



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

JORHAT COLLEGE (AMALGAMATED)

- Name of the Head of the institution **Dr. Devabrata Sharma**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **09435351255**
- Mobile No: **9435051795**
- Registered e-mail **principaljorhatcollege@gmail.com**
- Alternate e-mail **iqacjc@gmail.com**
- Address **Jorhat College (Amalgamated)
Mahatma Gandhi Road**
- City/Town **JORHAT**
- State/UT **Assam**
- Pin Code **785001**

2. Institutional status

- Type of Institution **Co-education**
- Location **Urban**
- Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **Dibrugarh University**
- Name of the IQAC Coordinator **Dr. Soumitra Puzari**
- Phone No. **919435051795**
- Alternate phone No. **8876186968**
- Mobile **9435051795**
- IQAC e-mail address **iqacjc@gmail.com**
- Alternate e-mail address **principaljorhatcollege@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://jorhatcollege.org/AQAR/AQAR%202019-20.pdf>

4. Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://jorhatcollege.org/PDFs/Academic-Calendar-20-21.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	NA	2004	16/09/2004	15/09/2009
Cycle 2	B	2.69	2012	10/03/2012	09/03/2017
Cycle 3	B++	2.77	2021	26/10/2021	25/10/2026

6. Date of Establishment of IQAC **28/10/2010**

7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Government of Assam Infrastructural grant	Government of Assam	2021	2500000
Department	ICPR grant for conducting International Day of Yoga, 2021	ICPR	2021	17000

8. Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC [View File](#)

9. No. of IQAC meetings held during the year **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

1. Regular systematic monitoring of teaching learning and evaluation process with regular effort to introduce new innovative practices.
2. Preparation of food item by the students and selling of their product by the college canteen. It is becoming a grand activity both quantity and quality wise.
3. Extended meeting of each criterion to enrich their periphery.
4. Regular meeting with guardians ensuring

their active participation in their ward's learning process and other activities. 5. Create an eco-friendly environment in the campus

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Departmental Journal Publication	Several departmental journals are on process. Some departments could not complete their journals because of the pandemic situation.
Few classes with Guest Faculty	Classes in different departments are held with guest faculties. Exchange of faculties among different departments of the college took place.
Organising College Week if college opens in November	College week was organised successfully
Planning for student research in the departments.	IQAC called a meeting of the HoDs for initiating student research activities.
Academic Audit 2019-2020(Postponed for lock down)-	The process has started. Dr. Binoybrata Rajkhowa, Director, IQAC, Teok CKB college is nominated as the external Academic expert. The audit will be done in the month of February.
Stakeholder meetings for PTV	As the NAAC PTV is postponed in spite of initial preparations the stakeholders
Preparation of AQAR(2019-2020)	AQAR 2019-20 is ready to be placed in the next IQAC meeting.
New classes in language lab	Preparation is completed for starting the new groups of language classes
Student Mentoring	Student mentoring system is maintained by the departments by

	grouping their students under different faculties.IQAC is monitoring its progress.
National Seminar	National Seminar sponsored by ICSSR is completed successfully.
Infrastructure development	Infrastructure specifically the RUSA building construction got a momentum . The first floor is almost completed. It may be used for classes from the coming session
Library maintenance	The library committee has made systematic arrangement in different spheres of library management. Almost all the employees in library are now comfortable with SOUL 2.0.
Record keeping of different events	The achieve of the college is created . All the old files and documents are brought here with the help of the student-volunteers and office staff. The process of systematization is on.
Student Support activities.	In the students support activities , some important programmes for helping students in entry into services .
Webinars of ICPR convener: Dr. Ranjit Bhattacharyya	The webinars of ICPR were held successfully. Lectures, demonstration, webinars were held with a very good number of participants from different parts of the state as well as country
Other webinars -convener : Dr. Digant Kumar Phukan.	Some other webinars were organized successfully by different departments. Among these the department of Education organized two , History one, Sociology three.

<p>Monitoring of Online Classes : Utpal Dutta</p>	<p>Online classes were conducted very effectively by the departments during this period. The departments planned their own routines and engaged classes of 2nd , 4th and 6th semesters.</p>
<p>New technological arrangement for new emerging situation: Kanak Sonowal.</p>	<p>As the departments failed the need of a platform which can accommodate at-least 250 participants, the college has planned to acquire it.a google meet system for fulfilling the need was purchased and used successfully during this period. Most of the webinars were held in this new fora.</p>

13. Whether the AQAR was placed before statutory body? **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	22/11/2021

14. Whether institutional data submitted to AISHE

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Name	Date of meeting(s)
Governing Body	22/11/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	07/02/2022

15. Multidisciplinary / interdisciplinary

College plans to become a holistic multidisciplinary institution in coming years. The IQAC and the Academic council in a meeting has discussed and felt the need to prepare a road map for transforming the institution into a multidisciplinary institution within a stipulated time frame.

Presently, there is the provision for multiple entry and exit in the undergraduate level from colleges within the affiliated university following the same curriculum. As an affiliated college, the college has limited scope and currently doesn't have any institutional plan for offering a multidisciplinary flexible curriculum that enables multiple entry and exits

The research cell of the college has embarked upon the task to devise a plan to engage in more multidisciplinary research endeavours. The research cell has planned to work on multidisciplinary research with other institutes.

As a good practice it may be noted that Jorhat college (Amalgamated.) has already introduced science at higher secondary level. Further, the college has also introduced geography, statistics and mathematics at degree level.

16. Academic bank of credits (ABC):

The IQAC and the Academic council in a meeting has discussed the importance of Academic bank of credits and its relevance with regards to NEP 2020. The College is not yet registered in ABC but plans to register itself in the website.

As a prelude to the process, the students of our institution are being made aware of the ABC facility.

17. Skill development:

The college has decided to introduce as many as thirty five vocational courses approved by Dibrugarh University in the coming session. In a meeting of the IQAC and Academic council the following self-financing courses / vocational courses were selected to be applied in the University in the next session. They include Cutting and Tailoring, Bridal make-up, Dietician, Yoga and meditation, Performing Arts, Photography, Para-medical, Electrician, Plumber, PGDCA, Computer basics and networking, Mobile Repairing, Cycle repairing, T.V. repairing, D.T.P., Martial Arts, Beautician, Stenography, Fabric Painting, Waste material management, Mushroom cultivation, Glass painting, Craft Baker, Interior Design, Tribal Studies, Adivasi Studies, Nursery management and horticulture crops, Spoken English, Translation studies, Creative writing, Pre-school Teachers' Training, Tourism, Fine Arts, Saloon and Spa management, event management.

Regarding Value-based education the college presently provides special course on Gender studies, Yoga and Meditation.

As an affiliated college of Dibrugarh University, the college has limited scope for integrating the vocational courses into

mainstream education. The college has started the process of interacting and engaging Master Crafts persons to provide vocational skills.

A training on vermi-compost was organized for students in association with Assam Agriculture University.

As a good practice the college organizes at regular intervals some interactive session with various renowned personalities who have marked their contribution in their respective fields in state, national and international platforms deploying their creative skills. For instance, The interaction with Partha Pratim Neog who has worked relentlessly for preserving the local traditional instruments. The interaction with Jadav Payang the forest man was equally enlightening for the college family as Mr. Payang is now internationally known and recognized as a great environmentalist.

The college invited Milin Dutta, a transman from USA, along with Rituparna, a LGBTIQA - Queer activist, so as to make the college family aware of the issues related to Gender and Sex. The persistent efforts of the college to open its gate for Transgender people paid off when a transgender student took admission in it.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college has made stupendous efforts to integrate Indian Knowledge system amongst the students. As an affiliated college the college has not yet developed a curriculum involving Indian Knowledge system.

However the college has dedicated itself to the restoration of glorious history and heritage of this part of the country. It has focused on pre Ahom medical history of Buxa Pahar near Numoligarh, Alisign Dulrroni near Barpathar (Both located in Golaghat district), and Doboka of Nagaon and so on and so forth. It is a definite step towards enhancing of Indian (Historical) knowledge system.

The Jorhat College provides classroom delivery both in English and Assamese. All the faculties interact with the students in bilingual mode. The students of the college are from both vernacular medium and English medium. The study materials are made available both in English and Assamese. All the eight degree

courses including Assamese, Economics, Education, English, History, Philosophy, Political Science and Sociology are taught in bilingual mode.

Jorhat College has made serious attempts to preserve and promote the tribal and endangered languages. Serious efforts have been made to promote Sadri and Mising Languages. The College has published a list of publications.

The college proposes to undertake teaching and learning of more languages like Tai (the language of Ahoms who have migrated from China through Myanmar to Assam. It may be mentioned here that the chronicles /annals of six hundred years recorded in Tai. Besides, the cultivation of this language is expected to open up new avenues in South East Asia. It would also favorably contribute towards our preparation for the Act East policy.

The Philosophy department of Jorhat College has organized a series of webinars to promote Indian ancient traditional knowledge.

The Philosophy department of Jorhat College has organized a series of webinars. Dr Anjana Chaliha, Retd. Principal of Jagannath Baruah College delivered a lecture on "Advaita Vedanta Philosophy of Shankaracharya" on 11th February, 2021. The programme was jointly organized by department of Philosophy and Education.

The Jorhat College aims at strengthening the India's knowledge system in another way. Now that the central government has laid stress on developing all mother tongs of the country and imparting education through mother tongue the Jorhat College has decided to develop glossary of each subject it imparts education in.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The college contemplates to bring about certain initiatives to transform its curriculum towards Outcome based Education. A committee has been set up by IQAC to draft a policy to ensure critical thinking, reasoning and reflection and action among the students.

As a good practice the students of the college in various departments are encouraged to bring about their own journals.

20.Distance education/online education:

Jorhat College (Amalgamated) presently provides distance learning to undergraduate and post graduate courses. The college provides B.A. and M.A. programmes in distance mode affiliated to Dibrugarh University (DODL). Besides, Jorhat College (Amalgamated) also has a study centre of KKHSOU (Krishna Kanta Handiqui State Open University) and provides both graduate and post-graduate courses in the distance mode.

Extended Profile

1.Programme

1.1	9
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	720
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	135
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	222
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	29
File Description	Documents
Data Template	View File
3.2 Number of Sanctioned posts during the year	31
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	27
4.2 Total expenditure excluding salary during the year (INR in lakhs)	61,55,658.16
4.3 Total number of computers on campus for academic purposes	33
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Jorhat College (Amalgamated) is a single stream college and is committed to the pursuit of excellence and overall development of the students. Being an affiliated college to Dibrugarh University, it has been trying to complement the curriculum. We believe in adopting a holistic approach towards the effective</p>	

delivery of the curriculum through a structured and transparent process.

As per the norms and instruction of the D.U. the college prepare the Academic Calendar. The allotment of classes to the teachers has been done at the departmental level. All the teachers maintain records of class activities as per the curriculum in the 'Teachers' Academic Diary'. ITC classes, students' seminars, assignments, fieldworks, etc. are conducted to enrich the learning process.

The co-curricular activities under the supervision of the teachers complement the routine learning with scope for the students to develop their potentialities in various fields. The 'JECIAN', the students' annual magazine, and departmental wall-magazines give a good platform to the students for literary activities. Regular monitoring of the class room proceedings and course progression has been done by the H.O.D.s and by the Academic Council comprising the HODs, Principal, Vice principal, Academic Vice Principal and the Co-Ordinator of IQAC.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://jorhatcollege.org/academic-calendar.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Utmost care has been taken to adhere to the academic calendar. The sessional examinations, declaration of results, different annual functions, Freshers, College week, etc. are held/done in pursuance with the academic calendar. However, during 2020-21 due to the lockdowns for Covid-19 the affiliating university, as well as the college become bound to make some compromises.

The departments make a schedule for the class-tests, unit-test and Seminar presentation by the students. A systematic record keeping of the performance of the students in the class-tests, unit-tests, sessional examinations and also in the finals along with their personal details may be considered as a good practice of the

departments. These records are found helpful for the mentoring and interactions with the parents.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

08

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
02	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
109	
1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year	
109	
File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	
1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	
<p>Jorhat College gives ample importance to engage the students in varieties of activities and programs that can supplement to the curriculum and to enlighten the students with cross-cutting issues relevant to Gender, Environment and Sustainability, varieties of talks, lectures, departmental functions, observations, etc. are aimed at providing some impetus to the fixed schedule of curriculum. Being an arts college and because of the situational/ local restraints we do have some limitations. But we have been trying to offer the students the possible scopes by some self-sustaining skill development courses like Spoken English, Gender</p>	

Study, Yoga, Computer courses, etc.

For effective Gender sensitization the College set an example by a reservation of 50% for girl students in the Union Body, for lady teachers in the important bodies of the College. To make them sensitive to the needs and aspirations of the underprivileged sections, the students are engaged in some voluntary services in tea-garden areas, in the nearby Schools for the visually challenged students and also for the hearing-impaired students. However, during 2020-21 for the prolonged lockdowns it was not possible to maintain our regular practices in this area,

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

0

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
00	
File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://jorhatcollege.org/PDFs/Feedback%2020-21.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	

2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
300	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
92	
File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Jorhat College accesses the learning levels of the students in various ways after their admission and both advanced and slow learners are identified and dealt with methodically. All the students are accessed by intra-institutional evaluation methods of the college like sessional tests, class/unit tests, students' seminar, group discussion, sudden test etc. Class/unit tests help the teachers and the students to perceive the effectiveness of the course progression. Two sessional tests are conducted within a semester and full course coverage is aimed at. Students have to present seminars, preferably in PPT format and submit hard copies of their paper. Group discussions are organized to access the reasoning, augmenting and answering ability of the students.</p> <p>Advanced learners are provided with more study materials, encouraged to participate in quiz, debating and other programmes within the college and in outside forums too. The college week provides a platform to showcase their talents.</p>	

For slow learners, free tutorial and remedial classes are organized. They are counselled by their teachers/mentors. For them, bi-lingual approach is adopted, extra learning materials are provided and if needed parents are consulted. A pro-active approach is thus adopted by the institution to access the learning levels of the students.

File Description	Documents
Link for additional Information	https://jorhatcollege.org/facility.php#ict
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
720	29

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Jorhat college prides itself in student centric approach to teaching and learning. Project work, field study, tours, assignments, seminar presentation, group discussions, meritorious students guiding the juniors etc. help in experiential and participative learning. Though because of Covid-19, this year students are not involved in different field-based activities, traditionally it has been working as a part of the teaching learning process. The institution provides the facility of language lab and Psychological lab in the departments of English and Education. The central and departmental libraries go on to benefit the students immensely by facilitating text books and critical materials to aid them in their study. The students of a department are divided among its teachers who act as mentors. The respective mentor observes the students and guides them accordingly. This mentoring method has been successful in bringing the faculty and the students to a desired level of ease, comfort and understanding.

The NCC and NSS wings of the college not only provide the students with extra skills to empower themselves but also help in inculcating a wholistic learning experience. Going beyond the syllabus, under the guidance of NCC/NSS the students are made to feel/understand about moral responsibility, human values, patriotic dedication.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://jorhatcollege.org/facility.php#language

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Jorhat College has always encouraged its faculties and students to use ICT enabled tools for effective teaching and learning. All the teachers have contributed towards the PPT Pool coordinated by IQAC. They work effectively as tools in laying the foundation of a particular topic in the mind of the students.

The Covid-19 pandemic though has revolutionized the teaching learning scenario like never before with educational institutions shut all over the world, the teaching had to be shifted to the virtual mode. Jorhat College rose to this challenge and was able to provide quality teaching in the online mode in 2020 and also in 2021. Rigorous training of a host of faculties regarding different online tools of teaching and learning conducted by Electronics and ICT Academy, IIT, Guwahati in different colleges from 2019 onwards helped a lot in this regard.

A routine for virtual/online class was forwarded by the administration and classes continued in online mode. Tests were conducted online and teaching materials were shared with the students. Many National and International webinars were conducted within the pandemic period under the banner of different departments and cells and it surely helped the students and the teachers.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://jorhatcollege.org/facility.php#ict

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

447

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment mechanism of the college is transparent and involves the students/parents about its way of functioning from the time of its admission itself. The prospectus as well as the academic calendar of the college which is available both in soft and hard form provides in detail about the mechanism. The students as well as the parents are also communicated in the parent-teachers meet which is generally held before the beginning of each semester. Confidentiality and transparency are maintained in the whole examination process. An examination committee is formed with two or three teachers as in-charges which is headed by the academic vice principal. Concerned HoDs are responsible for the smooth conduct of the examinations, allotment of duties and setting of question papers. The evaluation works starts immediately, results notified in the notice board and also shared with the students in the class. Records regarding marks are kept in the departments and thus the IA marks are calculated. The two

sessional examinations carry 10 marks. Apart from the sessional examinations, five marks is allotted for attendance and punctuality and five mark is also allotted for seminar presentation and group discussion.

File Description	Documents
Any additional information	View File
Link for additional information	https://jorhatcollege.org/PDFs/Grievance%20Redressal.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college provides a special grievance redressal cell which caters to all students. The departments first handle Sessional examination related grievances independently if and when necessary. Of course, they are under the supervision of an apex body comprising of the Principal, Academic Vice Principal and the Academic Council of HoDs. Grievances are solved promptly and with clarity. Students are shown their internal examination answers scripts and guardians are also called, if any need arises. Normally, it is seen that both the students and the guardians are satisfied with the evaluation process. Ample scope and liberty are given to the students to raise any queries regarding allotment of marks. They are taught about the mistakes being made by them and advised not to repeat the same in the next examinations. There is also provision of re-evaluation of answer scripts if the student as well as the guardian is not satisfied with the evaluation.

File Description	Documents
Any additional information	View File
Link for additional information	https://jorhatcollege.org/PDFs/Grievance%20Redressal.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The undergraduate course in the subjects offered by the college gives ample opportunity to the students to pursue higher studies in different fields. Students having Assamese can choose literature, linguistics, cultural studies etc. in post-graduation.

Economics students can pursue masters in Economics, Business Economics and MBA. It also helps in preparing for the Banking sector examinations. History subject prepares the students higher studies in History, Archaeology, Mass Communication etc. The subject also has an edge in competitive examinations. Students opting for higher studies in Education also benefit in equipping themselves for Research, Jobs in DIET, B.Ed Colleges Etc. English Literature students acquire a broad comprehension of the cultural, social and historical background of British, American and Indian literature. Career options include Teaching, News Media, Tourism, Mass media, etc. apart from doing post-graduation in literature and linguistics. Students interested in society, its behavior, change, problems can opt for PG in Sociology. Folklore, tribal and women's studies. Knowledge in research methodology, data collection and analysis make them employable in data related works. Students of political science have an edge in APSC and UPSC exams. Introspective thinking develops in this course and this helps for higher studies in Philosophy.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://jorhatcollege.org/PDFs/program_outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

A Monitoring Process scrutinizes whether the attainment of the Pos PSOs and Cos for the allotted period have been satisfactory or not. Student's critical ability, intuition, involvement in college activities, contribution to society gets reflected in their devotion and behavior and it is the parameter to judge them. The college provides a best student award to encourage the students and they strive to achieve this honor. The Career counselling cell keeps a placement record of the students. This also helps in assessing the level of course outcomes. Results of the students are analyzed. Specific measures are taken to improve it. The college has been consistently improving its results. The students' satisfaction survey conducted in the college helps to know about their reaction to the quality of classes, regularity of classes etc. After collecting the reports of feedback, meetings are held with the person/ department concerned and necessary steps are

taken to take care of the deficiency if required. Apart from these specific measures like unit test, quiz competition, assignments, seminars, lecture programmes, survey, group discussion etc. are conducted to monitor the attainment of Programme Specific Outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://jorhatcollege.org/PDFs/program_outcome.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

216

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://jorhatcollege.org/PDFs/Result_Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://jorhatcollege.org/PDFs/Student-Satisfaction-Survey-Report-21.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

8

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

24

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Covid19 vaccination drive in Jorhat College

As per Government order No.JP.11/2020/ dated 29th April, 2021, a

Covid 19 vaccination camp was held at Jorhat College premises from May 1, 2021 where student volunteers from the NCC and NSS rendered active service in the management of the whole event. The teachers of the college also volunteered to maintain proper order during the exercise. In all twenty(20) cadets from the NCC took part in the event. The College administration acknowledged their selfless service with certificates in a meeting held later during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

22

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- Earlier the total area of the college campus was 3.46 acre and the new campus of the college covers 1 acre.
- The college has adequate facilities for healthy and quality teaching learning experience of the students. There are 27well-structured classrooms .
- There are 10digital class roomsthat provide adequate modern facilities of teaching-learning process.
- There are 2 seminar halls wherein the programs of academic importance are organized for the benefit of the students and faculties.
- There is a psychological laboratory, video- conferencing room, language Laboratory and a computer lab in the institution.
- There are 59 computers used by both students and teachers.
- There is an app for the students to provide information and notification, examination schedules, attendances, results and other related information.
- The central library has a good collection of books.
- 8 departmental libraries are in the college with a good collection of books as their own.
- The examination control room is computerized.
- Administrative block is also computerized for academic, other academic and administrative activities of the institution.
- IQAC of the college has organized several orientation/ workshop and personality development programs for both the teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jorhatcollege.org/PDFs/Physical-Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institution has adequate facilities for extra- curricular development of the students.

Culture:

The college has a well build auditorium cum stage for cultural performances and other activities. College has a good stock of traditional and modern musical instruments. The seat capacity of the auditorium is 200. The size of auditorium is 71 ft X 30.5 ft, and the stage area is 43.1 ft length X 34 ft breath.

Sports:

There is a pavilion which is used by the students to enjoy various activities held in sports week and other periodical events in the field. The size of the field is 106 ft X 70 ft.

The college has a basketball court, volley ball court. Sport equipments include football, volleyball, skipping, shot-put, javelin, and discus etc. and goods for indoor games like carrom, chess, table tennis and badminton are also available.

Gymnasium: There is a well-equipped gymnasium in the college. Students both boys and girls are practiced regularly in the Gymnasium.

Yoga Center: There is a yoga center in the college which offers yoga courses and celebrates the international yoga day regularly.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jorhatcollege.org/PDFs/Yoga-Facilities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

12 (10+2)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jorhatcollege.org/facility.php#ict
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

Rs .1599212

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of Jorhat College (Amal) was established in 1962. The library has a good collection of reading materials including texts, references, journals, manuscripts, special collection of women studies etc.

The most effective part of the college library is the departmental libraries, which are related to the central library. There are 8 departmental libraries in the college which provide a goods academic response to both teachers and students and each of them has a well amount of text books, references, journals field reports etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,06,715.00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has one central Computer Centre with 10 computers and a printer for providing academic computing facilities to the faculty and students. All the Departments have been provided with computers and multimedia projectors. The library extends computers and internet facility for students.

Our library uses SOUL 2.0 for library management system. Issue and receipt of books are maintained by SOUL Software. College office is equipped with updated computers and software. Every computer has separate printers and one Xerox machine is used specially for office. A separate Xerox centre is available in the college for students and outsiders. Computer facility with printer is provided in the Exam centre also. A separate language laboratory with 10 computers is available for learning different languages scientifically. There is computer laboratory in the college with wi-fi facility. It is used by the students of computer subject as well as by other students in any academic purposes. We have overall 59 computers in our college.

The College office, library and Departments are connected with internet facility through wi-fi. College has a website with all

required information of the college.

The college has one video conferencing room, eight digital classrooms, and two seminar halls with projector.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jorhatcollege.org/facility.php#library

4.3.2 - Number of Computers

59

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2207974.32

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

For maintaining and utilizing physical, academic, infra-structure and support facilities the administration have taken the responsibility. Administration has directed the infrastructure development committee to

monitor the development and to fulfil the requirement. This committee is authorised to purchase the building materials and other essential equipments for physical development.

The college is affiliated to Dibrugarh University, Assam. It has an elaborate academic support mechanism. All the departments have followed the syllabus of Dibrugarh university for the U.G. Level .the college is also served as the study centre for D.U. DISTANCE OPEN LEARNING and Krishna Kanta Handique State open university. To maintain academic as well as library facility, administration has authorized to fulfil the demands , as per the recommendations received from the departments .

There are two laboratories in the college. The laboratory equipments, specimens, and other necessary particles are purchase by the office of the principal.

The college authority purchases sports goods by calling quotations from the reputed sport outlets. Periodically necessary steps have taken by the authority to develop the sport activities of the students.

IT facilities are maintained by computer skilled personnel of the college and they also take the responsibilities of periodic up-gradations of the IT resources. The IT facilities are taken stock of by the administrations and they are modified or changed

whenever necessary .

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://jorhatcollege.org/PDFs/University%20Affiliation%202021-22.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

758

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above
File Description	Documents
Link to institutional website	https://jorhatcollege.org/PDFs/cbsep.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
312	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
212	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

50

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

6

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Jorhat College Students' Union, a representative body of the students' community consists of 12 office bearers. All the office bearers are elected by students, engaged in full time studies in this college.

The major activities of the Students Union is to provide programs, activities and services which serve the co-curricular, cultural, social, recreational and educational interest of the students at the College. There have been many instances where students have done voluntary works under the Student's Union, where many of the students have gone above and beyond their means to help people in flood-hit areas, their classmates who have met with major accidents or have been fallen any kind of sickness, by collecting donations and funds from the teachers and students of the college.

Student representation is made compulsory in IQAC, Admission Committee, Election Committee, Grievance Redressal Committee. The Student Union plays key roles in conducting College Week, Fresher's Social, preventing ragging in the campus. It organizes programs to improve the cleanliness and greenery in the college campus, organizes activities to improve the knowledge and skills of the students as well as maintenance of the peace and harmony among campus community in General and student community in particular.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/sunion.php
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni of Jorhat College are honoured with the title Chiro JCIAN (member of Jorhat College family for ever). Each department of the college has their own alumni association and all of them are constituent parts of the general Alumni Association of the college. Alumni meetings are separately held for each department. But all of them meet once a year to discuss their future plans regarding the college. They organise different events like, quiz competition, career counselling workshop, etc, for the benefit of the present students. They share their knowledge and experiences with the present students by giving lectures in the classroom whenever concerned HODs request. The association takes up different positive and quality oriented measures from time to time and renders active cooperation to the college management towards implementing various programmes. A large number of members of the association have generously provided financial aid to the college as and when situation demanded. They also contribute towards the college family in kind. They donate books, almirahs and sometimes musical instruments for their successors. The Seminar Hall of Jorhat College, the drinking water facility available for students are some of the few gifts of Alumni Association to the college.

File Description	Documents
Paste link for additional information	https://jorhatcollege.org/Notices/agm.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	View File
GOVERNANCE, LEADERSHIP AND MANAGEMENT	
6.1 - Institutional Vision and Leadership	
6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution	
<p>Whereas the vision statement of Jorhat college had declared that it means to serve the students mostly hailing from economically, socially and specially deprived sections and to impart them with the best ever education possible. It also wants to provide poorest of the poor with the best education imparted with state-of-the-art technology; the mission statement of the college stated that it wants to improve quality to the level of excellence, while not sacrificing quantity i.e the maximum number of beneficiaries.</p> <p>Keeping in view this vision and this mission, the college has made forefront thrusts on those three heads; in governance we have decentralized more dramatically implementing cash less policies to the extent possible both in fees collection and expenditure. Perspective plans are always kept in context, students, staffs, guardians and communities are involved whenever possible. Participation of teachers are multilayers. firstly, all the heads of departments (who are on three-year rotation basis) take major decisions through academic councils. Student's Union is headed by a student president where teachers are advisors. In this way democratic decentralization prevails in the college .</p>	
File Description	Documents
Paste link for additional information	https://jorhatcollege.org/aboutus.php
Upload any additional information	View File
6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.	
Jorhat college (Amalgamated) has been trying to build itself up as an institution with decentralized power structure with that in	

view it has appointed a Vice- Principal and an Academic Vice-Principal. Besides, there is the Academic Council which comprises of the Principal, Vice-Principal and Academic Vice-Principal. Now an instance of a case of discipline violation and the working of the decentralized structure. A student is found to have misbehaved with peers, quarrelling etc. He is called to the Discipline Committee along with all others involved, given opportunity to explain himself, guardians called and consulted and then, through consensus a fine is imposed on him. The fine wouldn't be taken in cash. Rather the student would have to buy books for the library. The librarian then asks the concerned department to which the student belongs about the books that are necessary. The Head of the Department of the concerned departments provides the list of books which is purchased by the students and given to the library. A negative case of discipline violation is thus converted into a positive, constructive case with decentralization and participative management .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

As a strategy for holding a series of national-international webinars/seminars, we have already begun it in right earnest, inspite of all the adverse situation created by covid-19. We have planned a series of international webinars on Harappa and Indus valley civilization. It may be mentioned here that the excavation in Harappa had started in 1921 and as such the year 2021 is being observed/celebrated the world over as the centenary of Harappan Excavation. Similarly, 1922 being the year in which excavations has started in Mohenjodaro, 2022 is being observed worldwide as the centenary year of that excavation. In tune with this plan several international webinars have been planned; the theme and resource persons that have been approached and contacted are :

1. Dr. Arati Deshpande Mukherjee on theme "Recent Archaeological Perspectives on Human Animal interaction during the Indus Valley Civilisation'
2. Dr .Ashfaque Hossain, Professor University of Dhaka on theme

'Indus Valley civilizationSome Aspects of Earliest Globalization'

3. Ms. Bahata Ansumali Mukhopadhyay on 'Pilu: Indus Valley's Elephant-wordits voyage to Mesopotemia and its Dravidian root'

Several other webinars are scheduledfor which international scholars have given consent.In this way we have successfully implemented our strategic plan.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Jorhat College (Amalgamated) has a very well-defined organizational structure to cater to the manifold aspects of administration. The Principal along with the Governing Body is the apex body in making decisions. The Vice-Principal and Academic Vice-Principal assist in taking the internal academic and administrative decisions.

The Academic Council has considerable presence of the teachers as all the heads of the teaching departments are members along with four additional teachers nominated by the Principal on the basis of seniority of service.

.IQAC sets and implements norms and standards for quality and excellence

The supporting staff / Office help in all the administrative activities. They provide the administrative backbone of the college.

The grievances, problems and issues of students are dealt by various bodies with great sensitivity and understanding. Discipline committee to enforce discipline in the college campus, Gender sensitization and Sexual Harassment committee. Anti-ragging

committee to prevent ragging.

The college follows the rules and regulations implemented by government for recruitment.

The service rules followed in Jorhat College are enforced, controlled and monitored by Directorate of Higher Education Assam. Further, the college follows the rules mandatory for all colleges of India under the guidance of UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	https://jorhatcollege.org/organogram.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Welfare measures for both Teaching and Non-teaching staff are :

Jorhat College MBF (Mutual Benefit Fund) Cooperative Society, established in 1980 is an organization where all the employees of the college have their shares. Presently, the society has 38 members with a corpus fund of nearly 1 crore. It lends out

money to its stakeholders at the time of need at reasonable rate of interest . The society is governed by the rules framed by the department of cooperative society Government of Assam.

Jorhat College Teachers' Welfare society was formed in 1981. The main motive behind the formation of this society is to help the teachers or their families at the time of some serious illness, sudden death of teacher, or any such situations of distress.

Jorhat College Development Fund to contribute towards developmental works of the college campus. This fund is also utilized to felicitate and encourage the children and wards of the teaching and non-teaching for their academic excellence.

There is a Canteen inside the premises. The canteen provides clean and delicious food to students, faculty and staff members.

The college has a dedicated Medical Cell. A doctor visits the college in a regular schedule.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Jorhat College has a mechanism of its own for performance appraisal of teaching and non teaching staff through the IQAC. The IQAC serves a format of questionnaire to each of the fulltime teaching and non teaching staff before the end of the academic year requiring them to report their annual activities and submit it within a stipulated timeframe. The teachers and employees have to appraise the IQAC of their academic and research works, publications and contributions to corporate life, co-curricular, extension, professional development, etc. The IQAC monitors promotion of the faculty members and verifies the API of the concerned teachers in which they are required to appraise of their performances. The teachers and employees who avail duty leave to participate in any training programme need to report their completion of the programme to the Principal and that is recorded in their service books. They also need to receive clearance from the IQAC before joining such a programme. The IQAC also has access to the documents and letters awarding research projects, FDP, etc. to the teachers, minutes of the Research Council, and of all important bodies and cells

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal and external audit of the college has been carried regularly and with complete adherence to the norms and mechanism laid by the rules of audit in India.

Financial Accounts are audited regularly. The Jorhat college has appointed a Government approved Auditor through its Governing Body for auditing the accounts.

Some accounts like UGC and DBT funds have been audited by registered Chartered Firm.

Govt. of Assam also regularly audits the college accounts.

The college sends the financial documents for audit to the Directorate of Audit (Local Fund), Government of Assam.

The objections raised by the auditors are duly addressed. All the suggestions provided by the audit committee are complied with while dealing with the issues in future transactions. The para wise answer to the objections raised by the auditor for the F.Y. 2012-13, 2013-14 and 2014-15 was sent to the higher authority which was finally cleared.

The college has completed the internal financial audit till 2021. The college has settled the external audit till the financial year of 2019.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.5

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution receives from various government departments and agencies, alumni association and donations from well-wishers.

Funds received from external sources:

1. Contribution from Ms. Rina Barooah Nath

Funds generated internally:

1. The college rents out the college auditorium to various organizations for conducting functions and meetings keeping in view that the functions do not obstruct the academic environment of the college.
2. The college rents out its premises to various government departments and agencies, private companies etc. to conduct various recruitment examinations and courses usually on holidays.
3. Self financing courses are a source of internal fund generation of the college.
4. Rent from the Canteen.
5. The collection from Photostat shop.
6. Contribution from Krishna Kanta Handique Open University study centre .
7. The college also raises certain revenue from the girls' hostel in the campus.
8. As a deterrent and punishment fines in form of books to the library are imposed on students if found to have broken any rule of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

(i) Plastic Free Campus

The College has determined to ensure a plastic free campus. All the stakeholders are informed. The awareness has been developed with constant effort and initiative of IQAC. All the faculty members, office staff and students are encouraged to avoid use of plastic within the campus. Use of paper bags and jute bags is encouraged. An effort has been made to reutilize the used plastic water bottles as flower vases.

(ii) Regular meeting of Academic council

The IQAC has taken the initiative of conducting regular meeting of Academic council. It has been decided to hold bi-monthly meetings in order to review the course progression, evaluation and decide on strategies to improve and induct innovative teaching-learning practices. The Academic Council consists of Vice-Principal and Academic Vice-Principal, IQAC director. It has considerable presence of the teachers as all the heads of the teaching departments are members along with four additional teachers nominated by the Principal on the basis of seniority of service.

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File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC has facilitated two new initiatives for institutional reviews and implementation of teaching learning reforms.

1. Review of the examination system: It has been decided to entrust the departments to conduct the internal examinations of the college for the various semesters on their own. The department also has to conduct all the internal assessments like seminars, group-discussions, filed studies, poster-presentation, home-assignments and class-tests etc. This would allow the faculty members of each department to conduct the internal examinations independently.

2. Review of the online classes during covid pandemic: During the Covid pandemic situation IQAC had decided to implement online classes. In order to facilitate the continuation of the course progression online classes have been organized by the departments. Keeping in view the internet data usage and availability of network, the Academic Council had finalized a special time-table to cater to the special requirement of the online classes. Special audio classes were provided for the students unable to attend online classes

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Jorhat College (Amalgamated) has earnestly endeavored to instill and imbibe the virtues of gender equity and sensitization in true spirit. The following points portray the application of gender equity and sensitization in the curricular and co-curricular activities in the college :

- Course on Gender Studies
- 33% reservation for women in Students' Union polls.
- 50% reservation for women in all departmental fora.
- Installation of three sanitary napkin incinerators.
- An inclusive Admission Policy for third gender students.
- Martial Art Training for girl students in the campus.
- Inclusion of "Ms." in the admission form instead of "Miss" or "Mrs".
- Installation of CCTV Cameras for the safety and security inside the campus.
- Provision for Gender Sensitisation Committee Against Sexual Harassment (An Internal Complaint Committee) to deal with cases of sexual abuse.

File Description	Documents
Annual gender sensitization action plan	https://jorhatcollege.org/PDFs/GSCASH%20policy.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://jorhatcollege.org/facility.php#safety

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The Jorhat College takes the following measures for waste management:

Solid Waste Management:

The solid waste that is generated in the campus is segregated into biodegradable and non bio degradable wastes.

Since the college follows the policy of Reduce, Reuse and Recycle, thus separate dustbins are provided in the campus for dry wastage and wet wastage.

The bio degradable waste is dumped into pit, which will be used later as manure for plants in the campus, whereas the non degradable waste is placed into corporation bins for further processing by the corporation.

Two sanitary napkin incinerator machines have been installed in the campus in the girls' common room and girls' hostel respectively to dispose of such napkins.

Another puccapit for vermicompost has been constructed recently.

Liquid Waste Management:

Liquid wastes from the point of generation like the canteen, toilets and hostel etc are let out as effluent into proper drainage facility and to avoid stagnation. The liquid wastes are drained in sock pits where fishes are allowed to grow.

E -waste management:

The major e- waste generated in the institute comprises of batteries, UPS, discarded input devices like mouse, keyboards, wires and cables.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://jorhatcollege.org/PDFs/waste%20management.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

A. Any 4 or All of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

B. Any 3 of the above

of reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).	
<p>Jorhat College has taken the following initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal, socioeconomic and other diversities:</p> <p>a) Admission Policy to include transgender persons.</p> <p>b) Celebration of International Mother tongue Day.</p> <p>c) Collaboration with local Gurudwara in celebrating the martyrdom of Shaheed Bhagat Singh on 23-3-2021.</p> <p>d) Discovered a martyr of Non-cooperation-movement named Nanku Panika.</p>	
File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded
7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	
<p>Various activities for inculcating values for being responsible citizen a. Observation of Independence day on 15/08/2020 b.</p>	

Observation of Republic Day on 26/01/2021 c. National Webinar on Historic Moamoria Rebellion on 22/9/2020 d. A book titled " Hul Ulgulanbilakor Mohila Hokol" (a book on unsung Adivashi female freedom fighters) authored by Ms Mahfuja Begum, Assistant Professor Department of Economics , Jorhat College on 26/1/2021.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Jorhat College has left no stone unturned to express its solidarity to India's integrity and sovereignty. Every year this institution observes national festivals like Republic Day, Independence Day etc with great enthusiasm. On these two occasions

the national flag is hoisted in the college premises and in the college hostels. The NCC platoon of the college is assigned with the responsibility of making necessary arrangements for smooth conduct of the events. Chorus competitions or programs are organized among students of eight departments to promote the feeling of patriotism and nationalism. In the eve of Republic day the college has organized an inter departmental drawing and patriotic song competition.

Jorhat college also celebrates of important days like Constitution Day, Human Rights Day, voter's day creates awareness amongst students about issues of human rights, importance of the Indian Constitution, rights and duties of Indian citizens.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice(1)

1. Title: Equality of all gender sexuality
2. Objectives of the practice: The objective is to address the issue of gender inequality in our society.
3. The Context: patriarchal society and paternalistic moorings.
4. The Practice: Admission to the transgender students.
5. Evidence of Success: The public as well as the LGBTIQ community have expressed solidarity .
6. Problems Encountered and Resources Required: Talking about gender, sex, sexuality in the institution was a social taboo.

7. Notes (optional): The gender initiative is a planned initiative.

Best Practices (2)

1. Title: Discovering and Honouring Unknown Freedom Fighters and Martyrs

2. The Objective: To find out the hitherto unknown freedom fighters of India and to offer them homage .

3. The Context: Celebration of Azadi ka Amrit Mahotsav. Freedom fighters cannot be forgotten. Jorhat College has found out unknown Adivasi freedom fighters across the state.

4. Evidence of Success: After locating several unknown martyrs series of public meetings were held. NAAC peer team has appreciated our publication

5. Problems Encountered and Resource Required: Non-availability of printed information, illiteracy . Resources contributed by colleges and social organisations .

6. Notes: The martyrs found out by us have generated huge public interests.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Jorhat College aims at creating an ambience where the teachers are encouraged to follow intellectual / academic pursuits. As proposed by the Principal, the teaching staff agreed to write and publish books their own. It was decided nearly four years back. Since then almost all the faculty has published her / his own books. Numbers vary. While the minimum number of books authored by the faculty is one, the Principal is credited with authoring (or editing-compiling) more than 50 books. His works include the monumental Assamese National Dictionary, with four volumes, 52000 pages, 2,00,000 entry words, apart from several doctoral and post-

doctoral theses. The other teachers, both seniors and juniors, male and female, have contributed to this corpus in their own works. One to one-and-half dozen books are published in every book-fair held in Jorhat. The Diamond Jubilee Celebrations of the college will be marked by the publications of (at least) 60 books by the faculty. The NAAC Peer Team appreciated it.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. To invite and face NAAC peer team visit within 2021, if situation permits.
2. To attain 100% pass percentage in final semester examination.
3. To double the number of books in the library from the present 15,000 to 30,000.
4. To start Kohinour Jayanti (i.e. Diamond Jubilee) celebration of the college in 2022; to initiate plans for that.
5. To expand the college beyond the existing two campuses, by securing some more space in the town if possible.