

Minutes of the Meeting of IQAC

Date: 23/12/2019

Place: RUSA Conference Room

Members Present:

1. Chairperson: Dr. Devabrata Sharma.
2. Mr. Ranjit Hazarika, Vice Principal
3. Mrs. Ranjita Adhyapak,
4. Mr. Ashim Kumar Bora,
5. Mrs. Jutimali Saikia
6. Dr. Mouchumi Mahanta
7. Mr. Pankajpani Saikia
7. Dr. Diganta Kumar Phukan
8. Dr. Gitartha Goswami
9. Mr. Bidyut Bora
10. Dr. Jagatjyoti Barua
11. Mr. Kanak Sonowal,
12. Dr. N.G Goswami
13. Dr. Jayanta Bezbarua
14. Dr. Soumitra Puzari,
15. Mr. Promod Mahanta
16. Mr. Saklin Mustaq

Agenda 1:

The meeting unanimously approved the minutes of the last meeting. The ATR was discussed.

Agenda 2:

In the discussion of the ATR many points have come out for planning the future course of action. With suggestion of the members some planes are taken for future course of action

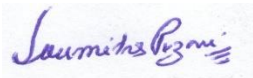
- a) Public programme on Environment to be organized successfully.
- b) A workshop on accreditation process of NAAC to organised for the staff.
- c) Few classes with guest faculty to be organized.
- d) Grand release programme to be organize to release 6 departmental research journals.
- e) Plan to be made sale the organic manure produced by the college.
- g) Open book exam to be organized by all departments.
- h) Team to be sent to the Jorhat Teachers Meet.

Agenda 3:

Some responsibilities were announced by the chairperson for smooth functioning of the institution.

- i) NAAC accreditation workshop: Dr. Jagatjyoti Barua and Ms. Mafuza Begum
- ii) Book Release programme: : Mrs. Minoti Gogoi
- iii) Teachers Meet: Mrs. Swapnajyoti Borah.

The meeting came to an end with the remarks of the chairman and the vote of thank by the coordinator.



Prepared by: Dr. Soumitra Puzari



Signature of the Chairman