations to

work towards national progress and development. The day fosters a sense of nationalism and patriotism, encouraging citizens to take pride in their nation and work towards its betterment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

A.

1. Title: Confidence Building Measures between Meitei and Kuki Communities

2. Objective: To initiate a civilian peace building measure.

3. The Context: Recent violent conflict in Manipur, which started on 3rd May 2023 is the context behind this initiative.

4. The Practice : Both the Meitei and Kuki groups were invited to discuss about their hitherto mutually contestable issues.

5. Evidence of Success: Both the groups led by Dr. Ginlianlal Buhiril (a Kuki Professor) and Dr. N. Gobinda Singha (a Meitei Professor) participated in the symposium.

6. Problems Faced: Lack of trust between the two communities hampered the discussion.

B.

1. Title: Book Stall by Jorhat College at Jorhat Book Fair

2. Objective: To encourage the teachers, non-teaching staffs and students to publish their works.

3. The Context: To commemorate the 60 years of establishment of the college, 60 books were proposed to be published.

4. The Practice : All the publications of the teachers, non-teaching staffs and students of Jorhat College were old and displayed in the Book Stall.

5. Evidence of Success: The book stall became so popular that the Hon'ble Minister of Education, Government of Assam visited and encouraged the process.

6. Problems Faced: Limited Resources.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

To commemorate the closing ceremony of the Kohinoor Jubille (Diamond Jubilee) of the college, 4 national symposia were organised on 23rd, 24th and 25th February 2024. A symposium on "Assam in India's Struggle for Independence" was organised jointly by Department of Political Science and Department of Philosophy. Prof. Mrinal Miri, Former Vice Chancellor, North Eastern Hill University, Shillong, and former Director, Indian Institute of Advanced Studies, Shimla spoke on the central theme of the symposium. Another symposium on "200 Years of Assam Tea Industry" was organised jointly by the Department of History and Department of Education. Similarly, another symposium on "The Peoples' Linguistic Survey of Assam" was organised by Department of English and Department of Assamese. Last, but not the least, Eminent Social Scientist, Chirojchian Prof. Birendra Nath Borthakur and Educationist Sonali Devi memorial National Symposium on "Socio Economic Impacts of Mega Riverdams of Assam" was organised jointly by the Department of Sociology and the Department of Economics. Usually, in such jubillee like this Diamond Jubilee, cultural programs and celebrations take place. However, such seminars on diverse fields facilitate learning

across disciplines, fostering a deeper understanding of complex issues. We believe this practice as something quite distinct to our institution.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1.To apply for Masters Programme in History and Philosophy under Krishna Kanta Hanique State Open University.
2. To apply for more national and international seminars
- 3.To construct a parking lot of two-wheelers for teaching and non-teaching staff.
- 4.. To prepare and place signage boards in different places within the campus.
5. To develop and an alternativethe drainage system within the campus to cope with the high rain water during monsoon.
6. In order to infuse the spirit of team work and collaboartive engagement the college plans to form different clubs to work in synergy with the existing elected members of the union body.
7. To increase the MOUs with Academic institutions and industry
8. To organise more in-house FDPs for teaching staff.
9. To organise in-house workshops for non-teaching staff.
10. The promote the faculty members to participate in FDPs, workshops, induction programmes, capacity building programmes.
11. To finalise the installation of ERP.
12. To ensure community development programmes through NCC,NSS , Clubs and other cells of faculty members